

## Provincetown Beautification Committee

### MINUTES

The meeting was held on March 10, 2011 and called to order at 2:10 pm.

Attending members: Todd Westrick, Mary Ann Powers, Sheila LaMontagne

Absent and excused members: Barbara Rushmore, Paul Hall, Elizabeth Patrick (alternate)

Attending town staff: David Gardener

#### AGENDA:

- 1. Public Comment- None
- 2. Approval of Minutes for the February 24<sup>th</sup> meeting -Postponed until next meeting
- 3. Tree Trimming and cleanup of planting area
  - Report on meeting held on March 6, 2011 between Todd Westrick, Paul Hall, and David Gardener with Sandy Turner and Tony Lemme to discuss 'Tree Maintenance Protocol' which is to include trimming and potential removal
  - Creation of a list of trees for which the Beautification Committee would provide the funds to facilitate the maintenance and/or removal of such as part of this committee's overall proposal to renovate six designated traffic islands and/or squares.
    - Louis Ferreria            Franklin and Commercial
    - Frank Fratus             West Vine and Bradford
    - Kenneth Alves            Shankpainter and Bradford
    - Robert Souza             Shankpainter and Jerome Smith
    - Everett McQuillan        Standish and Bradford
    - Neil Nelson                Harry Kemp and Conwell

At this time, the committee (with David Gardener's participation) reviewed the initial list of trees prepared by Todd Westrick and selected those trees that the members believe are essential to the committee's overall goals for this spring. All the trees that were identified require professional trimming expertise. The remaining trees (those that are not in any of the six squares will be addressed at an appropriate time and with a clear determination as to the department (DPW, Conservation, or BC) to be responsible. Todd agreed to bring the list to the attention of Sandy Turner and David Guertin at DPW.

- 4. Planting plan for the Waterfront Park - The committee discussed the need to contact the Conservation Committee, DPW, the Tourist Board, etc. as to how to proceed with the planting, renovation, etc.
- 5. New Business: Clean up and assignment of existing beds at the six traffic islands.  
 Todd Westrick presented his detailed inventory, recommendations, photograph, and blueprint of plantings for each of the six squares in the spring goals.  
 A suggestion was that the proposed sign to be placed at the Kenneth Alves Square which is related to the operation of the parking lot be removed for the months that the parking lot is not in operation.

Tentative assignments for the initial spring clean-up were made.

1. West Vine and Bradford (Frank Fratus) – Todd Westrick
2. Conwell and Harry Kemp (Neil Nelson) – Mary Ann Powers
3. Franklin and Commercial (Louis Ferreria) – Sheila LaMontagne

The other squares will be assigned at the next meeting along with a discussion of using volunteers and town staff.

- 6. Old Business – There was no discussion due to the time
- 7. Set next meeting date- No date set

Todd Westrick moved and Mary Ann Powers seconded the motion to adjourn at 3:30pm.

Respectfully submitted,

Sheila LaMontagne (acting secretary for Barbara Rushmore)

Meeting was adjourned at 3:30 without determining the date of the next meeting.