

Town of Provincetown
260 Commercial Street
Provincetown, MA 02657

Board of Health
Telephone (508) 487-7020
Fax (508) 487-7040

PUBLIC MEETING

NOTE: THIS IS A REMOTE PARTICIPATION MEETING

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 23, 2020 Order imposing strict limitation on the number of people that may gather in one place, and Chapter 53 of the Acts of 2020, this meeting of the Provincetown Board of Health will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Provincetown website, at <https://www.provincetown-ma.gov/>. For this meeting, members of the public who wish to watch/listen and participate in the meeting may do so in the following manner:

1. Watch on The Community Channel 99 and PTV GOV Channel 18, as well as an online livestream of PTV GOV at <http://www.provincetowntv.org/watch.html>
2. To participate in this meeting, dial **(833) 579-7589**. When prompted, enter the following conference number: **607 390 336#**. Please do not speak until the chair or the meeting moderator asks for public comments or questions. If possible, please mute your phone until you are called upon to speak.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Provincetown website an audio or video recording or other comprehensive record of proceedings as soon as possible after the meeting.

The Provincetown Board of Health will hold a public meeting on Thursday, February 18, 2021 at 4 p.m. in the Judge Welsh Room at Provincetown Town Hall, 260 Commercial Street, Provincetown, MA.

AGENDA

- I. Public Comments
- II. New Business (Votes may be taken on any item)
 - a. Update on COVID-19 efforts
- III. Old Business (Votes may be taken on any item)
- IV. Any other business that shall properly come before the Board (Votes may be taken)
- V. Approval of Minutes (Votes may be taken)
- VI. Health Department Report (Votes may be taken)
- VII. Board Members' Statements (Votes may be taken)

New Business: Update on COVID Efforts,
Morgan Clark, Health Director

Approval of BOH Minutes:

November 19, 2020



**Town of Provincetown
November 19th, 2020**

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The Provincetown Board of Health will hold a public meeting on Thursday, November 19, 2020 at 4 p.m. in the Judge Welsh Room at Provincetown Town Hall, 260 Commercial Street, Provincetown, MA.

Board Members Present: Steve Katsurinis, Chair; Dr. Janet Whelan; Dr. Elise Cozzi; Kalliope Chute; Irv Morgan; Chris Hartley

Board Members Absent: Dr. Susan Troyan

Other attendees: Morgan Clark, Health Director; Lezli Rowell, Health Agent

Ms. Rowell conducts a roll call for quorum.

Steve Katsurinis, Present
Dr. Susan Troyan, *Absent*
Dr. Janet Whelan, Present
Dr. Elise Cozzi, Here
Kalliope Chute, Here
Chris Hartley, Here
Irv Morgan, Present

Mr. Katsurinis calls the Board of Health to order at 4:01 p.m.

Ms. Rowell reads the preliminary information to begin the meeting.

I. Public Comments

No public comments heard.

II. New Business (Votes may be taken on any item)

a. 124 Commercial Street, Appeal Health Agent's determination (BOH Regulation #625 for bedroom-bathroom ratio), Jonah Swain presenting

Discussion: Ms. Rowell informs the board that the applicant withdrew and is no longer making an appeal to the Board of Health.

b. 32 Point Street, Appeal Health Agent's determination (BOH Regulation # 625 for bedroom-bathroom ratio), Stacy Kanaga of Coastal Engineering presenting

Discussion: Mr. Campbell, Ms. Kanaga, and Mr. Murphy are all virtually representing the property owners. Mr. Campbell describes the house and the septic system. He requests an additional "powder room" to be permitted to the detached artist studio. Mr. Murphy and Mr. Campbell explain to the board the importance of this half bath.

Mr. Katsurinis references the half bath in the main house and the proposed half bath in the artist studio. He clarifies that this would be an additional half bath to the property, due to the BOH regulations. Mr. Katsurinis questions if the applicant would consider subtracting the half bath from the main structure and add it to the detached structure. Mr. Campbell explains why that would not work.

Dr. Cozzi references the plans and suggests moving one of the bathrooms as well.

Mr. Campbell and Dr. Cozzi discuss the locations of the bedrooms and bathrooms and the reason for this Board of Health regulation.

Motion: *Uphold the Health Agents' determination to condition any Building Permit on compliance with the ratio of one bedroom to one bathing facility regulation, for a total of 3 full and one half-bathrooms on the property.*

Moved: Ms. Chute

Seconded: Dr. Elise Cozzi

Ms. Rowell conducts a roll call vote.

Steve Kasurinis, Aye
Dr. Janet Whelan, Aye
Dr. Elise Cozzi, Aye
Kalliope Chute, Aye
Chris, Hartley, Aye
Irv Morgan, (no response)

Vote carries unanimously.

c. Administrative Consent Order (ACO): 25-27 Bradford Street

Discussion: Ms. Rowell informs the board that the Health Department received a failed Title 5 Septic Inspection Report. She explains the reason for the failure and the repairs made. She also discusses the "quick fix" options that the inspector proposes. Ms. Rowell explains that this section of Bradford Street was not "sewered" during Phase 2, according to the sewer team. She continues to explain no properties were interested at the time. She notes there would have to be a sewer extension and install to serve this property. Ms. Rowell thinks it is best for the property to be designated an ACO and required to make improvements necessary to prolong the life of their leach pits.

Ms. Chute wonders if the board should move that “this property be subject to an ACO for all units on the property and that the property be ordered to design a septic upgrade”. She asks for clarification on the two suggested motions because she is not satisfied with the type of system that is in the ground currently.

Ms. Clark shares Ms. Chute’s concerns and gives an overview on why Town Council created ACOs in the first place. She advises the board to lean on the frequency they assign for inspections. Ms. Clark notes that these are year round apartments. She says that ACOs are valid for 5 years and the board will see this again when it is time for them to renew.

Motion: *Move that 25-27A Bradford Street be subject to an Administrative Consent Order (ACO) for all units on the property, with the stipulation that the “quick fix” system be inspected annually with all improvements or repairs recommended by inspector.*

Moved: Ms. Chute

Seconded: Dr. Janet Whelan

Ms. Rowell conducts a roll call vote.

Steve Katsurinis, Aye
Dr. Janet Whelan, Aye
Dr. Elise Cozzi, Aye
Kalliope Chute, Aye
Chris, Hartley, Aye
Irv Morgan, (no response)

Vote carries unanimously.

Ms. Clark requests to skip the COVID update and move to the next agenda item.

d. Meet Public Health Interns

Discussion: Ms. Clark explains the Academic Public Health Volunteer Corps program from the Department of Public Health. She voices how the interns have assisted them during the pandemic.

Interns; Ruby Singh, MyLinn Clement, Jessica Kent, and Grace Cohn take turns introducing themselves to the board. They announce the school they have attended /attending and the projects they have participated in working with the Provincetown Health Department.

Ms. Chute expresses her gratitude and admiration to the interns for supporting the town and the Health Department during this time of need.

Dr. Whelan adds her thanks and is happy to see young people interested in public health; she says it fills her with hope.

Ms. Rowell says that Provincetown is a fortunate community to have such talented resources and for being interested in choosing Provincetown.

e. Update on COVID-19 efforts

Discussion: Ms. Clark discusses the issued press release and the concern for Thanksgiving and the upcoming holiday season. She notes there are no known cases right now but the wastewater data shows there is an upward direction of the viral load. She predicts they will be seeing new cases. Ms. Clark summarizes the new changes from the state, such as the mask mandate and the curfew. She encourages ways to mitigate further cases and prevent the spread of COVID-19, *i.e.*, work from home. She provides Thanksgiving recommendations and guidelines for folks to follow. She asks the board for any questions.

Dr. Whelan questions how long the wastewater testing will continue. Ms. Clark says they sample twice a week and they plan to do so until, for some reason they do not see a need for it.

Dr. Cozzi wonders how successful the contact tracing is. Ms. Clark explains the communication between the public nurses from different states and how one is determined a close contact.

f. Review Health Budget

Discussion: Ms. Clark presents her budget to the board and notes that not much has changed, except her request for the Mental Health Programming. She emphasizes that this pandemic has a ride along epidemic and she states that it is a mental health crisis. She believes that they might have some money available from the marijuana tax revenue the town receives. She notes the budget has not been reviewed by administration yet, and this is her first draft. Ms. Clark asks the board if they have questions on how the Health Department spends money.

Motion: *To support the Health Department's budget request.*

Moved: Mr. Katsurinis

Seconded: Dr. Janet Whelan

Ms. Rowell conducts a roll call vote.

Dr. Elise Cozzi, Aye
Kalliope Chute, Aye
Chris, Hartley, Aye
Irv Morgan, (no response)
Steve Katsurinis, Aye
Dr. Janet Whelan, Aye

Vote carries unanimously.

Ms. Clark summarizes the long list of accomplishments that the Health Department has achieved, such as the local dashboard.

III. Old Business (Votes may be taken on any item)

(No Old Business)

IV. Any Other Business That Shall Properly Come Before The Board (Votes may be taken)

Discussion: Ms. Clark asks the board for their opinion if they think Bingo is in the category of “indoor entertainment”. She states Aaron Hobart, Code Compliance Officer would like the Board of Health’s clarification.

Mr. Katsurinis and the board discuss the subject. Ultimately, they agree that Bingo is considered “indoor entertainment”.

V. Approval of Minutes (Votes may be taken)

Motion: *to approve the minutes from September 17, 2020*

Moved: Dr. Elise Cozzi

Seconded: Ms. Chute

Ms. Rowell conducts a roll call vote.

Steve Katsurinis, Aye
Dr. Janet Whelan, Aye
Dr. Elise Cozzi, Aye
Kalliope Chute, Aye
Chris, Hartley, Aye
Irv Morgan, (no response)

Vote carries unanimously and the minutes are approved as written.

VI. Health Department Report (Votes may be taken)

Discussion: Ms. Rowell discusses MA DEP’s public water supply sanitary survey and that Provincetown Water Department rates “adequate capacity”. She notes The Massachusetts Health Officers Association (MHOA) has sent a link to the state report on COVID-19 vaccinations. She provides some details on the implementation plan that is being worked on once a vaccine becomes available. Ms. Rowell gives an update on the licensing and inspections that transpired this season. She notes the number of establishments that opened as “full service” and/or “limited facility” in 2020. Then she states the amount of establishments that did not open/operate due to COVID. She gives an overview of how she conducted routine inspections during the season. Ms. Rowell discusses the requirements of licensing/opening the semi-public pools and how many inspections performed. She updates the board on the body art establishments and notes due to COVID, there were no guest artist permits this year. Lastly, she states there were thirteen vendors licensed for the Farmer’s Market.

VII. Board Members’ Statements (Votes may be taken)

(No statements.)

Motion: to adjourn

Motion: Mr. Katsurinis

Seconded: Dr. Janet Whelan

Ms. Rowell conducts a roll call vote to adjourn.

- Steve Katsurinis, Aye
- Dr. Janet Whelan, Aye
- Dr. Elise Cozzi, Aye
- Kalliope Chute, Aye
- Chris, Hartley, Aye
- Irv Morgan. (no response)

Vote carries unanimously and the Board of Health adjourns at 5:15 p.m.

Respectfully submitted,

Amy White

Approved by _____ on _____, 2021

Health Department Report:

Lezli Rowell, Health Agent



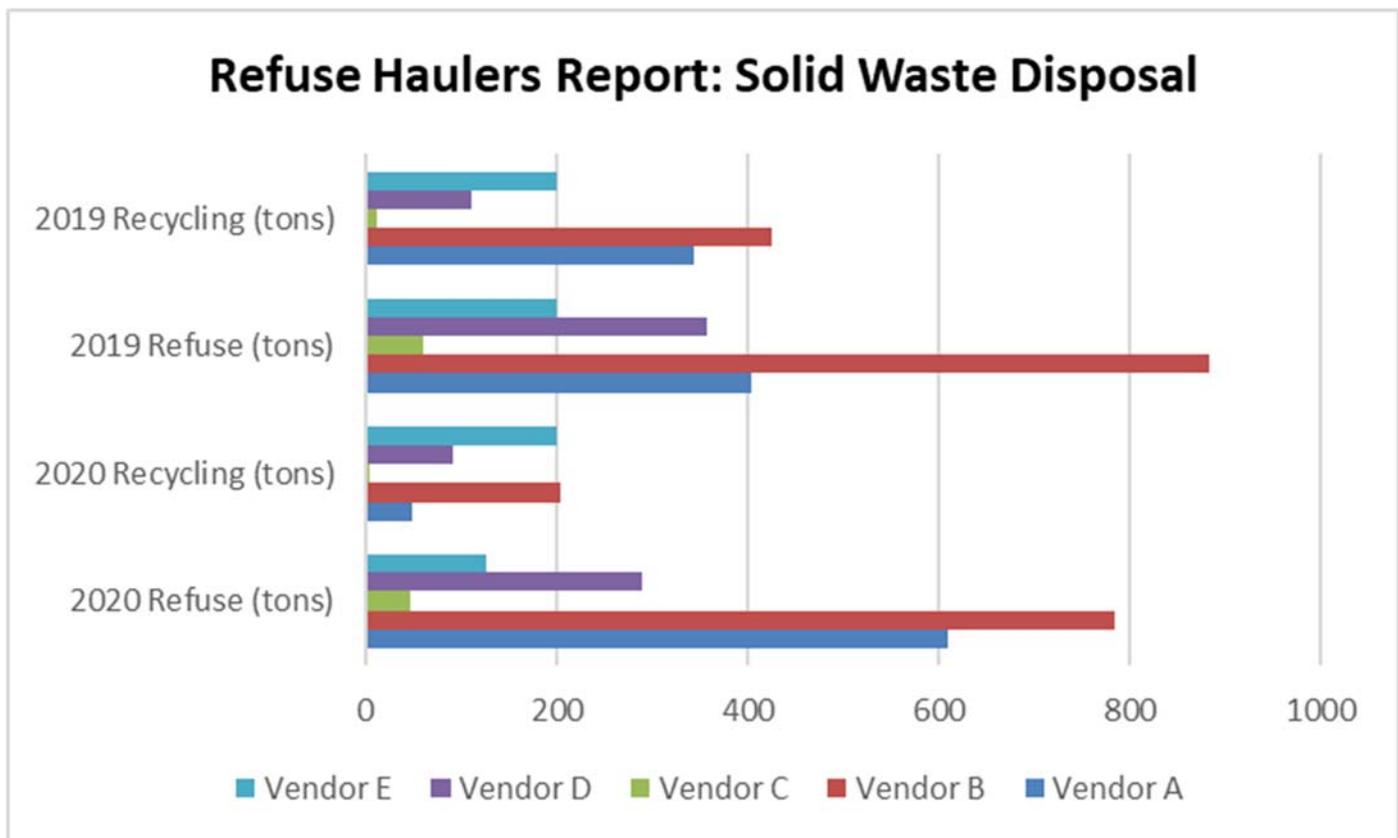
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Board of Health Meeting Date: February 18, 2021

Health Department Report: Lezli Rowell, Health Agent

Refuse Hauler license renewals: Five commercial refuse haulers have renewed their licensing for 2021, with 2020 tonnage reports as required by the Board of Health as follows (compared to 2019):



Small scale refuse haulers (Vendors 'C', 'D' and 'E') are reasonably consistent with volumes reported last year but 2020 impacts are more notable in the activity reported by the larger operators (Vendor 'A' and 'B'):

Vendor 'A' disposed of about 400 tons of refuse in 2019 and reported about 340 tons recycled. In 2020, this same vendor reports a refuse hauling increase to almost 610 tons but recycling has decreased to less than 50 tons.

Perhaps it has been an effect of COVID that less of this hauler's waste-stream has been sorted.

Vendor 'B' disposed of about 880 tons in 2019 and reported about 425 tons recycled. In 2020, this same vendor reports 785 tons of refuse and 204 tons of recycling.

Both waste-stream volumes are down.

Outer Cape Vaccination Clinic – On behalf of Provincetown Health, I participated in the first locally run Barnstable County drive-through vaccination clinic last week, at the Little Creek Staging Area Cape Cod National Seashore beach shuttle parking lot in Eastham. Site coordination was established by the County Cape Cod Center for Public Safety Training and local law enforcement, fire and EMS services. Other staffing included County, Eastham, Wellfleet, and Truro Health Departments, AmeriCorps volunteers, and the Medical Reserves Corps providing vaccination services. The site worked smoothly and has excellent capacity. The feedback I heard from patients in the observation area was very positive. They appreciated having this location, said it was well organized, commended how well staffed the clinic appeared. I am proud of the Provincetown Health Director's work and planning to be part of the solution and happy to be the 'boots on the ground' representing the Board of Health in this effort. I hope it is the first of many!



Photo courtesy of Emily Beebe, Truro Health Agent.

Front Row: Provincetown Health Agent Lezli Rowell, Wellfleet Health Agent Hillary Lemos, Eastham Health Agent Jane Crowley, Eastham Community Development Assistant Karen Chimwaza and Eastham Assistant Agent Susan Barker.

Back Row: Leslie Sandberg, Public Information Officer and Andrew Platt, Deputy Director, Cape Cod Center for Public Safety Training.

Food Service Establishment Plan Review: Since the first of the year, the Health Agent has been scheduled for several pre-applications for new or potential transferred restaurant licenses and conducted three plan reviews. Proposals that go forward with licensing applications will be subject to pre-operational inspections prior to opening. Additionally, the Agent has provided pre-application guidance for another filming operation, anticipating plan review and pre-operational inspection for that production's craft services vendor.



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
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February 17, 2021

Dear Local Health Colleague:

I am writing to update you with important information about the state's effort regarding vaccination distribution, where demand vastly exceeds current supply. The Baker-Polito Administration is committed to the effective, efficient and equitable administration of vaccines throughout the state. According to the CDC, Massachusetts, on February 16, was #9 in the U.S. for vaccinations per capita (1st doses/capita). Massachusetts was #1 for total shots administered per capita (this past week) amongst the 24 states with at least 5M people, according to Bloomberg. As of Monday, more than 251,000 of our residents ages 75 or older have received their 1st dose. This represents 51% of the statewide population, exceeding the national average of 47% of residents 75+ that have received their first dose.

First and foremost, I want to acknowledge your incredible efforts throughout the pandemic. Local health departments, community health centers, regional collaboratives, hospitals, large health systems and others quickly ramped up their capacity to provide vaccinations. Many local boards of health stepped up to vaccinate first responders and some continued to vaccinate individuals eligible in Phase 1 and those age 75 and older. The Baker-Polito Administration is deeply thankful for municipal collaboration in the early, targeted steps of the vaccination effort.

Today, Governor Baker and Lieutenant Governor Polito will announce that effective tomorrow, February 18th, individuals age 65 or older, individuals with two or more specific medical conditions, listed [here](#), and residents and staff of public and private low income and affordable senior housing are eligible to receive this vaccine. With this announcement, 1 million individuals will become eligible for the vaccine.

Streamlined Vaccination Distribution

As the Commonwealth moves forward and as a million residents become eligible, the Administration must streamline the vaccine distribution process in anticipation of this challenge and within the confines of limited vaccine supply provided by the federal government. The Commonwealth has been receiving approximately 110,000 new first doses each week.

High-capacity throughput vaccination, available across the Commonwealth, is important to ensuring vaccines do not sit idle. To avoid confusion and increase access, vaccination locations must be available to all residents and not narrowly restricted by geography. Currently, almost 95% of our population lives within a 45-minute drive of a mass vaccination site or within 30 minutes of a regional site. This is in addition to the growing number of pharmacies and other retail locations administering doses, currently numbered at 105.

Equity

In addition to increasing efficiency in administering the vaccine, the Commonwealth must ensure that the program is equitable and meets the needs of communities that have been most disproportionately impacted by COVID-19. Utilizing the social vulnerability index as a starting point, the Department of Public Health has identified 20 municipalities that have had the greatest COVID burden and have the greatest percentage of non- white residents. These municipalities are: Boston; Brockton; Chelsea; Everett; Fall River; Fitchburg; Framingham; Haverhill; Holyoke; Lawrence; Leominster; Lowell; Lynn; Malden; Methuen; New Bedford; Randolph; Revere; Springfield; and Worcester.

Public Health Commissioner Monica Bharel has reached out to these municipal leaders to assist with [increasing awareness](#), to address vaccine hesitancy and to mitigate barriers to vaccine access. These municipalities will continue to distribute vaccine at the local level, are prioritized for the retail pharmacy program, and are served by community health centers, hospitals and other health care providers administering vaccine in the community.

Serving the most vulnerable

The Commonwealth is fortunate that so many local public health officials want to help vaccinate their residents. Given the constraints on vaccine supply, the Administration is asking our local officials to focus efforts around outreach to vulnerable, hard to reach populations, including homebound seniors, individuals who participate in ‘meals on wheels’ and others who are eligible but not able to travel to a vaccine site. Local officials are more adept at identifying and meeting these high need populations and can arrange for them to be vaccinated either by the local board of health, connect them to community providers or refer to the State’s vaccination program for homebound individuals, which will launch in the coming weeks.

Regional Collaboration

Additionally, municipalities may propose regional collaborations that meet specific geographic needs identified by the state and must meet specific requirements including:

- Have the capacity to vaccinate minimally 750 individuals per day, 5 days per week;
- Serve unmet need geographically, as identified by the Department of Public Health;
- Meet an administration rate threshold of 85% and report doses within 24 hours;
- Serve all residents of the Commonwealth; collaborations may focus outreach efforts towards those who live or work in the area but must be open to all Massachusetts residents; and
- Provide public links for vaccine appointments on [Mass.gov/COVIDVaccine](https://www.mass.gov/COVIDVaccine).

Other important ways for municipalities to engage in the Commonwealth's vaccine program include:

- Promote vaccine acceptance by establishing COVID ambassador programs, providing tele-townhalls or developing messaging campaigns in multiple languages;
- Encourage and assist residents to utilize mass vaccination sites and retail pharmacies for vaccination;
- [Plan](#), develop or coordinate vaccine programs for residents living in public and private low income and affordable senior housing; or
- Identify, plan and organize vaccination of homebound residents who are unable to access any other vaccination program as they become eligible.

Effective the week of March 1st, the state will no longer provide first dose vaccines for individual municipal clinics, except for the twenty disproportionately impacted communities and established and approved Regional Collaboratives. Municipalities will receive second doses to ensure that all residents have been fully vaccinated by individual local board of health clinics.

On Friday, February 19th, at 9 am, the Department of Public Health will hold a webinar for local boards of health to review the opportunities to distribute vaccine as outlined above. The Department will answer questions and provide a specific how-to-guide for municipalities to reach the most vulnerable residents.

This is a shared responsibility and herculean effort to offer safe and effective vaccines to millions of Massachusetts residents. Working together, state and local government along with our health care partners can meet this challenge and ensure that every Massachusetts resident will have the opportunity to be vaccinated.

Sincerely,



Marylou Sudders