

## TOWN OF PROVINCETOWN

### Public Library Board of Library Trustees

#### Minutes of Public Meeting April 20, 2011

Meeting was held at the Provincetown Public Library, 356 Commercial Street.

**Members Present:** Mick Rudd, Lyn Kratz, Patsy Greene, Paul Benatti, Tom Boland

**Members Absent:** None

**Others Present:** Cheryl Napsha, Library Director

**Call to Order:** Chairman Rudd called the meeting to order at 7:20 pm

**1. Public Statements:** None

**2. Agenda Order:**

**3. Minutes of March 15, 2011 meeting.** Motion to approve by Mr. Benatti; second by Ms. Greene. vote 4- 0- 0

**4. Library Director's Report** – Ms. Napsha presented her report to the Trustees for discussion.

Ms. Greene requested information regarding the proposed security cameras.

Ms. Kratz had questions about furniture for the lower level. Ms. Napsha provided photographs and fabric samples for the items that were ordered.

Mr. Rudd commented on the No Smoking signs. Although they are adequate on a temporary basis, they are not appropriate for a building of such historic significance, and should be replaced when the building is painted.

Mr. Benatti inquired if a new people counter had been purchased, and was told that it had not.

**5. Building project update.** Mr. Rudd provided an update on library construction.

The post on the southwest side of the building has completely rotted and must be replaced. The post on the southeast side was replaced in 2003 but was damaged by rain and is rotten in places. These problems have slowed the progress of the project by approximately one month. The new expected completion date is July 15. Painting is another major issue, as painting the north side of the building requires placing large equipment on the neighboring property, and they've given an end date of May 2 to allow said equipment.

Mass Board of Library Commissioners provided a grant to the library of \$1.9 million in 2002, with plans including finishing the lower level. Mr. Rudd requested that Ms. Napsha contact MBLC to inform them that we will now be in compliance.

Mr. Rudd discussed the Toomey murals that are currently stored in the library's shed. His vision is that they will be installed in the library somewhere.

## **6. Financial Report – Lyn Kratz.**

**Cash report:** A total of \$965 was received during the month of March. Expenses included \$10,431.49 for the debt service interest.

### **Donations in Jim Cole's memory and fitting tribute**

There was a discussion on how best to acknowledge Mr. Cole's work for the Board of Library Trustees and use the contributions that the library has received in his memory.

Mr. Benatti made the following motion:

*I respectfully move the Board to recognize Jim Cole for his many years of dedicated service to the Provincetown Public Library, for the warmth, assistance, and gentle humor he bestowed upon the Board of Library Trustees, and for all he did to make Provincetown a better place in which to live.*

Ms. Greene seconded the motion, which was approved 5-0-0.

The decision was made to purchase a table for the lower level reading room and affix a plaque in Jim's name to the table.

### **Fundraising Committee**

After discussion the Board made the decision to not produce a spring appeal for funding.

## **7. Events Update - Mick Rudd**

### **a. Heritage Day –**

The event this year will be a panel discussion on library artifacts including the *Rose Dorothea* and the Lipton Cup. The event is tentatively titled, "The vision and future of the Heritage Museum artifacts within the library walls."

## **8. Staff-BOLT relationship development**

Ms. Kratz raised the question that with the board gaining new members in the next month, and with the long-term library construction completed, on what should the library board focus?

Ms. Kratz has just completed a webinar sponsored by the American Library Association's Association of Library Trustees, Advocates, Friends and Foundations on board development. She made a motion to make that webinar mandatory for all board members. Ms. Greene seconded the motion, which was approved 4-0-1.

Ms. Kratz made a motion to commend Mr. Benatti for his years of service to the Provincetown Public Library as trustee and supporter, sharing his professional

expertise, his talents, and most of all his passion. Mr. Boland seconded the motion, which was approved 4-0-1.

Ms. Napsha was asked to attempt to find a facilitator to provide board education. Mr. Rudd suggested that it might be an appropriate time to update the strategic plan.

#### **9. Other Business and Correspondence**

None

**10. Next Meeting Date** - The next meeting of the Board of Library Trustees will be Tuesday, May 10 at 6:30 p.m. at the library.

**Adjournment:** Ms. Kratz moved to adjourn the meeting at 9:36pm. Ms. Greene seconded the motion. The vote passed 5-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on May 10, 2011

Respectfully submitted: Cheryl Napsha, Director