

**Provincetown Human Services Committee**  
**Meeting Minutes: January 2, 2019**

Members Present: Donna Cooper, Elton Cutler, Joseph Murphy, Donna Szeker,  
Members Absent: Cynthia Franco, Karen Kelly, Jean Knee  
Staff Present: Chris Hottle, Director COA/HS; Shannon Corea, Adm. Assistant COA/HS

- Meeting opened at 7:27 pm by JM
- Motion: D.S made a motion, in Chair's absence, to elect J.M as temporary Chair, 2<sup>nd</sup> by D.C., unanimous
- Public Hearing Opened at 7:28 pm by J.M: No public present
- Public Hearing Closed: 7:28 pm.
- Approval of Minutes: J.M. made motion to accept minutes of 12/10/18. D.S. 2<sup>nd</sup> vote: unanimous.
- Final Approval of Funding Strategy for FY 2020:
  1. Motion made by J.M. to fund: AIDS Support Group of Cape Cod (ASGCC), Alzheimer's Family Caregiver Support Center (AFCSG), Cape Cod Children's Place (CCCP), Cape Cod Dispute Resolution Center (CCDR), Church of the Holy Spirit (CHS), Consumer Assistance Council (CAC), Gosnold of Cape Cod (GCC), Helping Our Women (HOW), Independence House (IH), Lower Cape Outreach Council (LCOC), Soup Kitchen In Provincetown (SKIP) and South Coastal Counties Legal Services (SCCLS). Seconded by E.C., vote: 4-0-0.
  2. Motion made by E.C. to fund Outer Cape Health Services. Seconded by D.C. Vote: 3-0-1. J.M. recuse
  3. Motion made by J.M. not to fund: Mass Appeal. Seconded by E.C. Vote: 4-0-0
  4. J.M. move to fund ASGCC in the amount of \$9,000. Seconded by E.C. Vote: 4-0-0
  5. J.M. move to fund AFCSG in the amount of \$8,000. Seconded by E.C. Vote: 4-0-0
  6. J.M. move to fund CCCP in the amount of \$6,500. Seconded by E.C. Vote: 4-0-0
  7. J.M. move to fund CCDR in the amount of \$1,777. Seconded by E.C. Vote: 4-0-0
  8. J.M. move to fund CHS in the amount of \$2,500. Seconded by E.C. Vote: 4-0-0
  9. J.M. move to fund CAC in the amount of \$600.00. Seconded by E.C. Vote: 4-0-0
  10. J.M. move to fund GCC in the amount of \$5,000. Seconded by E.C. Vote: 4-0-0
  11. J.M. move to fund HOW in the amount of \$8,500. Seconded by E.C. Vote: 4-0-0
  12. J.M. move to fund IH in the amount of \$7,000. Seconded by E.C. Vote: 4-0-0
  13. J.M. move to fund LCOC in the amount of \$6,500. Seconded by E.C. Vote: 4-0-0
  14. E.C. move to fund OCHS in the amount of \$10,000. Seconded by D.S. Vote: 3-0-1. J.M. recuse
  15. J.M. move to fund SKIP in the amount of \$7,000. Seconded by E.C. Vote: 4-0-0
  16. J.M. move to fund SCCLS in the amount of \$5,000. Seconded by E.C. Vote: 4-0-0
- 17. J.M. move to fund the Human Service Grant Program FY 2020 in the amount of \$77,377.00. Seconded by E.C. Vote: 4-0-0.
- Review of Process  
Members reviewed the funding strategy making one wording change to #5 part (a). Members also discussed potential changes to the RFP to be addressed in September.

- New Business  
Director asked Committee to consider how the advertising of the Human Services Grant RFP is done and whether there should be any changes to the process for next year. The Committee briefly discussed this and will revisit it in September.
- Next Meeting: TBA
- Meeting adjourned at 8:16 pm by E.C.

Respectfully Submitted,  
Shannon Corea, Adm. Asst. COA/HS