

**TOWN OF PROVINCETOWN**  
**Community Housing Council**  
**MINUTES NOVEMBER 15, 2021**  
**Caucus Hall, TOWN HALL 260 Commercial Street**

**4:01 p.m.**

**Members Present:** Austin Miller, Paul Richardson, Fran Coco, Kristin Hatch

**Members remote:** Michael Litvin, Kevin Moss

**Staff:** Community Housing Specialist Michelle Jarusiewicz, Assistant Town Manager David Gardner [remote], Town Manager Alex Morse, Town Planner Thaddeus Soule

*Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted **in person** and as a courtesy via remote means, in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.*

## Microsoft Teams meeting

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### **To Participate during public comment:**

- Teams: Raise hand to be called on to speak.
- Phone: Speak name clearly to be called on to speak.

### **Please do not speak again until acknowledged by Chair or meeting moderator.**

- Keep your phone muted at all times when not talking (\*6 to mute & unmute your phone)
- Do not use speakerphone, Bluetooth devices (speakers or headphones)
- Mute all background noises, including PTV, television or computer and use only phone audio.

### **Agenda #1 Public Comments: none**

**Agenda #2 Housing Workshop #1:** The draft minutes for workshop #1 provided details of the information presented. Members discussed that they thought the session went very well and allowed for discussion between the groups. Ms. Hatch thought the percentage of room tax receipts for housing should be higher. Ms. Coco agrees and feels like we are climbing a mountain. Mr. Miller thought it was a great productive discussion and there is a lot of work to be done. Mr. Litvin is looking forward to the next workshop. Mr. Moss thought it was a great first step and is looking forward to continued momentum. The Town Manager echoed their comments that it was a great meeting with a lot of work to be done. Staff is working internally drafting potential articles for Workshop #2. If all three committees are united behind the articles, there is a greater degree of potential success. The Town Manager believes the Select Board would like oversight of the new funds but may not need to create a third housing fund. Perhaps whatever the percentage of funds for housing is allocated, it goes into a Town account and is divided between the Affordable Housing Trust Fund and the Year Round Market Rate Housing Trust annually depending upon what they need. He is consulting with Town Counsel on the language. The legislation will need to be amended regardless. Annual Town Meeting is scheduled for April 4, 2022.