

**PROVINCETOWN AIRPORT COMMISSION
MINUTES OF THE MEETING
WEDNESDAY, 5 JANUARY 2005**

The Provincetown Airport Commission met at the Provincetown Municipal Airport for the purpose of its stated meeting on Wednesday, 5 January 2005. Those in attendance were:

Richard Silva	Commissioner
Steve Tait	Commissioner
Steve Page	Commissioner
Joan Drysdale	Commissioner
Jason Stover	Alternate Commissioner
Butch Lisenby	Airport Manager
Steve Flecchia	Consultant E&K
Bill Richardson	Consultant E&K
Mike Garrity	Consultant E&K

Commissioner Leonard Alberts was absent with permission.

I. SECURITY

This item was tabled by unanimous approval.

II. LOGAN AIRPORT PEAK PERIOD PRICING UPDATE

No additional information was available.

III. PARKING APRON/SECURITY IMPROVEMENTS PROJECT UPDATE

One lingering punch item remains - approval will be made if satisfactory. J. Stover asked about security pictures being sent to the police station and was told no due to denial of installation of antenna on monument. Lisenby will add this to an upcoming project.

IV. MASTER PLAN UPDATE

The three representatives of E&K presented information on the ten-year plan that will include forecasting, mission statement and upcoming projects as well as environmental collection. Plans are for the taxiway to be made uniform width with edge lighting and a 90% turn to #7. Also presented was paving or laying gravel on the road to the navigational aids, as well as the possibility of increasing the parking area size. Steve Tait brought up charging for parking, which will have to be discussed the Cape Air. Also discussed were terminal expansion, and the question was raised about Park Service approval. We did request approval for the runway project from the Park Service, but received none, so the Park Service has set a precedent.

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V. PAYMENT VOUCHERS

1. Epsilon - ongoing environmental project	\$1,094.83
2. Trask - work on fuel farm and nozzle/generator	\$1,192.64
Moved to pay:	Steve Tait
Seconded:	Steve Page
Approval:	Unanimous

I. SECURITY

This item was taken off the table by unanimous approval. Drysdale is to send letter to J. Salter requesting their direction and assistance in controlling the baggage search issue relative to medications. Questions were also raised regarding the staffing level of TSA at this airport, as there is the impression that it is overstaffed in the off season. Lisenby announced that the Cape and Islands might be changed from the Providence region to the Boston/Logan region.

VI. OTHER BUSINESS

Lisenby to ask Alberts to produce annual report for the Town. Lisenby stated he is working on budget with K. Bergman, Town Manager and as yet has nothing to report.

VII. MINUTES

The minutes of the meetings of November 3 and December 2, 2004 were presented and approved with motion of Steve Tait, seconded by Steve Page and unanimously approved.

The next meeting will be held on 2 March due to scheduling problems for members of the commission unless an emergency meeting is needed in February.

The meeting was adjourned by total agreement at 6:13 P.M.

Respectfully submitted,

Joan M. Drysdale, Commissioner
Recording Secretary

APPROVED: JUL 6, 2005