

**TOWN OF PROVINCETOWN
Public Library
Board of Library Trustees (BOLT)
Minutes of Public Meeting December 22, 2010
Meeting was held at the Provincetown Town Hall, 260 Commercial Street.**

Members Present: Mick Rudd, Tom Boland and Jim Cole

Members Absent: Lyn Kratz (excused) and Paul Benatti (excused)

Others Present: Cheryl Napsha, Library Director; and Nancy Sirvent

Call to Order: Chairman Rudd called the meeting to order at 3:40 PM

1. Public Statements: There were no public statements.

2. Building Project General Contract Bid Opening

The general contract bid opening began at 3 p.m. in the Conference Room of the Provincetown Town Hall under the management of Mark Almeda, AIA, of McGinley Kalsow & Associates, Inc., architects for the Library Historic Restoration and Reconstruction project. Six bids were opened and the lowest bid was submitted by Calantonio, Inc. 16 Everett St., Holliston MA 01746-2061.

Calantonio, Inc. submitted a bid of \$1,408,999 for the contract, with the following Add Alternate bids:

1. Paint East, West & North Facades ~ \$74,000
2. Insulate Spray Foam Insulation South Façade ~ \$16,000
3. Extend A/C Ductwork from Lower Level to Attic ~ \$34,000
4. Add Storage Room to Lower Level ~ \$48,000

The three BOLT members presented discussed the cost effectiveness of Add Alternate 4. and expressed a desire to dedicate the \$48,000 towards contingency and the possibility of conserving funds for installing air conditioning equipment to extend air conditioning fully to the Second and Mezzanine Levels.

Motion: Mr. Cole moved to recommend that Add Alternates 1, 2 and 3 be included in the contract and Add Alternate 4 NOT be included. Mr. Boland seconded the motion. The motion carried 3-0-0.

The next meeting of the Board of Library Trustees will be January 3, 2011 at 7:15 p.m. in the Marc Jacobs Reading Room of the Provincetown Public Library

Adjournment: Mr. Cole moved to adjourn the meeting at 4:10 pm. Mr. Boland seconded the motion. The vote passed 3-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on _____.

Respectfully submitted: _____
Library Board of Trustees signature

Title

(Minutes prepared by Mick Rudd, chair)