

TOWN OF PROVINCETOWN
Public Library
Board of Library Trustees
Minutes of Public Meeting March 15, 2011
Meeting was held at the Provincetown Public Library, 356 Commercial Street.

Members Present: Mick Rudd, Paul Benatti, Patsy Greene

Members Absent: Tom Boland (excused), Lyn Kratz (excused)

Others Present: Cheryl Napsha, Library Director

Call to Order: Chairman Rudd called the meeting to order at 7:15pm

1. **Public Statements:** There were no public statements.
2. **Agenda:** There were no changes
3. **Minutes – Paul moved to accept the minutes from the BOLT meeting on February 15th as presented. Patsy seconded the motion. The vote passed 2-0-1.**
4. **Remembrance of Trustee Jim Cole –** The trustees discussed ways of acknowledging Jim’s 10 years of service to the library.
5. **Welcome for Interim Appointee to fill Mr. Cole’s Position -** Mick officially welcomed Patsy Greene to the Board of Library Trustees.
6. **Library Director’s Report –** Cheryl presented her report to the Trustees. She also emphasized the need for lead-time in the purchasing of furniture and fixtures for the lower level including matching end caps for the bookshelves. Cheryl quoted a price of \$16,000 for the purchase of furniture for the lower level, and also spoke of a generous donation made to the library to be used for the Children’s library area. Cheryl and BOLT also discussed the Mary Pratt event, and the upcoming Rachel Maddow event.

MOTION: Paul moved to authorize the Library Director to make inquiries with the Chief Financial Officer, Dan Hoort, and Town Manager Sharon Lynn about how to access the Building Fund in order to order furniture and fitments for the lower level. Patsy seconded the motion. The vote passed 3-0-0.

7. **Building Project Update –Cheryl Napsha and Mick Rudd**
 - a. **Building Committee, Timeline, and Meeting Schedule –** Not discussed.
 - b. **Lower Level Office/Meeting Space Plan -** The plan is to have one open space rather than two meeting spaces.
 - c. **Plans to Protect Chaim Gross Statue –** The library is in the process of planning a strategy to move the sculpture during construction and landscaping phase.
 - d. **Permission to use right-of-way to 5 Center St. –** Cheryl set up a meeting with abutting neighbors to discuss having the right-of-way during the renovation of the library. Abutter agreed to allow for scaffolding until May 2nd.

- e. **A/C Warrant Article 5 STM** – There is an article in the Town Warrant to fund the installation of A/C to the 2nd level of the library. The job is out to bid to get an accurate cost for the warrant.

8. Financial Report - Mick Rudd

- a. **There will be no cash report this month.**
- b. **MBLC State Aid to Public Libraries** - The library received a total of \$2,696.75 in State Aid in FY 2011.

9. Events Update –

- a. **Heritage Day** - The Trustees gave Patsy a history of Heritage Day at the library.
- b. **Other Events** - None

10. Staff-BOLT Relationship Development - Mick stated that BOLT wants to provide any support necessary to the Library Director. He said that there will be a shift in June once the building project is completed. The Trustees will be back to the traditional role they played before the building project began – that is, of policy making and supporting the Director in the daily workings of the library.

11. Other Business and Correspondence -

MOTION: Paul moved to authorize the payment of \$62,722.21 from the Library Building Fund to pay the Library's apportioned share of the Construction Loan Bond. Patsy seconded the motion. The vote passed 3-0-0.

MOTION: Paul moved that the BOLT endorse and support Article 7 (library renovation to extend air-conditioning to the 2nd floor) in the 2011 Special Town Meeting. Patsy seconded the motion. The vote passed 3-0-0.

12. Next Meeting Date – No date was set at this time.

Adjournment: Paul moved to adjourn the meeting at 8:48pm. Patsy seconded the motion. The vote passed 3-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on _____.

Respectfully submitted: _____
Library Board of Trustees signature Title