

TOWN OF PROVINCETOWN
Public Library
Board of Library Trustees
Minutes of Public Meeting May 12, 2010
Meeting was held at the Provincetown Public Library, 356 Commercial Street.

Members Present: Mick Rudd, Paul Benatti, Jim Cole

Members Absent: Lyn Kratz and Tom Boland (both excused)

Others Present: Library Director, Jan Voogd, Assistant Library Director Mary Nicolini

Call to Order: Mick Rudd called the meeting to order at 7:20 PM.

1. **Public Statements:** There were no public statements.
2. **Agenda:** There were no changes in the agenda.
3. **Minutes:** Paul moved to accept the minutes of the March 16, 2010 BOLT meeting as submitted. Jim seconded the motion. The vote passed 3-0-0.
4. **Director's Report** – Jan presented her Director's Report (please see attached below) and discussed the library programs listed on page one of her report, the grant applications that have been submitted, and a mention of the paragraph in which she stated that she will be resigning her position at the end of May.

Mick commended Jan and Mary for taking the initiative to establish an educational program called Provincetown Adult Basic Education Network that links tutors and students. The Trustees also expressed their sadness at Jan's leaving, and they stated that, in her short time with the library, she is leaving it a better place.

5. **Chair's Report** – Mick and Tom Boland will be attending a library construction/strategy meeting on May 13th with Sharon Lynn. The library has applied for four grants, fulfilling the Town's requirement.

Library Construction – Mick stated that the DPW will not be involved with the construction project. Sharon Lynn asked BOLT how involved the members want to be with this project. Paul asked if the project needs a Clerk of the Works. Mick said he would find out. Jim gave a history of the people who were involved with the early stages of the renovation of the library. At that time the Trustees were heavily involved. BOLT and staff felt strongly that the library should have a presence in this renovation.

Mick stated that this project is actually two projects. One is the façade which has already been planned and laid-out so that very little input from the library personnel is required. The other is the finishing of the basement space, which the Trustees felt needed input from professionals who could design the space to best serve the library/community. There was discussion about the basement's design so that, if the small building east of the library is someday renovated, there would be no conflict or redundancy.

6. **Resource Development** –

Cash Report – The monthly Cash Report for the Provincetown Library Building Fund Campaign reflects an increase of \$915.00 in the month of March and \$550.00 in the month of April.

7. **Library Director Search Planning** – Mick spoke with Deb who recommended that, with the \$2 million project and summer on the horizon, the library should hire an Interim Library Director. Sharon Lynn

wants to advertise for a Director now. Mary has posted the ad to many sites already, and stated that she feels that the search should be extended beyond the June 15th by another couple weeks.

7. **Other Business and Correspondence** – There was none.
8. **Next BOLT Meeting** – Wednesday, May 26th at 7:15pm at the library.
9. **Adjournment:** Jim moved to adjourn the meeting at 8:45pm. Mick seconded the motion. The vote passed 3-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on _____.

Respectfully submitted: _____ Title _____
Library Board of Trustees signature

(Minutes prepared by Jean Jarrett)



PROVINCETOWN PUBLIC LIBRARY

356 COMMERCIAL ST PROVINCETOWN MA 02657 508.487.7094

Director's Report May 2010

Programming

- Joint sponsorship of programming is being worked out with Truro and Wellfleet libraries
- Provincetown Adult Basic Education Network was established last month to link tutors with adult learners and create learner cohorts. One such tutor/learner pair is meeting weekly to study math in preparation for taking the GED.
- Joint programming has been established with Provincetown COA (order-pickup-delivery service; PABEN)
- Joint programming is being developed with NPS Cape Cod National Seashore regarding education and archival holdings
- This year's participation in Cape Cod Maritime Days has been limited to a special book display of maritime heritage related material from the collection. Activities over a four-day span had been planned, but multiple presenters cancelled for various reasons. This Cape-wide month-long marketing idea has the potential to bring maritime fans out to Provincetown who might otherwise limit their visit to the upper Cape, so more thorough participation in coming years could be highly beneficial.
- Saturday morning Story Salon will continue without the volunteer reader. Two staffers will alternate Saturdays, and the time will change to 10:30 for the summer.
- Book Discussion Group, Third Wednesdays, new time 5pm. Summer Group begins in May; theme is Provincetown: Now and Then.

19 May	<i>Time and the Town</i> , Mary Heaton Vorse
16 June	<i>Stealing Fatima</i> , Frank X. Gaspar
21 July	<i>Provincetown: Stories from Land's End</i> , Kathy Schorr
18 August	<i>The Fisher Boy</i> , Stephen Anable

Networking/Professional Development

- CLAMS membership meeting in Hyannis, 14 April
- MBLC workshop on Violence Awareness in Boxborough, 24 April
- MLA conference in Hyannis, 28-29 April.

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Operations

- The Library has re-established a relationship with the Latter Day Saints genealogical library in Utah, whereby local patrons can borrow unique microfilm for their family history research. Several patrons have already taken advantage of this arrangement.

Other

- The following grant applications have been submitted in the past 30 days:
 - Hiebert Charitable Foundation \$50,000 or any appropriate amount
(written by Lyn Kratz)
 - Massachusetts Historical Commission, Round 16 \$100,000
(written by Michelle Jarusiewicz)
 - US Dept of Agriculture Rural Development (RD) American Recovery and Reinvestment Act (ARRA) \$319,000
(written by David Guertin)
(per information from Ron Koontz, Area Loan Specialist and contact for the application, \$119,000 of this is virtually guaranteed, as Provincetown is the only town eligible for this particular money)
- Effective the end of May, I have resigned my position as Director. A change of this sort at this juncture will allow a new director to be on board and up to speed in time for the lower level construction and completion phase of the renovation project. It has been an honor to serve the people of Provincetown and the patrons of the Provincetown Public Library as director. Thank you for the opportunity, for your kindnesses and patience, for your energy, knowledge, and enthusiasm for this remarkable library. Best wishes to all.

Respectfully submitted,
Jan Voogd
Library Director