

MINUTES  
PROVINCETOWN CEMETERY COMMISSION  
AUGUST 3<sup>RD</sup>, 2017

Present: Richard Olson (Chairman), Jack Kiefer, Mike Harpie, Kurt Reynolds and Ruth Anne Cowing.

Absent: Susan Avellar.

Also in Attendance: Tony Lemme (Cemetery Superintendent), Brian Cowing, Amy Whorf McGuiggan and Tom Steele.

The Meeting convened at 3:05pm.

1. Minutes: The minutes of the July 6, 2017 meeting were approved.
2. Cemetery Plot Sales: Two single lot sales were approved.
3. Winthrop Street Cemetery Restoration Project: Tony Lemme and Brian Cowing reported that the project is near completion, with the DPW stepping up to accomplish finishing touch-ups in-house and consideration being given to hold-backs from the contract price for the contractor deficiencies. Example: The trail markers that need to have properly painted signs. As to the informational signage, the frames for the two have been delivered to DPW and await installation, and we will work with Amy McGuiggan to create the texts and illustrations. The side-rails on the benches will be installed, the missing "Mother" stone has still to be discovered, and the stone for Alexander Gross of the Revolutionary War must still be set back in place.

Also noted that the DPW has installed the VFW flagpoles and flags, which now proudly fly at both the Winthrop Street and Alden Street Cemeteries.

Amy Whorf McGuiggan displayed the actual five Revolutionary War Veterans' markers to be installed at Winthrop Street, which are outstandingly impressive, and thanks were offered to the American Legion, the VFW and the DAR who made this possible. A dedication ceremony will be scheduled upon their installation or a suitable date thereafter.

Mr. Tom Steele, representing the VFW voiced some serious objections to the improvement project we have undertaken at Winthrop Street, making it too accessible, perhaps, in his opinion. Mike Harpie will discuss with him further.

4. Gifford and Hamilton Cemeteries: Mike Harpie reported that Michelle Jarusiewicz was working on the bid process but has been diverted by the Harbor Hill affair. (And the work season rolls by!)
5. Alden Street, New Sections: Ditto item 4!
6. Alden Street, New Sections: Nothing to report.
7. Cemetery Finances: We still owe some \$1650 to the printer for the brochures. The gift Fund has received \$400 from the Historical Commission and \$300 from the Chamber of Commerce toward that urgent need. The Chairman noted that there remains some \$477 in Fund #1630, known as the "Unibank Account," apparently left over from some earlier Winthrop Street appropriation. The accountants have told us that we may now consider these funds "discretionary." It was voted that the funds in Fund #1630 be transferred to the Cemetery Gift Fund to be applied toward payment of Sunderland Printing for the brochure, which amply pays tribute to the Winthrop Street Cemetery. Still, we are about \$200 short of meeting our indebtedness to Sunderland. ✓
8. VFW Requests: Dealt with under Item 3.

9. Election of Officers: Richard Olson submitted his resignation as Chairman (copy attached) and Mike Harpie was elected as Chairman and also Secretary Pro Tem. Richard Olson was elected Vice Chairman.

10. Other Business: None.

11. Next Meeting: Set for Thursday, September 7, 2017 at 3:00pm.

The meeting adjourned at 4:45pm.

Respectfully Submitted,

Richard B. Olson, Vice-Chairman.