



## Cemetery Commission

# Meeting Agenda

The Provincetown Cemetery Commission will hold a public meeting on Wednesday, June 14, 2023, at 3:00 PM in the Provincetown Town Hall, Caucus Rm, 260 Commercial St, Provincetown, MA 02657.

In accordance with Chapter 2 of the Acts of 2023, this meeting will be conducted **in person** and as a courtesy via remote means, in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

### Joining the Meeting:

**Phone:** Or call in (audio only) [\(833\) 579-7589](tel:8335797589) Phone Conference ID : **116 195 474#**

### **To Participate during public comment:**

- Teams: Raise hand to be called on to speak.
- Phone: Speak name clearly to be called on to speak.

### **Please do not speak again until acknowledged by Chair or meeting moderator.**

- Keep your phone muted at all times when not talking (\*6 to mute & unmute your phone)
- Do not use speakerphone, Bluetooth devices (speakers or headphones)
- Mute all background noises, including PTV, television or computer and use only phone audio.

***Votes may be taken unless otherwise indicated.***

***\* Items may be taken out of order at the discretion of the chair to accommodate scheduled presenters or urgent business\****

## **Agenda:**

- 1. Review and approval of the minutes of previous meeting(s) on:** March 8 and May 3.
- 2. Chair's report**
  - Inquiries from reporters about 24 Conwell St and green burials.
  - Meeting schedule / assigned minutes -takers, revision 4 (5/3/23).
- 3. Public comments** – (limit of 3 minutes per person)
- 4. Cemetery Supervisor's updates and discussion**
- 5. Old cemetery business**
  - May 5 monument preservation workshop: RS.
  - Progress of monument cleaning at the Alden St Cemetery: RS.
  - Design of new sign for the stand at the Winthrop St Cemetery: Identify next steps.
  - Continue discussing revisions of the current Cemetery Rules and Regulations. (See the draft tracked changes to Rules and Regulations agreed upon at the 5/3/23 meeting).
- 6. New cemetery business**
  - Reimbursement of RS for purchase of monument cleaning supplies.
  - Request by Charlotte Fyfe, descendant of persons interred in the Capt. William Matheson mausoleum (O484) at the Alden St Cemetery, to place a small granite bench within the plot boundary of the plot.
  - Annual Election of Officers: Chair and Vice Chair.
- 7. Cemetery plot purchases and deed modifications**
  - Michelle Pepitone, Executor of the Estate of Richard Pepitone: Sign Deed for plot B239. The applicant subsequently chose to purchase a different plot than the one that was approved for purchase at the May 3 meeting.
- 8. Cemetery buy-back requests**
- 9. Other business that may come before the Cemetery Commission that could not have been reasonably anticipated pursuant to the MA Open Meeting Law**
- 10. Review of action items** (task / by whom)
- 11. Date of next regular meeting:** July 12, 2023, at 3:00 PM. Minutes to be taken by: MH.  
Location: TBD
- 12. Adjournment**

Submitted by Chair: SHARON BUNN

Posted : Town Hall [www.provincetown-ma.gov](http://www.provincetown-ma.gov) 06/07/2023, 4:55 pm AR