

# TOWN OF PROVINCETOWN

## Public Library

### Board of Library Trustees

#### Minutes of Meeting June 5, 2006

Meeting held at Provincetown Public Library, 356 Commercial St.

**Members Present:** Marcia Fair, Chair; Mick Rudd, Vice Chair; Paul Benatti, Cathy Metzger; C.J. Noyes,  
Secretary was absent with excuse

**Others Present:** Library Director Debra DeJonker-Berry

**Members of the Public:** James Cole and Lyn Kratz

**Call to Order:** Marcia Fair called the meeting to order at 7:21pm

**Public Statements:** There were no public statements.

**2. Minutes:** Paul moved and Cathy seconded the motion to accept the minutes of May 8, 2006. The vote was 4-0 in favor with 1 absent. Marcia announced that Robyn Robbins had resigned as the on-call secretary. Mick moved to accept her resignation. Paul seconded. The vote was 4-0 in favor with 1 absent.

**Agenda:** Mick moved and Paul seconded the motion to accept the Agenda as presented by Marcia Fair. The vote was 4-0 in favor with 1 absent.

#### Chair's Report

**Freeman Street Building:** Marcia reported that the Selectmen had a hearing tonight to receive suggestions for its future use.

**Building Fund:** Marcia directed the Trustees' attention to the Gift Report and Cash Report for June located in their information packets. She noted that the gift income has remained consistent. The balance as of June 1, 2006 is \$1,023,862.00.

**c. Letter of Appreciation:** A letter of appreciation and thanks to John Fitzgerald, former town Treasurer, was approved and signed by the members of the Board of Trustees.

#### Director's Report

**Building Report:** Deb said the exterior painting scheduled to begin has been delayed by the weather. The work to be done on the chimney cap, windows, and ceiling continues to be an ongoing project, and is yet to be completed. Deb stated the Friends of the Library have committed to purchasing the equipment needed in order for the library to do floor maintenance in-house, saving the library considerable expense in hiring cleaning companies. The book sale is June 14-18. They are seeking volunteers to assist with the preparatory work and with the sale.

**Subscriptions:** Deb announced that the library has acquired the Sanborn Fire Insurance Maps. These are a valuable source for property research. The Rosetta Stone Linguistics will be the next subscription. Eventually, all CLAMS will have recorded books available to be downloaded to MP3 players.

**Norris Mailer Reading:** Norris' reading was very well attended and "wonderful".

**"Out At The Library" Exhibit:** Deb reported that there was a very good response from the public about the exhibit. It also received a great deal of very positive publicity from numerous newspapers.

**June 14 Lipton Cup Ceremony:** Mick updated the Board of Trustees regarding the Office of Tourism's role in planning and promoting the event. The Office of Tourism is billing it as "Provincetown Heritage Day" and hopes that this will become an annual event to honor the town's rich history and heritage. The Board of Trustees approved the proclamation Marcia wrote for the ceremony. The logistics of the event were discussed and it was agreed the principals

will meet on Tuesday, June 13 for a rehearsal.

**Rose Dorothea Photos:** The Board of Selectmen approved the Board of Library Trustees request for the long-term loan of the three photographs depicting the *Rose Dorothea* in the Lipton Cup Race and the Boston-to-Gloucester Fishermen's Race of 1907.

**Now Voyager Sponsored Readings:** The Now Voyager bookstore will sponsor four readings this summer, to be held at the library. The bookstore is responsible for all of the arrangements.

**Portuguese Festival:** Deb stated she is looking for young people who would like to carry the library banner in the Portuguese Festival parade later this month.

**New Business:** The Board adopted three goals to be submitted as proposed department goals and objectives for the FY 2007 Town-wide Policy Goal-Setting. Those three goals were:  
Collaborate with the Office of Tourism and others to provide opportunities for events that celebrate the Town's history and its literary and artistic heritage in a way that interests visitors and residents alike. Mick made the motion to accept this goal. Paul seconded the motion. The vote was 4-0 in favor with 1 absent.  
By the end of FY 2007, restore and reconstruct the belfry and reinstall it on top of the Library. Paul moved and Mick seconded the motion to accept this goal. The vote was 4-0 in favor with 1 absent.  
Pursue the traditional functions of a public library, while also serving to foster a knowledge of Provincetown and thereby helping to instill a common sense of community for old and new residents alike. Paul made the motion to accept this goal. Mick seconded the motion. The vote was 4-0 in favor with 1 absent.

Deb announced a coin box has been installed on the printer by the Friends of the Library as a cost control measure for the use of paper. Deb stated she is pursuing the installation of an internet access software program that would monitor and control patron use of the internet, therefore freeing staff from the duties of enforcing patron time limits on the internet.

**Other Business and Correspondence:** There was none.

**Next Meeting:** The next meeting is scheduled for Monday, July 24, 2006 at 7:15 p.m. in the Library.

**Adjournment:** Paul moved and Mick seconded the motion to close the meeting at 8:37 p.m. The vote was 4-0 in favor with 1 absent.

These minutes were approved by a vote of the Provincetown Library Board of Library Trustees members present at their meeting on \_\_\_\_\_ July 31, 2006 \_\_\_\_\_.

Respectfully submitted:

\_\_\_\_\_  
Library Board of Library Trustees signature

\_\_\_\_\_  
Secretary  
Title

Minutes prepared by Cathy Metzger