

**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

*260 Commercial Street, Provincetown, MA 02657*  
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Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Thursday, September 17, 2009  
Town Manager's Conference Room  
16 Jerome Smith Road

**CALL TO ORDER:** Ms. Parsons called the meeting to order at 8:34 a.m.

**MEMBERS PRESENT:** Mr. Paul Gavin  
  
Ms. Leslie Parsons (Chair)  
Ms. Patty DeLuca

**MEMBERS ABSENT:** Mr. Greg Muse

**STAFF PRESENT:** Mr. Paul Gavin, Principal Assessor  
Ms. Cheryl MacKenzie, Clerk

**PREVIOUS MINUTES:**

Ms. DeLuca made a motion to accept the BOA Minutes of September 10, 2009. Mr. Gavin seconded the motion, and the motion carried by a 3-0 vote.

**PUBLIC STATEMENTS:**

None

**NEW BUSINESS:**

None

**REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the Fourth list of FY 2009 Real Property abatement applications. Nine applications were reviewed with the following recommendations:

1. 13 Mermaid Ave – Granted to Value of \$851,900. The motion carried by a vote of 3-0.
2. 553-UB Commercial St – Abatement Denied. The motion carried by a vote of 3-0.
3. 698 Commercial St – Granted to Value of \$6,180,100. The motion carried by a vote of 3-0.
4. 716 Commercial St – Granted to Value of \$1,747,500. The motion carried by a vote of 3-0.
5. 175 Commercial St – Granted to Value of \$3,904,900. The motion carried by a vote of 3-0.
6. 56 Shank Painter Rd – Abatement Denied. The motion carried by a vote of 3-0.
7. 70-74 Shank Painter Rd – Abatement Denied. The motion carried by a vote of 3-0.
8. 205-209 Commercial St – Granted to Value of \$1,860,600. The motion carried by a vote of 3-0.
9. 68 Shank Painter Rd – Abatement Denied. The motion carried by a vote of 3-0.

**PERSONAL PROPERTY ABATEMENTS**

None

**EXEMPTIONS/ABATEMENTS:**

**Exemptions**

The Board was presented with a list of Two FY2009 exemptions to date with the following recommendations:

**Clause 41C - Elderly Persons** – One application was considered for this period. All applicants meet the current requirements. The motion carried 4-0.

**Community Preservation Act** - One application was considered for this period. All applicants meet the current requirements. The motion carried 4-0.

**Clause 22 - Veterans** – None

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** - None

**41A Deferrals** – Mr. Gavin would like to reserve the right to process one outstanding Deferral.

**AFFORDABLE HOUSING PROPERTY TAX ABATEMENTS**

There are still four applications that can not be processed until the Rental Inspection Application and Certificate have been completed and approved by the Licensing Department, which is a new requirement this year.

**MISCELLANEOUS:**

1. Mr. Gavin provided the Board members with the following documents for signatures as follows:
  - a. FY2009 Sr 5K Work Exemptions
  - b. Authorization for the Assessors Office to use signature stamp for board members on documents.
  - c. FY2009 LA4 – Final
  - d. FY2009 LA13
  - e. FY2009 Tax Rate Recap
  - f. BOA Meeting Minutes from September 10, 2009.
  
2. Mr. Gavin thanked the Board Members for their support during the Abatement Period, as well as ongoing.

**GENERAL UPDATE FROM PAUL GAVIN, PRINCIPAL ASSESSOR:**

Mr. Gavin provided the following updates:

1. Regarding the property at 429-431 Commercial and 435 Commercial Street Provincetown, MA:
  - a. This case has been tabled until further notice

**NEXT BOA MEETING:**

The next BOA meeting(s) are scheduled as follows:

TBD

**ADJOURNMENT:**

There, being no further business to come before the Board at the time, Ms. DeLuca motioned to adjourn the meeting, seconded by Mr. Gavin. The meeting was adjourned at 9:18 a.m.

Respectfully submitted:

*Cheryl A. MacKenzie*

Cheryl A. MacKenzie,  
Assessors' Office Clerk

*Paul M Gavin*

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**Paul M Gavin, Principal Assessor**

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