

**MINUTES OF THE AIRPORT COMMISSION MEETING HELD ON WEDNESDAY, August 18, 1999
AT 5:30 P.M. IN THE CONFERENCE ROOM AT THE PROVINCETOWN AIRPORT.**

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

Members present: Dr. Leonard Alberts, Chairman; Gwen Bloomingdale, Butch Lisenby, ex-officio; Mary Moore, Treasurer; Steven Page, and Richard Silva.

Guest: David Fish, Consultant, Campbell & Paris Engineers

Dr. Alberts called the meeting to order at 5:40 p.m..

The agenda for the meeting was as follows:

1. Terminal Replacement
2. EIS/EA Update
3. SRE/ARFF Garage Update
4. Payment Vouchers
5. Other Business
6. Minutes

Terminal replacement: David Fish gave the Commission an update. He has written to Scanlan regarding the dead trees and the baggage room doors. Scanlan will replace the dead trees. They have also agreed to replace the existing doors between the baggage and ticket counter with fiberglass doors. The doors will need a kick plate to make them more durable. David feels the decking should be left alone. Also, the duct work which is starting to pull away will be retacked by Scanlan's carpenter. Dr. Alberts wondered aloud if the duct work was a design flaw – or what? Bottom line: it just happened and the solution is to repair it now or it could result in much bigger problems further down the road.

EIS/EA Update: Notice of intent has been filed with the Conservation Commission (ConCom). Gordon Peabody claimed at the Project Meeting #2 on August 17th that he had not received any data. Solution: Remove Airport from next agenda of ConCom and move ahead on ConCom schedule. ConCom also needs a final document. There's no EA. Butch said he'd like a liaison person from the ConCom to attend all Airport meetings. This would diffuse problems BEFORE they arise.

SRE/ARFF Garage Update: David Fish gave the highlights of the project meeting of the day before. The schedule has slid by one week but the projected finish date is November 4th or 5th. Problem is no one contractor is at the Airport full time. David said there has been a lot of talk about more communication necessary among contractors involved and himself. Mr. Campbell has offered to provide as much supervision as required. David also promised the group that by their next meeting the garage building will be up.

Butch continued the update: at the project meeting payment for services had been discussed and it was emphasized (to the contractors) that everything contained in an invoice had to be completed or no money would exchange hands. Butch also said he didn't think MHD had a feel for project schedules since most of their contracts don't require them.

David Fish said a decision had to be made now on color of roof shingles. The contractor has to order them and wants to know quickly. It was decided to match them, color-wise, to the main building roof shingles.

A change item was introduced: Removal and return of excavated material which had been moved off-site by Harold McGinn of E-Z-Doze It. There was too much expense involved and an attempt will be made to renegotiate the amount.

Next the electrical service for the approach lights was discussed. There has to be a better scheme for retrenching because David doesn't want to spend any more money on this project.

Then the water line was discussed. The Provincetown Water Department told the Airport where the water line was and the information proved wrong so this, too, necessitates a change order.

The garage door is still being negotiated. First the information received stated there was an 18" clearance mandated and then conflicting information regarding a "must have" 15" clearance and then 12" and now 11"? This will be nailed down soon. Butch is checking with Mike Trovato about how high the tank truck will sit. Also rebar (reinforcing rods) for the garage doors was discussed. David felt too many rods could affect the structural integrity of the door. The group was told Bill Ingraham suggested a 1" lip of metal at the bottom of door as protection from rain and wind.

Payment Vouchers: David Fish made a recommendation to pay MHD in full for their invoice in the amount of \$33,164.50

Motion: Richard Silva made a motion to pay MHD \$33,164.50, Gwen Bloomingdale seconded it and it was approved unanimously.

Also two Campbell & Paris invoices were presented which amounted to \$35,000 (They were in the amounts of \$33,313.83 and \$1,758.24)

Motion: Richard Silva made a motion to pay Campbell & Paris in full for their two invoices, it was seconded by Steven Page and unanimously approved.

Bill Ingraham has already been paid for his services through the end of July amounting to \$1,300.

David Fish told the Commission that thus far \$69,536.15 has been expended for the garage. He also announced he had paperwork for Airport signatures in order to obtain reimbursements.

Other Business: MAC needs justification worksheets for any changes.

Minutes: There were none available so that was simple!

Motion: Richard Silva made a motion to adjourn the meeting at 6:30 p.m. It was seconded by Steven Page and gleefully passed by all.

The next meeting is scheduled for Wednesday, September 15th at 5:30 p.m.

Respectfully submitted,

Evelyn Rogers Gaudiano