

# **AIRPORT COMMISSION**

**Airport Conference Room**

**Wednesday**

**May 27, 2009**

**5:00 PM**

**Members Present:** Heath Gatlin, Michael Leger, Steve Tait,  
and Michael Valenti.

**Members Absent:** Roger Lookingbill (excused)

**Others:** Stephen Fletcher, Michael Garrity,  
and Butch Lisenby.

The meeting was called to order at 5:00 p.m.

## **AGENDA:**

### **MINUTES**

**March 25<sup>th</sup> minutes and April 29<sup>th</sup> minutes**

**Motion:** Move to approve the minutes of the March 25<sup>th</sup> meeting.

**Motion:** Move to approve the minutes of the April 29<sup>th</sup> meeting as amended.

**Both the above motions were made, seconded, and approved by all.**

### **CAPE AIR**

Dan Wolf was not available to attend this meeting. Butch will work on putting an independent meeting together, maybe a Saturday.

### **REPORTS**

#### **Security Camera System Update**

Butch said that he had contacted the contractor and has been trying to get him down here to get a firm bid. The estimate is needed to replace the last few cameras and to get the system up to where it was. Our system can hold 16 cameras and we now have 14 cameras. Butch has talked to Kim LeForge at TSA a couple of times and she is in the process of trying to get an answer about TSA cameras in the checkpoint. Typically it takes longer than a month to get an answer from them.

Initially, when we put in a camera system, we wanted to do the whole area but TSA said that they were going to camera their own area. Michael V. suggested emailing Kim and telling her that we want to finish our system and there is no camera coverage for the check-point area.

Since there was no estimate, a motion regarding the cameras couldn't be made.

#### **MAC Grant for Security Cameras & Door Security Update**

In the MAC Grant request there are two security doors. One with the electronic locking

system which has already been purchased and installed and one with a manual combination lock which is estimated at \$815.00. Butch requested to move forward on the combination door locking system. Butch also informed the commission that we would be able to submit any future payment reimbursements in next years (FY2010) fiscal year.

**Motion: Move to approve the \$815 to finish the 2-door security system.**

**Motion: Steve Tait      Seconded: Michael Leger      Vote: 4-0-0.**

## **OLD BUSINESS**

### **EA/FEIR/DRI Update**

Mike Garrity said that he has a conference call tomorrow (5/28) at 1:00 p.m. with the FAA, MAC and Butch. He said that they've gone back to the NPS and have complied with their requests. The NPS said that as long as you're doing the assessment - they want all the options screened (even though many of the options are not even on the table). So basically they're telling us to go back and redo all the environmental assessments. At this point Mike said that we can't begin to get all the permits done by December. It's discouraging but maybe if Mike and his team talk to the FAA to see if they can help in expediting the log jam.

Michael L. said that some of the things in the plan are rather ancillary so maybe Mike can see if we can pull some stuff out and try to make it better for pilots. He wondered if the electrical equipment in the pilot shack is a controversial issue? Answer: All the issues seem to be correlated.

Mike G. said that you may have two permitting efforts – one for the taxiway and he doesn't know the feeling from FAA and that will steer where they're going. The conference call tomorrow will basically be a strategy meeting.

The Commissioners felt that the NPS's attitude might be a delaying tactic. It has been said that the NPS feels that the airport and the NPS are not compatible uses.

Michael L. said that he will sit down with George Price and see what happens.

### **Runway Striping and Crack Sealing Update**

Steve Fletcher said that the good news is the grant money has been awarded and as of September 15<sup>th</sup> the work will begin. The biggest question was, "How long will the field be closed?" It should be for only 3 nights – Tues., Wed., and Thurs. nights are the schedule.

### **David Flowers Productions Update**

Butch was under the impression that David and/or Kiki were going to attend this meeting. D.F. still wants to use the back door and Butch thinks it could be an issue. Michael Leger doesn't think it'll be an issue even though hundreds of people will be using a narrow corridor.

The discussion was the usual and went on until Steve Tait said, "Why are we anguishing about this? If they don't have all their approvals, the Flowers party just will not happen."

## **Minimum Standards Update**

Mike Leger is looking into updating the Airport Minimum Standards and probably a stand alone document of rules and regulations for the Airport.

M.L. will contact Rick Holland to see if the commission can charge not only for any incurred expenses for an event held at the airport but any separate charge the commission may decide to charge for an event. This separate charge would be non incurred.

## **NEW BUSINESS**

Michael L. showed the Commissioners a sign he had designed. The members chose the green sign but requested that the options on the bottom of the sign be gone. Eventually it was decided to leave the options on the bottom. M.L. will get a quote for the signs.

There was a question about Farland providing sandwiches, etc. at a stand at the Airport. Michelle was going to pursue this idea but hasn't gotten back to us.

M.L. wanted the Gem cart to be put in a more accessible spot, i.e., in the hangar. He also wondered when we're going to take the plow off the pickup? Butch said that we're eligible for replacing the smaller truck for snow removal equipment and also to replace the 14 yr old fire truck which is wearing down due to a lack of use.

Also, M.L. would like to be notified whenever Butch is on vacation.

## **OTHER BUSINESS**

There was a difference of opinion on procedures on purchasing services. It had to do with the dollar value triggers required to do the work, to get estimates for the work, to bid submittals for the work. Butch will look into the requirements and report back next meeting.

## **PAYMENT VOUCHERS**

<b>1. REB Mechanical Services</b>	<b>re: burner duct work</b>	<b>\$626.00</b>
<b>2. N-Star</b>		<b>\$772.79</b>
<b>3. URS Corp</b>	<b>independent cost estimate</b>	<b>\$3,000.00</b>
<b>4. JACOBS</b>	<b>1<sup>st</sup> – phase 2</b>	<b>\$100,000.00</b>

**The above payment vouchers were all approved by all 4 Commissioners in attendance.**

THE NEXT MEETING WILL BE HELD  
ON  
MONDAY, JUNE 15<sup>TH</sup> AT 5:00 P.M.

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

*Evelyn Gaudiano*

Evelyn Rogers Gaudiano

APPROVED AS AMENDED: JUN 15, 2009