

AIRPORT COMMISSION MEETING
Airport Conference Room
May 28, 2019 – 2 p.m.

Members Present: John Reed, Jim Keefe and Bill Lord

Staff: Butch Lisenby

Others Present: Eric Strand, MacKenzie Ung

1) MINUTES

John Reed made a motion to accept the minutes from April 2, 2019 which was seconded by Jim Keefe and passed 3-0-0.

2) REPORTS

A. Airport Logo / Mission Statement / Tagline

No update at this time.

B. Monthly Enplanement Totals

Butch Lisenby discussed the decrease in enplanements due to the airport construction.

C. Sub Committee

Jim Keefe stated a report is in the works.

3) OLD BUSINESS

A. Cape Air Update

Butch Lisenby discussed that the lease has been delayed due to the Town Manager leaving, and questions regarding the fuel farm.

Members discussed the current lease extension which ends at the end of May. Jim Keefe made a motion to extend the lease until 9/30/19 which was seconded by John Reed and passed 3-0-0.

B. Airport Minimum Standards

Butch Lisenby stated he has sent the Standards to Airport Committee Members as well as to Cape Air. He is waiting for comments from Cape Air.

C. Taxiway C, D

Eric Strand reported that the west end taxiway project is nearly complete and that all facilities are operational. There will be a final inspection on June 7, 2019.

D. Taxiway B

Eric Strand reported that there were a few issues with the Town Manager leaving which held up the bid process, but that the project was now out to bid. He stated that the grant for 2.275 million in construction costs had been submitted.

E. SRE Replacement Purchase Update

Eric Strand discussed the delays in manufacturing, but stated that delivery should be by the end of July.

F. Security / Wildlife Perimeter Fence Construction Update

Eric Strand reported that the fencing is 95% complete as of May 17th. There were some environmental delays due to the turtle breeding issue, but the project will be completed after Columbus Day. Funding has been approved to complete the project. He discussed the difficulty of installation due to environmental issues.

G. Runway 07 Approach Lights

Eric Strand stated that this project has been completed, and the lights are now elevated. The FAA is amending their grant to include work that will be done during the Taxiway B construction work.

H. Aviation Gasoline (100LL) Fuel Farm Update

The Committee discussed the Fuel Farm issues. Butch Lisenby discussed environmental issues related to the cost of repair, and stated it would probably be more prudent to replace rather than repair. He stated that a fully self-contained drop tank could be used. The Committee also discussed that funding might be available for a new system rather than repairs.

4) NEW BUSINESS

None at this time

5) OTHER BUSINESS

None at this time

6) PAYMENT VOUCHERS

None at this time

The date of the next meeting is to be determined, and participants will be notified.

The meeting was adjourned at 3:00 p.m.

Respectfully Submitted

Katherine Barrett

APPROVED: JUN 25, 2019