



Cemetery Commission

Meeting Agenda

The Provincetown Cemetery Commission will hold a public meeting on Wednesday, May 3, 2023, at 3:00 PM in the Provincetown Town Hall, Caucus Rm, 260 Commercial St, Provincetown, MA 02657.

In accordance with Chapter 2 of the Acts of 2023, this meeting will be conducted **in person** and as a courtesy via remote means, in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Joining the Meeting:

Phone: Or call in (audio only) [\(833\) 579-7589](tel:8335797589) Phone Conference ID: **958 631 729#**

To Participate during public comment:

- Teams: Raise hand to be called on to speak.
- Phone: Speak name clearly to be called on to speak.

Please do not speak again until acknowledged by Chair or meeting moderator.

- Keep your phone muted at all times when not talking (*6 to mute & unmute your phone)
- Do not use speakerphone, Bluetooth devices (speakers or headphones)
- Mute all background noises, including PTV, television or computer and use only phone audio.

NVotes may be taken unless otherwise indicated.

**** Items may be taken out of order at the discretion of the chair to accommodate scheduled presenters or urgent business****

Agenda:

- 1. Review and approval of the minutes of previous meeting on: March 8, 2023**
- 2. Chair's report**
 - April 12 meeting disposition.
 - Update on March 9 meeting with Clerk's Office and Cemetery Supervisor re: processes involving interrelated functions.
 - Follow up on request for longer dowels for flags at Revolutionary War patriots' graves at Winthrop St Cemetery.
 - May 5 monument preservation workshop at Wellfleet Cemetery.
- 3. Public comments** – (limit of 3 minutes per person)
- 4. Cemetery Supervisor's updates and discussion**
 - Follow up on adjustment of height of sign holder for Revolutionary War soldiers' graves at Winthrop St Cemetery.
 - Other items TBD.
- 5. Old cemetery business**
 - Continue the discussion of revisions of the current Cemetery Rules and Regulations. See: Draft tracked changes to Rules and Regulations agreed upon at the 3/8/23 meeting.
- 6. New cemetery business**
- 7. Cemetery plot purchases and deed modifications**
 - Michelle Pepitone, Executrix of the Estate of Richard Pepitone: a) Application to purchase a plot. b) If plot purchase is approved, review of request to place a 19" H x 12" W x 17" D sculpture created by the deceased on a stone base as the monument.
 - Lisa Henrique, Owner of Plot B237 (5' x 10'): Request to modify the original Deed to add the name Colby Henrique to allow burial of his cremains in lieu of a using the 1 allowed conventional vault burial.
- 8. Cemetery buy-back requests**
- 9. Other business that may come before the Cemetery Commission that could not have been reasonably anticipated pursuant to the MA Open Meeting Law**
- 10. Review of action items** (task / by whom)
- 11. Date of next regular meeting: June 14, 2023, at 3:00 PM.** Location: TBD
- 12. Adjournment**

Submitted by Chair: SHARON BUNN

Posted by the Town Clerk, www.provincetown-ma.gov, 04/28/2023, 11:30 am AR