

INTER-MUNICIPAL COOPERATION COMMITTEE

MINUTES OF MEETING - TUESDAY, MARCH 19, 2009 - 10:00 A.M.

Location: Provincetown Town Hall, 16 Jerome Smith Road, Provincetown, MA

Present: David Schropfer, Eastham Selectman; Paul Sieloff, Wellfleet Town Administrator; Sharon Lynn, Provincetown Town Manager; Michele Couture, Provincetown Selectman; Curtis Hartman, Truro Board of Selectman; Pam Nolan, Truro Town Administrator; Mark Vincent, Wellfleet DPW; Andrew Petty, Wellfleet Board of Health; Neil Andres, Truro DPW Director; Paul Morris, Truro DPW; Norman Newell, Eastham Finance Committee; David Guertin, Provincetown DPW Director; Clay Schofield, P.E. Cape Cod Commission Transportation Engineer; Karst Hoozeboom, Facilities Manager, Nation Parks Service; Scott Lian, U.S. DOT Volpe National Transportation Systems Center, and Vernon Porter, Secretary to Provincetown Board of Selectmen.

Recorder: Vernon Porter

The meeting was called to order at 10:04 a.m.

Chairman David Schropfer [Marker] welcomed the committee members and introduced Clay Schofield of the Cape Cod Commission. Mr. Schofield introduced Karst Hoozeboom, Facilities Manager of the National Parks Service, and then gave a brief overview of the purpose of today's presentation and introduced Mr. Scott Lian of the Volpe Transportation Center in Cambridge.

Mr. Lian explained that the main purpose of his presentation was to bring before the Regionalization Committee that the National Parks Service (NPS) Cape Cod National Seashore (CCNS) have partnered with the Cape Cod Regional Transit Authority (CCRTA), the public service transit provided on Cape Cod, to develop the Provincetown/Truro shuttle and the Flex, and is sponsoring a feasibility study for a potential vehicle maintenance facility to be located on the Outer Cape.

In his presentation Mr. Lian covered the following topics: Regional Benefits; Scope of Study (what would be included and/or necessary in order to establish a baseline for an Outer Cape Maintenance and Fueling Facility); Near-term CCRTA Outer Cape Fleet Inventory; Alternative Fuels; Accommodating Shared Use – Study Needs (Who is interested? – Potential Benefits); Potential Facility Features (Tandem bay with lift, Vehicle Storage, washing facility, renewable and conventional fueling, secure facility, specialized equipment).

The Volpe Center is preparing a questionnaire for each Town, and will distribute it to the appropriate Town Administrators to have their point persons fill them out and return as soon as possible.

Question and answered period followed.

David Guertin, DPW Director, submitted a concept proposal and plan dating back to 2007 on a Shared Facility w/ the Park Service that was driven by the town's use of the existing DPW facility for affordable housing and the Park's need for a new fueling facility. Though dated, the matrix would still reflect the operational elements that would hold true today and may be helpful as a baseline.

Chairman Schropfer thanked Mr. Schofield, Mr. Hoozeboom and Mr. Lian for attending today's meeting, and for the information presentation.

Sharing of Transfer Station - Most towns do not think this will fly ... have Board of Health issues. Next step - Have Town Managers get together with DPW Directors, then talk to Health Agents.

Next meetings will be Wednesday, April 22, 2009 @ 10 AM in Eastham. The May meeting will be on May 12, 2009 @ 2 PM in Truro with special guest Superintendent Mike Gradone.

Motion to adjourn by Michele Couture at 11:15 AM.

Respectfully submitted:
Vernon Porter