

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN  
MEETING MINUTES - SPECIAL  
MONDAY, MARCH 20, 2018, 2018 5 PM  
TOWN HALL – JUDGE WELSH ROOM**

Chair Andrews convened the open meeting at 5:00 pm noting the following:

Board of Selectmen attending: Chair Cheryl Andrews, Vice Chair Erik Yingling, Members Robert Anthony, Tom Donegan and Louise Venden

Excused:

Others in attendance: Town Manager David B. Panagore, Assistant Town Manager Gardner and Board Secretary Elizabeth Paine.

Recorder: Elizabeth Paine

FINCOM: Vice Chair Tony Valentino, Kathleen Goodwin, Mark Bjorstrom and Duane Steele

**1. Public Hearing: Joint meeting with Finance Committee Proposed FY2019 Operating Budget Pursuant to Provincetown Charter 9-1-6; this hearing is continued from March 12, 2018; Votes may be taken.**

Public hearing was originally convened on March 12, 2018

Acting Chair Tony Valentino called the Finance Committee to order.

Chair Andrews opened the public hearing at 5:04 pm.

There were no comments or questions from the public.

Chair Andrews closed the public section of the meeting at 5:05 pm.

Selectman Donegan – I think we should just note that we have covered our OPEB obligation for this year and done some checkup spending due to prior year prior spending. This year we moved this out of the operating budget, which is going to require us next year to do some gymnastics to keep within the levy and operating budget next year, I hope we have 3 million in free cash again but I am not expecting it. So that is one concern. The other concern is we have is the budget continues to have the airport fees in it. I think the VSB voted.

DP – The VSB voted and what we shared with them.

CA – I hate to interrupt, but does this have to do with the operating budget.

DP – this is in the operating budget, this will be in the motion.

JY – Airport is in the operating budget, under General Governmental Division 1; part of the motion will read to transfer \$70,000 from Tourism Fund and under Division 3, Public Safety, part of the motion will read to transfer \$52,000 from the Tourism Fund.

CA – we voted on the budget in January, but we have to take recommendation on it soon.

JY – this does not change your budget, this just changes the funding sources for the budget. The budget expenditures don't change.

CA – expenditures happen out of the Tourism Fund only by the vote of the Board of Selectmen, and we haven't taken that vote yet.

TD – there are two spending, the first is the transfer of funds from tourism to cover special event; police & dpw, \$52,000 that was done to add in the engineer. The second how to deal with and how to figure out what to do about the Airport. The tourism committee voted to take that surplus funds and to use that to fund that.

CA – But you need a vote of the Board of Selectmen to move money out of the Tourism Fund.

TD – this is why I am raising it, because there are two questions. Is that in that in the article, the 52 + 75? Both of those come out of the surplus fund?

JY – it is in the motion. Two different motions, two different divisions. Both come out of the un-appropriated tourism fund.

TD – so that lead to in the operating budget on the negative side, put OPEB back, and we presumably have this fee for the airport going out of the operating budget in subsequent years.

DP – what it does right now, and we would have to have a further conversation if the board is seeking to change the budget at this point, but right now it would create a surplus increment left over. If we use the 70, the 52 is counted, the 70, we did not plan on that. So in terms of revenues over expenses, you wind up throwing more money into revue and have an extra 70k at the end.

TD – my point of bringing it up tonight is that I want to be on the record in saying this year, it is in the budget it is going to be sent to town meeting, but it cannot be in the budget next year. On the spending side, the whole airport expense, I want to make sure, we are aware amongst ourselves that we do not expect to see that 70k shows up in subsequence operating budgets.

JY – Why?

TD – Why? Because at 18 dollars a passenger for the property taxpayer, I think it is an unnecessary burden, and I think it should come from other sources of revenue.

JY – you have one, tourism.

TD – so that is great, let's put it an article out of the tourism fund.

JY – what difference does it make, it is an airport expense so it makes sense pay for it from out of the airport department. So if you bring in a funding source it makes more sense than taking that expenditure out of the departmental budget and paying for it elsewhere.

TD – Because I think it is an extraordinary fee and putting it into the operating budget, I think this is the wrong place for it. It's a one-time fee.

JY – I don't think this is a one-time fee, I think it is ongoing. I think they have changed the way they are billing us, for the contracted services of a security officer at the airport.

RA – that is right, it is contracted.

CA- Unless someone between now and Thursday can show me a vote of this board to support the expenditures of \$70K for the tourism fund, if that is really a tourism fund or staff request, that needs to come before us Monday night.

JY – I remember that discussion, I think it was when you were not here Cheryl.

DP – lets double check. I know there was discussion on it.

TD – I want to make sure I have a clear understanding what is subject to the levy limit and what is not within our operating budget. The property tax levy limit we are within approximately \$50K?

JY – right now we are within \$100K.

TD – so than the final point, and I just want that in the minutes. So I can point back to it next year. When everyone is out rolling their eyes, so I am clear on the record saying that having that extraordinary expense, funding that, is different than anything we have done in the past.

DP – I think it is an extraordinary expense, because it benefits few people, and the funding source should be a policy.

LV – We did have that discussion, I think we have to fund it I don't think that is the issue. The issue is this year we have a source of funding, and maybe next year in the process the VSB will decide to fund it again, or maybe god willing the general court will actually pass a short term occupancy bill, and that we will be able fund it through that source, but I don't know if there is a question whether or not we have to fund it. I think we have to fund it in order to keep the airport open. Your concerns are real, in that is has to incorporate it into the budget next year, and we have to figure out where the source of funding are there for it. But I don't think we have a question.

TD – the 3<sup>rd</sup> point is I continue to believe that the server's capital and that it shouldn't be in the operating budget and should be in the capital budget.

CA – any more comments about this operating budget in regards to this public hearing?

Public hearing closed at 5:17 by Board of Selectman Chair Andrews

Public Hearing closed at 5:17 by Finance Acting Chair Valentino

## **2. Recommendations on the Articles for the April 2018 Town Meeting Warrants; Votes may be taken.**

**Motion:** Move that the Board of Selectmen vote to indefinitely postpone Article STM – 1 FY 2018 Budget Adjustments.

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to indefinitely postpone Article STM – 2 Prior Years Bills.

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 3 Close Prior Year Unspent Articles

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 4 Rescind Borrowing Authority.

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 5 Request for Bulletproof Vests for Police Department

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 6 Request for Radar Speed Advisory Signs for the Police Department.

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 7 Provincetown Schools Special Education Funding

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 8 Aquaculture Support Services

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 9 Charter Commission Expenses.

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article STM – 10 CIP Request for Replacement of Fire Vehicles.

**Motioned by:** Erik Yingling      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -1 To hear Town Reports.

**Motioned by:** Cheryl Andrews      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -2 FY 2018 Operating Budget Division 1 - General

**Motioned by:** Louise Venden      **Seconded by:** Robert Anthony      **Passed:** 3/1(ca)/1(td)

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -2 FY 2018 Operating Budget Division 2 - Finance

**Motioned by:** Tom Donegan      **Seconded by:** Louise Venden      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -2 FY 2018 Operating Budget Division 3 – Public Safety

**Motioned by:** Tom Donegan      **Seconded by:** Louise Venden      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -2 FY 2018 Operating Budget Division 4 – Public Works

**Motioned by:** Tom Donegan      **Seconded by:** Louise Venden      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -2 FY 2018 Operating Budget Division 5 – Public Service

**Motioned by:** Tom Donegan      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -2 FY 2018 Operating Budget Division 6 - School

**Motioned by:** Tom Donegan      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -3 FY2018 Cape Cod Regional Technical High School Assessment

**Motioned by:** Tom Donegan      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

**Motion:** Move that the Board of Selectmen vote to recommend Article ATM -8 Funding for Economic Development Committee

**Motioned by:** Tom Donegan      **Seconded by:** Robert Anthony      **Passed:** 5/0/0

Chair moved to adjourn

Without objection the meeting was adjourned at 5:30 pm

Minutes transcribed by: Elizabeth Paine