



# Minutes

Minutes of the Provincetown Bicycle Committee held on Wednesday, September 12, 2018 at 2:00 PM at the Maushope Community Room, 44 Harry Kemp Way, Provincetown.

**Members present: Rik Ahlberg, Roger Chauvette, Max Cliggott-Perlt**

**Members absent: David Moorman, Karen Cappotto**

**Staff: Steve Wlodowski, DPW**

**Public: Tracy Kachtick-Anders**

## Meeting Agenda:

1. Rik called the meeting to order at 2:02
2. Public Statements: None
3. New Business
  - a. Committee membership: Tracy Kachtick-Anders application
  - b. Terms ending in December: Roger, Alternate (vacant)
  - c. [Smart Cycling/Traffic Skills 101](#) course hosting (Rik)  
Rik will coordinate with MassBike to nail down a date this fall and get one of their trainers here. Suggested providing scholarships for the class to town residents and inviting the police dept. and recreation dept. to participate, as well as members of other town committees.
4. Project Updates
  - a. **New: [Bradford/Standish Intersection](#) (Rik)**  
Discussed the project and the possible need to do some education on-street when the construction is complete to encourage riding in the right direction
  - b. **New: [Local Comprehensive Plan update](#) (Max)**  
The LCP committee is meeting every 2 weeks – working draft expected mid-Oct, public sessions in the fall. Town meeting will vote on the final version in the spring.
  - c. **Conwell Street bike lanes & sidewalk (Steve)**  
Final design with MassDOT is done with design review and final permits, possible 2019 construction using Chapter 90 funds
  - d. **[Shank Painter Rd. planning process](#) (Steve)**  
Second public meeting happened this July, waiting on revised sketches from the engineers – another public meeting late fall/ early winter
  - e. **Bike Master Plan – Outer Cape steering committee update (Max)**  
Committee hasn't met. Rik will send a note to Martha Hevenor at the Cape Cod Commission asking about status and invite her to come to one of our meetings
  - f. **Commercial Street Banners (Max)**  
Roger suggested asking a handyman to flip the banner. Discussed the wayfinding pilot and installing panels on the Bike Route poles. Rik put together an overview of the scheme that's available on the web site: <https://bikeprovincetown.org/wayfinding>
  - g. **Bike Racks & Repair Stations (Rik)**

Air pumps need new hoses, have a quote for two hoses from Dero for \$106 and a purchase order from the Town. Discussed abandoned bikes and streamlining the process with DPW.

5. Other Business
  - a. Budget review (Max) – we haven't spent any of the budget yet for this fiscal year.
  - b. Review minutes for approval
    - i. **Motion: Max moved to approve the minutes of 12/31/17, 2/7/18, 3/10/18, 3/13/18, 4/11/18, 4/24/18, 6/13/18, and 8/10/18 as presented. Roger seconded, carried 3-0-0**
  - c. Review invoices for approval
    - i. **Motion: Max moved to approve the invoice for wayfinding pilot signs in the amount of \$169, Roger seconded, carried 3-0-0**
    - ii. **Motion: Roger moved to approve the Dero quote for replacement air hoses in the amount of \$106, Max seconded, carried 3-0-0**
    - iii. **Motion: Rik moved to approve the reimbursement for the Coastal Studies rack in the amount of \$279, Max seconded, 3-0-0**
6. Upcoming Schedule (see calendar: <https://bikept.org/calendar>)
  - a. Next regular meeting: Wed., Oct. 10, 2 PM @ Maushope Common Room, 44 Harry Kemp Way
  - b. Firehouse T-Shirt Sales & Free Bike Registration:
    - a. Sat. Sept 15, 10 am - 4 pm / Rik all day, Max 11 AM
    - b. Sun. Sept 16, 4 pm - 10 pm / Rik all day
  - c. Public Hearing on Bradford/Standish Intersection, Mon. Sept 24, 6 PM during Select Board meeting, Town Hall
  - d. Charity Rides in September:
    - a. Harbor to the Bay, Sat. Sept. 15
    - b. Last Gasp, Sun. Sept 16
    - c. Wounded Warriors, Sun. Sept. 23
    - d. Amer. Lung Assoc. Autumn Escape, Sun. Sept. 30
7. Closing Member Statements
  - a. Rik: Sat., Sept 29 is "Bike Your Park Day" and he will be leading a slow ride through Beech Forest starting at Far Land at 10 AM. Should be no more than an hour. He has a waiver form that we can use.
8. Max moved to adjourn at 3:30 pm

Rik Ahlberg, Chair

Minutes approved 3-0-0 at the Oct. 11, 2018 meeting