

# Provincetown Community Housing Council

Caucus Hall, Town Hall ☞ 260 Commercial Street

**FEBRUARY 9, 2022**

**1:15 p.m.**

Members Present: Kristin Hatch

Members remote: Austin Miller, Paul Richardson

Staff: Community Housing Specialist Michelle Jarusiewicz [in-person]

## 1. PUBLIC HEARING FY 2023 CPA Grant Cycle

Participate in the Community Preservation Committee’s Public Hearing to discuss the Community Housing Council’s CPA application for \$300,000 to be transferred to the Affordable Housing Trust Fund for future housing activities.

**Timeline:** The CPC must vote following the public hearing today or by mid-February, their recommendations on submitted CPA applications to be presented to the Annual Town Meeting scheduled for 4/4/22.

## FY 2023 Community Preservation Act Grant Applications:

Requesting Entity	Project Description	Request
<b><i>Community Housing [2]:</i></b>		
Community Housing Council [CHC]	Transfer to Affordable Housing Trust Fund for community housing activities such as down payment & closing cost assistance, emergency housing assistance, training & education, development assistance	\$300,000
LC Community Development Partnership [CDP]	Lower Cape Housing Institute [2 years]: ongoing education efforts currently provided remotely such as Housing 101, Ch. 40B developments, zoning initiatives, how to conduct community engagement, peer-to-peer sessions, and more	\$15,000
<b><i>Community housing sub-total</i></b>		<b><i>\$315,000</i></b>
<b><i>Open Space/Recreation [2]:</i></b>		
Recreation Dept.	Resurface Motta Field Tennis Courts including pavement repairs, new striping to include pickleball courts.	\$95,000
Conservation Commission	B-Street Garden Reconstruction of 23 beds & fencing Phase 2: revised request <i>Note: the Conservation Cm. would like to return the balance of funds from the Stormwater Improvement Project, est. \$135,462</i>	\$38,000 \$45,000
<b><i>Open space/rec sub-total</i></b>		<b><i>\$140,000</i></b>
CPA	CPA Administration including advertising, Coalition dues, education and more <b>up to 5% of receipts</b>	Up to <b>\$98,000</b>
<b><i>GRAND TOTAL</i></b>		<b><i>\$553,000</i></b>

**Available funds:**

The CPC voted to set a flexible cap for ALL categories of \$450,000 in total grants. The estimated funds chart has been updated to reflect actual receipts. It also reflects the debt service that must be paid first.

**Revised 11/22/21:**

	<b>OS/Rec</b>	<b>Historic</b>	<b>CH</b>	<b>Undesignated</b>	<b>totals</b>
ending balance 6/30/21 JY	403,127	295,711	764,578	16,544	1,479,960
less past commitments	(241,015)	(195,712)	(249,517)		(686,244)
FY 21 ATM votes	(100,000)	-	(220,000)	(37,000)	(357,000)
debt service FY 22	(42,636)	(145,873)	(186,075)		(374,584)
	19,476	(45,874)	108,986	(20,456)	62,132
new funds	98,406	98,406	590,436	196,812	984,060
estimated avail balance	117,882	52,532	699,422	176,356	1,046,192
new funds at \$984,060	98,406	98,406	590,436	196,812	984,060
	10%	10%	60%	20%	100%

Community Housing Specialist Michelle Jarusiewicz summarized the CPA Hearing process where each CPA request would be heard one at a time. After all requests are considered, the CPC may vote on recommendations either today or at some future meeting. Those recommendations are presented at the Annual Town Meeting on April 4, 2022.

Affordable Housing Trust Fund [AHTF] transfer request of \$300,000: Ms. Jarusiewicz presented the request for CPA funds to be added to the AHTF for a variety of affordable housing activities from development support to programs such as the Down Payment & Closing Cost assistance program previously funded directly through CPA. Last year the CPC and Town meeting approved a transfer of \$100,000 to the AHTF. It is a common process in many communities. The current balance in the AHTF is about \$775,000. None of the \$100,000 from last year has been spent to date. The CHC Chair, Paul Richardson stated that the CHC has made an overt commitment in supporting the development at the VFW site and the expansion at Maushope which will be considerable.

Lower Cape Housing Institute request for \$15,000 for 2 years: The Housing Institute has provided training and education to town board members and staff and housing advocates in the community. While basics are always covered, new topics are presented in response to current events. Ann Robinson of the CDP described an upcoming session on historic land use policy on Cape Cod. Brandon Quesnell asked if \$15,000 was enough? Ms. Robinson indicated that the \$15,000 was for the Institute and that there were other earmarked funds.

Adjourned at 2:15 pm.  
*Minutes submitted by Housing Specialist Michelle Jarusiewicz*