

## PROVINCETOWN CEMETERY COMMISSION

PUBLIC MEETING: December 5, 2018

### MINUTES

Call to Order: 3PM

Members in attendance: Michael Harpie, Dawn Walsh, Susan Avellar,  
Lynn Martin

1. Minutes of November 7, 2018: Moved to approve as presented as corrected, L. Martin, 2<sup>nd</sup> S. Avellar, Vote: 4 0 0
2. Cemetery Plot Sales: 2 approved
3. Cemetery Finances: slight increase in the cemetery gift fund.
4. Gifford Hamilton Cemeteries: Monument conservation on hold due to winter weather.
5. Winthrop Street Cemetery: Steve Wlodkowski, Deputy DPW Director discussed with the Commission the status of work yet to be completed in the Winthrop Street Cemetery. There is \$2,500 left in the Winthrop grant. Can it be used to hire a landscape company to clean out overgrowth. Is- AmeriCorps a possibility. Should there be a SOP to avoid having to go to the Conservation Commission when work needs to be done. Signage still needs to be installed. Cemetery road needs new signage and the granite posts need to be repaired. Can the Commission and the DPW have an annual walk through to determine needed work. M. Harpie and S. Avellar will do a walk through the Gifford Hamilton and the Alden cemeteries and make a list of work that needs to be done.
6. Green Burials: Mr. Wlodkowski informed the Commission that there is a need to look for a relatively flat/level are without run off for the burial area. There is also a need to have a designated policy. D. Walsh and M. Harpie will begin drafting policy guidelines.
7. New Business: The Commission should suggest to the BOS the need to raise the cost of cemetery plots.
8. Next Meeting: January 9, 2019 Moved by D. Walsh, 2<sup>nd</sup> S. Avellar, Vote: 4 0 0

Respectfully submitted:

Susan Avellar