

**Provincetown Human Services Committee**  
**Meeting Minutes: January 11, 2018**

Members Present: Elton Cutler, Karen Kelly, Joseph Murphy, Donna Szeker, Gabriela Villegas

Members Absent: Cynthia Franco, Jean Knee

Staff Present: Chris Hottle, Director COA/HS; Maureen Hurst, Adm. Assistant COA/HS

- Meeting opened at 5:31 pm by EC.
- Public Hearing Opened at 5:32 pm by EC: Independence House, Chris Morin, presented explaining her plans for a conference at DY High School on October 20, 2018. Education, prevention and “What To Do If” will be the focus of the conference.
- Public Hearing Closed: 5:50 pm.
- Approval of Minutes: J.M. made motion to accept minutes of 12/13/17. G.V. 2<sup>nd</sup> vote: unanimous.
- Final Approval of Funding Strategy for FY 2019:
  1. Motion made by J.M. to fund: Alzheimer’s Family Caregiver Support Center (AFCSC), Cape Cod Children’s Place (CCCP), Cape Cod Dispute Resolution Center (CCDRC), Consumer Assistance Council (CAC), Food 4 Kids (F4K), Gosnold of Cape Cod (Gosnold), Helping Our Women (HOW), Homeless Prevention Council (HPC), Independence House (IH), Lower Cape Outreach Council (LCOC), Sight Loss Services (SLS), Soup Kitchen In Provincetown (SKIP) and South Coastal Counties Legal Services (SCCLS). Seconded by K.K., vote: 5-0-0.
  2. Motion made by D.S. to fund Outer Cape Health Services. Seconded by E.C. Vote: 4-0-1. J.M. recuse
  3. D.S. move to fund AFCSC in the amount of \$8,000. Seconded by G.V. Vote: 5-0-0
  4. D.S. move to fund CCCP in the amount of \$6,000. Seconded by G.V. Vote: 5-0-0
  5. D.S. move to fund CCDRC in the amount of \$1,700. Seconded by G.V. Vote: 5-0-0
  6. D.S. move to fund CAC in the amount of \$550. Seconded by G.V. Vote: 5-0-0
  7. D.S. move to fund F4K in the amount of \$2,000. Seconded by G.V. Vote: 5-0-0
  8. D.S. move to fund Gosnold in the amount of \$10,000. Seconded by G.V. Vote: 5-0-0.
  9. D.S. move to fund HOW in the amount of \$8,500. Seconded by G.V. Vote: 5-0-0
  10. D.S. move to fund HPC in the amount of \$6,000. Seconded by G.V. Vote: 5-0-0
  11. D.S. move to fund IH in the amount of \$5,500. Seconded by G.V. Vote: 5-0-0
  12. D.S. move to fund LCOC in the amount of \$6,000. Seconded by G.V. Vote: 5-0-0
  13. D.S. move to fund OCHS in the amount of \$10,000. Seconded by G.V. Vote: 4-0-1. J.M. recuse.
  14. D.S. move to fund SLS in the amount of \$600. Seconded by G.V. Vote: 5-0-0
  15. D.S. move to fund SKIP in the amount of \$7,000. Seconded by G.V. Vote: 5-0-0
  16. D.S. move to fund SCCLS in the amount of \$4,900. Seconded by G.V. Vote: 5-0-0
- 17. D.S. move to fund the Human Service Grant Program FY 2019 in the amount of \$76,750.00. Seconded by G.V. Vote: 5-0-0.
- Review of Process

Members agreed that having organization’s budgets included with the RFP and the reporting compliance chart were helpful in the funding strategy process, especially regarding new data. They concurred that determining funding based on numbers served is a good base from which to start but other factors need to be taken into consideration as well.

- New Business

1. Chris reported that setting a cap or a percentage increase on grant funding may be considered by the Town. Members felt it would simplify the process and were in favor.

2. Committee reviewed updated John Henry Trust Fund and discussed.

- Next Meeting: TBA

- Meeting adjourned at 6:47 pm by E.C.

Respectfully Submitted,  
Maureen Hurst, Adm. Asst. COA/HS