

**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**  
**260 Commercial Street, Provincetown, MA 02657**  
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Minutes of the  
 BOARD OF ASSESSORS MEETING  
 Town Hall, Friday, February 24th, 2006  
 Meeting Room "A"

**CALL TO ORDER:** In Chair Parmakian's absence, Ms. Parsons called the meeting to order at 9:01 a.m.

**MEMBERS PRESENT:** Ms. Leslie Parsons  
 Ms. Patty DeLuca  
 Mr. Greg Muse  
 Mr. Paul Gavin

**MEMBERS ABSENT:** Ms. Pam Parmakian (Chair)

**STAFF PRESENT:** Mr. Paul Gavin, Principal Assessor  
 Mr. Richard Faust, Assistant Assessor  
 Mr. Karl Shipman, Clerk

**PREVIOUS MINUTES:**

Mr. Muse made a motion to accept the BOA Minutes of October 13<sup>th</sup>, 2005. Ms. Parsons seconded the motion, and the motion carried by a 4-0 vote.

**PUBLIC STATEMENTS:**

There were no members of the public in attendance.

**NEW BUSINESS:**

**April 2006 Special Town Meeting Article-Tax Relief for Eligible Seniors (requested by COA Board)**

Mr. Gavin presented a proposal submitted by the Council of Aging for modifications to Clause 41C Tax Exemption for Elderly Persons effective for FY'06 to: increase the amount of the exemption from \$500 to \$1,000, decrease the minimum age from 70 years to 65 years, increase the whole estate limit (excluding domicile) from \$28,000 single to \$40,000 and from \$30,000 married to \$55,000. Ms. Parsons motioned to include the

proposal per the COA Board request and was seconded by Ms. DeLuca. The motion carried by a vote of 4-0. Signatures were collected by the four attending Board members.

**April 2006 Special Town Meeting Article-Cost of Living increase adjustment to 17D Surviving Spouse, Minor Child, or Elderly Person Exemption (requested by Board of Assessors)**

Mr. Gavin presented a proposal submitted by the Board of Assessors for modifications to Clause 17D based on a cost of living increase of 2.8%. Passage of the article would increase each exemption from \$217.97 to \$224.07, adding \$6.10 to each exemption under Clause 17D Surviving Spouse, Minor Child, or Elderly Person for FY'06. Ms. Parsons motioned, seconded by Mr. Muse, to accept the article as conforming to the

requirements as stated by Massachusetts General Chapter Laws, Chapter 59 Section 5 Clause 17D. The vote carried 4-0. Signatures were collected from the four attending Board members. Ms. Parsons then motioned to include the proposal as requested by the Board of Assessors to include the increase of \$6.10 to each exemption, as written. Ms. DeLuca seconded, and the vote was carried 4-0. Board member signatures were collected.

**MISCELLANEOUS:**

**Personal Property Tax -- Uncollectible**

The Board was presented with a request from Tax Collector Barry Stephen concerning a FY'05 unpaid personal property tax bill for the amount of \$25.30. On behalf of the Collector of Taxes, Ms. Parsons motioned that the Board discharge the Collector from further obligation to collect the tax and signed it off "Uncollectible." Ms. DeLuca seconded the motion, and the vote was carried 4-0. Board member signatures were collected.

**Assessors' Office Clerk Resignation -- Notification**

Mr. Gavin shared that Mr. Shipman had provided notice to resign his position effective March 17<sup>th</sup>. Mr. Shipman thanked the Board for the opportunity to serve the Assessors' Office and Board.

**General Update from Principal Assessor**

Principal Assessor Gavin updated the Board on the progress made with the database conversion process, including issues involving the entry of existing data and the acquisition of new information into the pk Assessment System.

**NEXT BOA MEETING:**

The next meeting of the Board of Assessors to be announced.

**ADJOURNMENT:**

There being no further business to come before the Board at the time, Ms. Parsons motioned to adjourn the meeting, seconded by Mr. Muse. The meeting was adjourned at 9:50 a.m.

Respectfully submitted:

*Karl Shipman*

Karl Shipman,  
Assessors' Office Clerk