

PROVINCETOWN AIRPORT COMMISSION

20 JANUARY 1999

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The Provincetown Airport Commission met at the Provincetown Airport on 21 January 1999 to hold their stated meeting. The meeting was called to order at 5:33 P. M. by Chairman Leonard Alberts, M. D. Those in attendance were Leonard Alberts, Gwen Bloomingdale, Mary Moore, Richard Silva, Steve Page and Howard Lewis, Commissioners, Butch Lisenby, Airport Manager, David Fish, consultant, and Dan Wolf (5:40 P.M.), CEO of Cape Air.

I. TERMINAL REPLACEMENT UPDATE

David Fish reported that the projected is "pretty much wrapped up". MAC and FAA are anxious to close out. The Commission will have to ask for more money. An agreement is to be set between J. K. Scanlan and the subcontractors still involved if Scanlan will put it in writing. The performance bonds are to be one year from date of completion, but J. K. Scanlan is balking about this. It is under discussion with the consultant, D. Fish. The items remaining to be completed are:

(1) O'Brien to replace door closures - MAC wants signed agreement

(2) Electricians install light and hangar wires

II. EIS/EA UPDATE

Fish doesn't have the final story yet - discussing access to approach lighting system - to be incorporated into final report. Hope to schedule meeting last week of January for garage & permit extension - G. Bloomingdale would like to attend - asked to schedule for Wednesday or Thursday. D. Fish also outlined access road and path.

III. SRE/ARFF UPDATE

Fish presented 90% MAC-FAA submittal. Will be out on the street in two weeks or so. "Nice little garage". It is also out for cost estimate and should be back by next week. Hope to be under budget and on schedule to get application in by 1 March 1999.

IV. RUNWAY AND SAFETY AREA UPDATE

Project in final stage of work - predesign meeting with MAC and FAA and independent cost estimate are on the schedule within three or so weeks. Consultant should have paperwork at next meeting for signature.

V. HATCHES HARBOR RESTORATION UPDATE

Project 80-85% done on airport grounds - berms and access roads are there - drainage in middle berm to be installed. Conservation Commission will not permit the "soupy" area that was disturbed to be backbladed. G. Bloomingdale said we'll get in when we reach the dike". The monitoring committee is to be in place prior to completion of the project.

VI. PAYMENTS

1. **APEX (HVAC) \$7,560.20**

MOTION: TO PAY APEX \$7,560.20 PENDING WRITTEN

AGREEMENT FROM J. K. SCANLAN SATISFACTORY TO TOWN

COUNSEL AND ARCHITECT.

MOVED: RICHARD SILVA SECOND: MARY MOORE

VOTE: 3 YES 0 NO 1 ABSTENSION (BLOOMINGDALE)

2. PECKHAM ELECTRIC \$15,192.50

MOTION: TO PAY PECKHAM ELECTRIC \$15,192.50 PENDING

WRITTEN AGREEMENT FROM J. K. SCANLAN SATISFACTORY TO
TOWN COUNSEL AND ARCHITECT.

MOVED: RICHARD SILVA SECOND: MARY MOORE

VOTE: 3 YES 0 NO 1 ABSTENSION (BLOOMINGDALE)

3. J. K. SCANLAN (FINAL) \$44,478.30

MOTION: TO PAY J. K. SCANLAN \$44,478.30 PENDING

WRITTEN AGREEMENT FROM J. K. SCANLAN SATISFACTORY
TO TOWN COUNSEL AND ARCHITECT.

MOVED: RICHARD SILVA SECOND: MARY MOORE

VOTE: 3 YES 0 NO 1 ABSTENSION (BLOOMINGDALE)

4. ENSR (EIS/EIR - ARFF GARAGE) \$9,500.00

MOTION: TO PAY ENSR \$9,500.00 PENDING RECEIPT FROM

MAC AND FAA.

MOVED: MARY MOORE SECOND: HOWARD LEWIS

VOTE: 3 YES 0 NO 1 ABSTENSION (BLOOMINGDALE)

VIII. MINUTES

The minutes of the meeting of 16 December 1998 were accepted
as corrected.

MOTION: TO ACCEPT MINUTES AS CORRECTED.

MOVED: MARY MOORE SECOND: RICHARD SILVA

VOTE: UNANIMOUSLY FAVORABLE

VII. OTHER BUSINESS

Dan Wolf asked the consultant about the time frame involving the overlay/reconstruction project. D. Fish responded that it will take six months to plan, then all the presentations, permitting, etc. then onto the actual construction which will take place during the summer and fall of 2000. D. Fish is to work with Dan Wolf on this.

D. Wolf said he will need to discuss the proposal from Northeast Maintenance the minimum standards regarding insurance, etc. If the business is to be under the Cape Air umbrella, expectations need to be specified and agreed to. Dan Wolf will talk with Northeast and report to Commission on the progress.

At 6:10 P. M. the DPW Director, Dave Guertin, arrived to discuss the proposal of the Town using the airport snow removal vehicle. He requested that the vehicle be used as a support vehicle, when necessary, all seasons of the year. The primary role will be to plow the airport, with Butch Lisenby or another town employee at the wheel, until such time as the airport is functional. D. Guertin said that by being able to use the airport vehicle the town can save approximately \$80,000.

Len Alberts asked if the town wanted to use the vehicle for other than snow removal and D. Guertin stated that while the primary need was for snow removal use, that its use as a dump truck was also needed.

Commissioners expressed their concern about the life of the vehicle if used by the DPW. They are concerned it will not be cared for properly.

Dr. Alberts explained that the vehicle was funded by the MAC, FAA, and the Airport Commission and that essentially no town funding was involved. He said that MAC and FAA provided the funding with the understanding that the vehicle is for airport use only, and releasing it for other uses is in violation of the grants; it may be in writing in the grant itself. D. Fish then explained the equipment needs as dictated by the MAC and FAA to the DPW Director. D. Fish then suggested devising a snow removal plan that would be acceptable to all parties concerned.

Dr. Alberts said he has no problem with allowing use by the Town in emergencies as long as the airport is clear. G. Bloomingdale expressed concerns for safety but has expressed that in emergencies the vehicle could be used by the DPW, but not on a routine basis.

R. Silva stated that the vehicle is needed at the airport until the snow emergency is passed, the airport is cleared, and the airport is functioning.

Dr. Alberts stated that the vehicle is to be kept at the airport unless and until it is released by the airport manager, unless otherwise ordered by a "higher power".

B. Lisenby said there is currently a snow removal plan in place with the FAA that needs to be updated appropriately.

The commissioners' concensus is that due to the grant system, the vehicle must be used by the airport only except in cases of- major emergencies.

Dr. Alberts asked B. Lisenby about aviation grade sand and B. Lisenby explained that it is costly but available, but the sand itself then becomes a hazard. Dr. Alberts said the airport would then need a \$80,000 sweeper. He then said that the commission is willing to loan the sander to the town for its use unless the airport needs it.

D. Guertin thanked the commission for its input and retired while the commission held further discussion regarding the snow removal

equipment. The concensus of the board is that the Board of Selectmen has led the DPW Director to believe that ALL TOWN VEHICLES are under his control while indeed those under the airport commission's control that are funded by the MAC and FAA are not.

L. Alberts, Chairman, said that unless the FAA overrules the Airport Commission on town use of the vehicle/sander, it is to remain at the airpor #under the commission's control.

The next stated meeting is to take place on Wednesday, 24 February 1999 at the airport at 5:30 P. M.

MOTION: TO ADJOURN

MOVED: MARY MOORE SECOND: GWEN BLOOMINGDALE

VOTE; UNANIMOUSLY FAVORABLE

The meeting was adjourned at 6:47 P.M