

PROVINCETOWN AIRPORT COMMISSION MEETING MINUTES

24 FEBRUARY 1999

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The Provincetown Airport Commission met at the Provincetown Municipal Airport on Wednesday, 24 February, 1999 for its monthly meeting. Those in attendance were: Dr. Leonard Alberts, Chair, Gwen Bloomingdale, Vice Chair, Mary Moore, Clerk, Richard Silva, Commissioner, David Fish, consultant Jeff O'Connell, ENSR, consultant, and Arthur Lisenby, Airport Manager. The meeting was called to order at 5:36 P. M. by Chairman Dr. Alberts.

I. TERMINAL REPLACEMENT UPDATE

David Fish reported that the final payment checks have been cut and that the five change orders have been approved by the MAC. The administrative costs are? still to be paid. & independent HVAC technician inspected the airport system and said that it is fine other than being overzoned, that the zones are fighting one another, causing the system to run at less than peak efficiency. Dr. Alberts asked who was the original designer of the system. D. Fish responded that it was a firm hired by TRA - BV. Questions were raised about who currently pays for the heating. It is paid for by Cape Air. D. Silva suggested a modulated system and was told the system is **fine** except for overzoning. The Commission decided that once the final report is received from the independent consultant to discuss what is required to get it to function properly with all parties concerned.

Other questions were raised about the door closures. D. Fish said the costs were taken from the money due J. K. Scanlan and that the matter will be handled directly by O'Brien.

II. EIS/EA UPDATE

Jeff O'Connell of ENSR reported that the comments are in and the document is being finalized. The access road off the runway is to be included per the FAA. Influx on road, where, impact, etc. including additional permitting. Twelve thousand square feet are affected. Extending permitting process to get approval - Conservation Commission to be notified of intent, then through the DEP, as over 5,000 sq. ft. is beyond local conservation commission jurisdiction. ENSR hopes to have everything wrapped up by November 1999. The process has been prolonged because of FAA changes, with key issues only now coming to light.

Dr. Alberts read from the next to the last paragraph of the letter from the MAC. He then directed Jeff O'Connell to write directly to the MAC informing them of what is transpiring and explain the airport commission's response.

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Gwen Bloomingdale said the Cape Cod Commission has zero tolerance for structures in wetlands and Dr. Alberts responded that all the commission can do is go ahead and see what happens.

Jeff O'Connell then presented an invoice for the scope of work., storm water plan, AWOS, etc. for \$82,870. plus \$3,200 for an independent consultant and said the application will be ready by I March 1999.

MOTION: TO APPROVE \$86,000 TO PROCEED TO PROVIDE ALL RELATED ENGINEERING SERVICES INCLUDING THE PRELIMINARY DESIGN WORK.

MOVED: GWEN BLOOMINGDALE

SECONDED: MARY MOORE

VOTE: 4 YES 0 NO 0 ABSTAIN

III. SRE/ARFF GARAGE UPDATE

D. Fish reported the bids are in for subcontractors and general contractor. One bid was rejected for lack of completion. The two general contracts bids were from MHD General Contracting for \$217,000 and Bay State Contracting for \$285,000. The MHD contract is complete, D. Fish contacted one reference and received a recommendation. The price bid is within the budget with \$47,000 left over. Dr. Alberts directed D. Fish to make sure to check all the references, assure bondability, and complete the process.

Butch Lisenby said that if indeed there will be \$47,000 left over that it could be used to purchase a pick up truck- for the airport.

MOTION: TO ACCEPT THE \$217,000 BID FROM MHD GENERAL CONTRACTING PENDING SATISFACTORY REVIEW BY CONSULTANT, AND TO ACCEPT THE BID OF \$284,658. FROM BAY STATE CONTRACTING ONLY IF MHD GENERAL CONTRACTING DOES NOT MEET SATISFACTORY REVIEW OF CONSULT AND THAT BAY STATE CONTRACTING DOES COMPLY WITH ALL REQUIREMENTS.

MOVED: RICHARD SILVA

SECONDED: MARY MOORE

VOTE: UNANIMOUSLY FAVORABLE

Mary Moore suggested repairing the driveway from Race point Road to the parking lot. Drainage will be a concern. Need to SWPPP in place first.

The Commissioners were informed that the special needs extension permit is in the works.

IV. RUNWAY IMPROVEMENTS PROJECT UPDATE

Moved to design only project - will consider it when the project is far enough along to make it feasible. Questions were raised about the need to crackseal and repair the runway as it stands currently and Butch Lisenby informed the commission the runway is currently in good condition.

V. HATCHES HARBOR RESTORATION UPDATE

The project is "goin' great guns". A meeting will be called prior to opening the gates. It appears to be progressing as planned/designed. As built plans will need to be completed. The berms at 90% completion.

VI. PAYMENT VOUCHERS

a. Fruean Electric \$ 1 920. 85

to replace runway light cable

MOTION: TO PAY FRUEAN ELECTRIC \$1,920.85 FOR RUNWAY LIGHT CABLE REPLACEMENT. MOTION: RICHARD SILVA SECONDED: MARY MOORE VOTE: UNANIMOUSLY FAVORABLE

VII. OTHER BUSINESS

A. Butch Lisenby Suggested the commission go before the selectmen to request an airport fund for major CIP projects. Dr. Alberts said that while it is an excellent idea in theory, politically it may not be as an article in the annual warrant. Dr. Alberts will look into it. Richard Silva suggested looking into whether it can be done at all., as it is his understanding that the article has to be something specific.

B. The commissioners were informed that both Winkler and E Z Doze It have registered complaints against J. K. Scanlan for non --payment for services performed on the terminal project.

VIII. MINUTES

The meeting minutes Of January 1999 were presented and several minor typing corrections were noted.

MOTION: TO APPROVE THE MINUTES OF JANUARY 1999 AS CORRECTED.

MOVED: MARY MOORE

SECONDED: RICHARD SILVA

VOTE: UNANIMOUSLY FAVORABLE

The next meeting will be held at the airport on Wednesday, 31 March 1999.