

**Provincetown Human Services Committee**  
**Meeting Minutes: December 3, 2019**

Members Present: Donna Cooper, Elton Cutler, Russell Dutra, Karen Kelly, Joseph Murphy, Donna Szeker

Members Absent: None

Staff Present: Chris Hottle, Director, COA/HS; Shannon Corea, Adm. Assistant COA/HS

- Meeting opened at 5:37p.m. by D.S.
- Public Speak: No public present
- Approval of Minutes: E.C. made motion to accept minutes of 10/15/19, 2<sup>nd</sup> J.M., unanimous.
- Review of FY 2021 Grant Applications:
  - 1) Director gave overview of application review and decision process.
  - 2) Director noted that there were 14 applicants for FY 2021 Human Services Grants and that the applications had been reviewed for completeness.
  - 3) Each applicant's submission was reviewed by the Committee.
- Motion: D.S made motion not to accept the Family Pantry application due to missing required information, 2<sup>nd</sup> by R.D. 5 in favor, 1 opposed.
- Motion: R.D. made motion to accept Elder Services application as submitted, 2<sup>nd</sup> J.M. 5 in favor, 1 abstained.
- Motion: J.M. made motion to reconsider previous motion, 2<sup>nd</sup> by K.K., unanimous.
- Motion: R.D. made motion to deny Elder Services application, 2<sup>nd</sup> by E.C., 3 in favor, 3 opposed. Motion does not carry.
- Committee discussed previous motions.
- Motion: K.K. made motion to accept Elder Services application, 2<sup>nd</sup> by J.M., 5 in favor, 1 opposed.
- Following discussion, the Committee agreed to meet with new applicant Elder Services at the next meeting.
- Next Meeting: Tuesday, December 10, 2019 at 5:30p.m.
- Meeting Adjourned at 7:02 by D.S.

Respectfully Submitted,  
Shannon L. Corea, Adm. Asst. H.S.