



Visitor Service Board

Meeting Agenda (REVISED)

The Provincetown Visitor Service Board will hold a Public Forum and public meeting on Tuesday December 13, 2022, at 1:00 PM in the Judge Welsh Room, Town Hall, 260 Commercial Street, Provincetown, MA 02657.

In accordance with Chapter 107 of the Acts of 2022, this meeting will be conducted **in person** and as a courtesy via remote means, in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Joining the Meeting:

Microsoft Teams: Join on your computer or mobile app

[Click here to join the meeting](#)

Phone: Or call in (audio only) [\(833\) 579-7589](tel:833-579-7589) Phone Conference ID: 370 931 324#

To Participate during public comment:

- Teams: Raise hand to be called on to speak.
- Phone: Speak name clearly to be called on to speak.

Please do not speak again until acknowledged by Chair or meeting moderator.

- Keep your phone muted at all times when not talking (*6 to mute & unmute your phone)
- Do not use speakerphone, Bluetooth devices (speakers or headphones)
- Mute all background noises, including PTV, television or computer and use only phone

Call to Order

Agenda [Motions may be made and votes may be taken unless otherwise noted]:

1. Public Statements – 3 minutes maximum. Board members are not obligated to respond to public statements.
2. DEI Workshop with Donna Walker
3. FY23 Foxfest Incident & Grant Discussion with Donna Walker, DEI Director
4. FY23 CabaretFest – Patricia Fitzpatrick – Change of Date Request
5. FY 23 Encaustic Conference – Cherie Mittenthal – Change of Date Request
6. Approval of October 3, 2022 Meeting Minutes
7. RFP 1st Draft Review
8. VSB Seat Structure Review
 - a. Expand Women Innkeepers representative to Women Business' Interests
9. Tourism Department Report
 - a. Motions may be made. Votes may be taken.

10. Board Members' Statements—comments from Board members. Discussion dependent. Motions may be made. Votes may be taken.

11. Upcoming VSB Meeting

Media Placement and Activity:

<u>Publication/ Project</u>	<u>Purpose</u>	<u>Up To/Amount</u>
None		

Tourism Administration:

<u>Organization/ Project</u>	<u>Purpose</u>	<u>Up To/Amount</u>
Director of Tourism Travel	New York Travel & Adventure Show	\$1000.00
Sunderland	2023 Event Rack Card	\$350.00
American Bus Association	Membership Dues	\$580.00

Submitted by Chair Regina Cassidy

Posted: Town Hall, www.provincetown-ma.gov, 11/22/2022 3:19 pm, EP

Revised: 12/08/22 1:43 pm, EP