

AIRPORT COMMISSION
April 2, 2019 - 2 p.m.
Airport Conference Room

Members Present: Steve Katsurinis, John Reed and Bill Lord

Staff: Arthur "Butch" Lisenby

Others Present: Bill Richardson, Stephen Berardo, Erik Strand

1. Minutes

January 3rd meeting minutes were approved and passed 3-0-0.

2. Reports

A. Airport Logo / Mission Statement / Tagline

Ride With Pride logo suggestion was discussed. Steve Katsurinis suggested possibly having a committee of 6 people from the community and 1 from the airport to discuss the logo. Butch Lisenby and Steve Katsurinis will check on funds for an honorarium. A cost of \$15,000 - \$20,000 was discussed for a development of a professional logo. The next meeting will determine plan for community participation.

B. Monthly Enplanement Totals

Butch Lisenby stated there were 569 at the end of February. Butch also discussed that the current airport project closure would be extended another 10 days and airport would reopen on April 19, 2019.

C. Sub Committee

There will be a report from the sub committee at the next meeting.

3. Old Business

A. Cape Air Update

No change at this time. An extension until May 31, 2019 will be submitted. John Reed made a motion to extend which was seconded by Bill Lord and passed 3-0-0.

B. Airport Minimum Standards & Rules and Regulation Update

A report was given by Stephen Berardo. Butch Lisenby discussed question of minimum flights per day which is not in the new standards, and questioned if it would be in the standards. Currently there are 4 roundtrips per day in the summer and 2 roundtrips per day in winter. Stephen Berardo stated that the FAA does not require minimum flights, but that the Minimum Standards can be updated when the need arises. Steve Katsurinis and Butch Lisenby discussed adding it to the standards, and also that airport service is required to be year round. The committee also discussed charter flights and possibly a tiedown fee or landing fee. Committee also discussed counting these as enplanements. Steve Berardo stated that square footage and acreage was not in Minimum Standards. The final version will be discussed at the next meeting, and will be submitted to Cape Air for their review.

C. Taxiway C, D & Partial A, Electrical and Environmental Construction Update

Eric Strand discussed C, D, and Partial A. He stated that the DEP required some additional environmental issues which delayed the start by a week. The MA DOT discussed remarking the runway which was approved which adds another week delay but saves time in the future. The design portion is complete and construction continues.

D. Master Plan

Butch stated this has been completed.

E. SRE Replacement Purchase Update

Butch Lisenby reported delivery will be the middle of May.

F. Security / Wildlife Perimeter Fence Construction Update

Committee discussed replacement of Wildlife Fence which will cost approximately 1.362 million which will be covered by MassDOT Aeronautics.

G. Runway 07 Approach Lights Reconfiguration (MALSF) Update

Butch Lisenby stated that the replacement of lights is underway.

H. Aviation Gasoline (100LL) Fuel Farm Update

Butch Lisenby discussed having an independent company to evaluate, and possibly securing funding from the state. The new fuel farm will be above ground. Committee also discussed using fuel trucks. The cost of this project would be approximately one million dollars, and hopefully the state will pay 80% (on CIP). The fueling operation is in the Minimum Standards.

4. New Business

A. Taxiway B Design & Construction

Butch Lisenby discussed Taxiway Bravo moving 200 feet to the East. This will involve another closure for 30 days next year, but will also include the parking lot expansion which will save closure in the future.

5. Other Business

Butch Lisenby discussed replacing the roof on the airport or possibly replacing shingles. Depending on cost, bids may be needed. Steve Katsurinis questioned solar shingles.

6. Payment Vouchers

None at this time.

The next meeting will be held on May 28, 2019 at 2:00 p.m. in the Airport Conference Room.

Steve Katsurinis adjourned the meeting at 3:30 p.m.

**Respectfully submitted:
Katherine Barrett**

APPROVED: MAY 28, 2019