

Community Preservation Committee
Town Hall, 260 Commercial Street
Remote participation

Meeting Minutes
October 26, 2020 4:03 pm

Members present: Kristin Hatch, Dawn Walsh, Brandon Quesnell, Alfred Famiglietti, Polly Burnell, Catherine Nagorski

Members excused: Michele Crone-DeMarco

Staff: Community Housing Specialist Michelle Jarusiewicz

MODERATOR [Michelle Jarusiewicz]:

The **October 26, 2020**, meeting of the **Provincetown Community Preservation Committee** is about to be convened. As a precautionary measure to reduce the spread of coronavirus, all Town buildings are closed to the public; therefore, this meeting will be held by remote participation. My name is Michelle Jarusiewicz, I am the Town's Housing Specialist, and will be moderating participation. I will begin by taking a roll call for quorum.

Provincetown Community Preservation Committee:

Kristin Hatch, Chair *here*

Brandon Quesnell *here*

Alfred Famiglietti *here*

Polly Burnell *here*

Catherine Nagorski *here*

Michelle Crone-DeMarco

Dawn Walsh *here*

The chair of the Board will now call the meeting to order and I will then explain how remote participation works before proceeding.

CHAIR [Kristin Hatch]:

Calls the meeting to order at 4:03. I will now ask the moderator to explain how remote participation works.

MODERATOR [Michelle Jarusiewicz]:

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, the Governor's March 23, 2020, Order imposing strict limitations on the number of people that may gather in one place, and Chapter 53 of the Acts of 2020, this meeting of the **Provincetown Community Preservation Committee** is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access and participate in the proceedings. Participation is only available through telephone where members of the public will be allowed to speak during the public comment portion of the hearing by **dialing (833) 579-7589**. When prompted, enter the **conference ID: 826 691 436 #**. Please do not speak until the chair asks for public comments or questions and keep your phone muted at all times. Use *6 to mute or unmute your phone. Clearly state your name each and every time prior to speaking and remember to mute your phone when not talking. We will post a record of this meeting on Provincetown's website as soon as possible. All votes must be roll call votes. After a motion is made and there is a second, the Chair will ask for a

roll call vote. All motions, decisions, documents, and letters should be verbally referenced for the record. If it appears the meeting cannot or should not proceed, then the moderator will recommend that the Chair request to continue the hearing to a later date and time. I will now hand the meeting back to the Chair.

CHAIR: Please clearly state your name each time prior to speaking.

Public Statements: none

FY 2021 Grant Cycle: discussion of timeline, and application

2020/2021 CPA Grant Timeline

Description...	Dates...
CPC meeting #1	Monday, October 26, 2020 4 pm
CPC meeting #2	Monday, November 2, 2020 ??
Finalize packet	Monday, November 2, 2020 ??
Submit ad	Wednesday, November 4, 2020
¼ page ad appears	Thursday, November 12 & 19, 2020
Applications due no later than	Wednesday, December 30, 2020 [approx. 49 days from 1 st ad]
CPC review & presentations	January 2021 2 meetings TBD
PH required	February 2021 [week of Feb 8 th] Ad appears 1/21 & 1/28/21
Submit recommendations	By February 12 th
Annual Town Meeting	April 5, 2021

To participate dial (833)5797589
Conference ID: 826 691 436 #

CPA Grant Application Packet

CPA FY 2019 Receipts	
Local Surcharge raised	547,694.00
State Round 1	131,000.00
State Round 2	44,292.00
State Round 3	28,119.00
	751,105.00

Sept. 21, 2020 ATM approved \$729,666 in new grants

To participate dial (833)5797589
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Member discussion of application packet included adding questions about past CPA receipts, what fiscal year, how much, description, are other funds available. Members discussed outreach including advertising in Banner and Independent with the hope of drumming up different applicants. Ms. Hatch asked if they could get debt service numbers.

Brandon Quesnell MOVE to accept the timeline less the proposed Nov. 2nd meeting, the application and guidelines as revised, and set the cap at \$400,000; Cathy Nagorski second; approved 6-0 by roll call vote:

Kristin Hatch:	yes	Brandon Quesnell:	yes
Alfred Famiglietti:	yes	Polly Burnell:	yes
Dawn Walsh:	yes	Catherine Nagorski:	yes

Other:

Ms. Burnell asked if scanning historic documents to the internet was an eligible activity? Ms. Hatch said that she would research.

Next CPC meeting would be in January after applications submitted.

Mr. Famiglietti asked for hard copies.

Alfred Famiglietti MOVE to adjourn at 4:48 pm, Kristin Hatch second; approved 6-0.

Kristin Hatch:	yes	Brandon Quesnell:	yes
Alfred Famiglietti:	yes	Polly Burnell:	yes
Dawn Walsh:	yes	Catherine Nagorski:	yes