



CEMETERY COMMISSION

HYBRID MEETING AGENDA

Meeting Agenda

The Provincetown Cemetery Commission will hold a public meeting on Wednesday, October 12, at 3:00 pm, at the Winthrop St Cemetery, Main Gate, at the intersection of Court St and Winthrop St, Provincetown, MA, 02657.

Rainy weather location: Caucus Rm, Town Hall, 260 Commercial St, Provincetown, MA 02657.

In accordance with Chapter 107 of the Acts of 2022, this meeting will be conducted **in person** and as a courtesy via remote means, in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Joining the Meeting:

Microsoft Teams: Join on your computer or mobile app. Click here to join the meeting

Phone: Or call in (audio only) [\(833\) 579-7589](tel:8335797589) Phone Conference ID: **104 652 390#**

To Participate remotely during public comment:

- Teams: Raise hand to be called on to speak.
- Phone: Speak name clearly to be called on to speak.

Please do not speak again until acknowledged by Chair or meeting moderator.

- Keep your phone muted at all times when not talking (*6 to mute & unmute your phone)
- Do not use speakerphone, Bluetooth devices (speakers or headphones)
- Mute all background noises, including PTV, television or computer and use only phone audio.

Votes may be taken unless otherwise indicated.

*** Items may be taken out of order to accommodate scheduled presenters or urgent business at the discretion of the chair ***

1. **Review and approval of the minutes of previous meetings on:** August 17, 2022, and September 14, 2022.
2. **Chair's report**
 - Letter to Town Manager and Assistant Town Manager re: Community Preservation Act funds grant writer and administrator for the Cemetery Commission
 - Contact made with Nickerson Funeral Home Re: attending a meeting to discuss Green Burials
3. **Public comments** – (limit of 3 minutes per person)
4. **Cemetery Supervisor's updates and discussion (BC)**
 - Recommended placement of the Revolutionary War Patriots informational sign from previous CPA project at Winthrop St Cemetery
 - Update on monument and marker cleaning at Hamilton St Cemetery (BC and RS)
 - RS training s
 - Monuments in Hamilton Cemetery identified for cleaning this Fall (phase 1)
 - Monuments cleaned so far
 - Any materials / supplies status that still need to be procured for phase 1?
 - Other topics TBD
5. **Old cemetery business**
 - Green Burials: Review/Revise 2nd draft of Green Burial FAQs. (TF)
6. **New cemetery business**
 - Cemetery Rules and Regulations (SB)
 - Review and revise the Cemetery Rules and Regulations definition of "Resident" to address continued confusion regarding eligibility to buy plots
 - Suggestions for other Articles, or Appendices, to revise?
 - Set target date to complete draft revisions
 - Attendance at regular meetings and whether to develop a policy (LM/SB)
7. **Cemetery plot sales**
8. **Cemetery buy-back requests**
9. **Other business that may come before the Cemetery Commission that could not have been reasonably anticipated pursuant to the MA Open Meeting Law**
10. **Review of action items (by whom, task)**
11. **Date of next regular meeting:** November 9, 2022
12. **Adjournment**

Submitted by: SHARON BUNN

Posted by the Assistant Town Clerk, www.provincetown-ma.gov , 10/6/2022, 4:35 pm AR