

**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

*260 Commercial Street, Provincetown, MA 02657*  
*Telephone (508) 487-7017 Fax (508) 487-9560*

Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, July 16, 2009  
Town Manager's Conference Room  
16 Jerome Smith Road

**CALL TO ORDER:** Ms. Parsons called the meeting to order at 8:37 a.m.

**MEMBERS PRESENT:** Mr. Paul Gavin  
Mr. Greg Muse  
Ms. Leslie Parsons (Chair)

**MEMBERS ABSENT:** Ms. Patty DeLuca

**STAFF PRESENT:** Mr. Paul Gavin, Principal Assessor  
Ms. Cheryl MacKenzie, Clerk

**PREVIOUS MINUTES:**

Mr. Muse made a motion to accept the BOA Minutes of April 1, 2009, Mr. Gavin seconded the motion, and the motion carried by a 3-0 vote.

**PUBLIC STATEMENTS:**

Mr. Evan Evans from the Provincetown Inn asked to be informed of the abatement procedure. Mr. Gavin explained the abatement process to Mr. Evans, and assured him that if more information was needed, he would be contacted.

**NEW BUSINESS:**

None

**REAL ESTATE PROPERTY ABATEMENTS**

Mr. Gavin provided the Board with a count of Seventy-One Real Estate Property Abatements filed. Mr. Gavin will schedule inspections starting next week.

**PERSONAL PROPERTY ABATEMENTS**

Mr. Gavin provided the Board with a count of Two Personal Property Abatements filed.

**EXEMPTIONS/ABATEMENTS:**

**Exemptions**

The Board was presented with a list of One-Hundred and Forty-Five FY 2009 exemptions to date with the

following recommendations:

**Clause 41C - Elderly Persons** – Thirty-One applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Community Preservation Act** – Fifty-Five applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Clause 22 - Veterans** – Fifteen applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Clause 37A – Blind Persons** – Four applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Clause 17D-Surviving Spouse/Elderly** - Seven applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**41A Deferrals** - Seven applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Section 5K- Senior Volunteer Work Credit** – Twenty-Six applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

#### **MISCELLANEOUS:**

1. Ms. MacKenzie provided listings of all FY07, FY08, and FY09 motor vehicle commitments, motor vehicle abatements, boat commitments, and boat abatements processed up through today for board members to sign. (attachment)
2. Listings of Land-Bank adjustments for FY09 to the Board of Assessors from the Town Tax Collector for signatures as follows:
  - a. FY2009 Land Bank \$699.42 (Seashore Point Exempt Property)
  - b. FY2009 Land Bank \$91.67 (property class changed from (2) condominium units back to a single family dwelling)
3. Ms. MacKenzie will reach out to all residents who qualified for Exemptions last year, and have not yet filed this year.

#### **GENERAL UPDATE FROM PAUL GAVIN, PRINCIPAL ASSESSOR**

Mr. Gavin provided the following updates:

1. FY09-Revaluations issues of Frontage Lots, Undevelopable Land, Parking Easements, and properties without town services.

#### **NEXT BOA MEETING:**

The next BOA meeting is scheduled as follows:

Thursday, July 30<sup>th</sup> at 8:30 a.m.

#### **ADJOURNMENT:**

There, being no further business to come before the Board at the time, Mr. Muse motioned to adjourn the meeting, seconded by Mr. Gavin. The meeting was adjourned at 9:31 a.m.

Respectfully submitted:

*Cheryl A. MacKenzie*

Cheryl A. MacKenzie,  
Assessors' Office Clerk

*Paul M Gavin*

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**Paul M Gavin, Principal Assessor**

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