



Cemetery Commission

Meeting Agenda

The Provincetown Cemetery Commission will hold a public meeting on **Wednesday, August 9, at 3:00 PM** in the Provincetown Town Hall, Caucus Rm, 260 Commercial St, Provincetown, MA 02657.

In accordance with Chapter 2 of the Acts of 2023, this meeting will be conducted **in person** and as a courtesy via remote means, in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

[Click here to join the meeting](#)

Meeting ID: 290 821 636 11

Passcode: dgqdQF

Phone: Or call in (audio only) [\(833\) 579-7589](tel:8335797589)

Phone Conference ID: **936 650 903#**

To Participate during public comment:

- Teams: Raise hand to be called on to speak.
- Phone: Speak name clearly to be called on to speak.

Please do not speak again until acknowledged by Chair or meeting moderator.

- Keep your phone muted at all times when not talking (*6 to mute & unmute your phone)
- Do not use speakerphone, Bluetooth devices (speakers or headphones)
- Mute all background noises, including PTV, television or computer and use only phone audio.

NVotes may be taken unless otherwise indicated.

**** Items may be taken out of order at the discretion of the chair to accommodate scheduled presenters or urgent business****

Agenda:

1. Review and approval of the minutes of previous meeting on

2. Review status of action items

- MH to look up information on Revolutionary War Soldiers/Patriots buried in Winthrop St. Cemetery
- RS to meet with Peter Attanasio regarding lowering new sign in Winthrop St. Cemetery: *pending*
- RS to change affected sections in Natural Burials FAQ and Rules and Regulations to reflect that natural burials are allowed in all sections of the cemetery: *completed*
- RS will modify Appendix A of Rules and Regulations: *completed*
- DPW will also begin lettering and recording utilized cremations spots: *agreed by Sherry Prada and Peter Attanasio*
- MH to print out Cemetery map with boundaries-completed post-meeting : *completed*
- RS to investigate location for town meeting minutes archives: *completed*
- RS will prepare 10-year data for review at next meeting: *not completed*
- RS and MC prepare for fall lecture series: *In progress*

3. Chair's report

- Loiza Smalley gravestone recovery

4. Public comments – (limit of 3 minutes per person)

5. Buildings and Grounds Foreperson updates and discussion

6. Unfinished cemetery business

- Revolutionary War (RW) grave locations: time permitting
- Lowering of Winthrop posts for RW map: time permitting
- Review Rules and Regulations Revision: time permitting
 - Review and consider to approve minor changes from July 12, 2023 meeting
- Natural Burial FAQ Revision: time permitting
 - Review and consider to approve minor changes from July 12, 2023 meeting
- Cemetery Expansion Lot: time permitting
- Lots sales by year over last 10 years: Defer to September Mtg
- Request by Charlotte Fyfe, descendant of persons interred in the Capt. William Matheson mausoleum (O484) at the Alden St Cemetery, to place a small granite bench within the plot boundary of the plot. See pre-meeting materials for details

7. New cemetery business

- Cynthia (Cid) Bolduc and Francesca Cerutti for discussion re: lot purchase eligibility

- Lot A332 (old lot 470) duplicate issue

8. Cemetery plot purchases and deed modifications

9. Cemetery buy-back requests

10. Other business that may come before the Cemetery Commission that could not have been reasonably anticipated pursuant to the MA Open Meeting Law

11. Review of action items (task / by whom)

12. Date of next regular meeting: at September 13, 202 at 3 PM. TJ scheduled to take minutes

13. Adjournment

Submitted by Chair: ROBERT SWEETMAN

Posted: Town Hall www.provincetown-ma.gov 08/02/2023, 8:10 am AR