

TOWN OF PROVINCETOWN

Public Library Board of Library Trustees

Minutes of Public Meeting July 5, 2011

Meeting was held at the Provincetown Public Library, 356 Commercial Street.

Members Present: Patsy Greene, Lyn Kratz, Mick Rudd, Nancy Sirvent

Members Excused: Tom Boland

Others Present: Cheryl Napsha, Library Director; Sharon Lynn, Town Manager; Christie Hardwick

Call to Order: Chairman Kratz called the meeting to order at 6:03 pm

1. Executive Session:

Mr. Rudd made a motion to move to convene in executive session for Town Manager's initial six-month evaluation of the Library Director. Ms. Greene seconded the motion..

Ms. Greene made a motion to: move out of executive session: Ms. Sirvent seconded the motion, which was approved 4-0-0.

The regular meeting reconvened: 6:45 pm

2. Presentation:

Provincetown resident and noted organizational consultant Christie Hardwick joined the meeting. She presented the Board with an opportunity for group development. Ms. Kratz informed her that the Board would discuss the project and follow up with Ms. Hardwick.

Ms. Hardwick left the meeting.

3. Public Statements:

There were no public statements.

4. Agenda Order:

There were no more changes to the agenda.

5. Minutes of June 21 2011 meeting. Motion to approve by Ms. Greene; second by Ms. Sirvent. The motion was approved by a vote of 4-0-0.

6. Building Construction Update

Ms. Napsha, Mr. Rudd and Ms. Kratz provided an update of the construction project..

7. Event Policy Review: Ms. Kratz recommended several changes to the Event Policy. Following discussion, Mr. Rudd moved to allow the Board Chair and Library Director to amend the event policy to adhere to the discussion of the July 5, 2011 Board meeting. Ms. Greene seconded the motion, which was approved 4-0-0.

8. Packard Gallery Reception Update.

Ms. Napsha volunteered to draft a copy of the donor letter for review by the Chair and Vice-Chair.

9. Donor Package Planning.

Ms. Kratz noted that the library's online donation page needs to be updated. She added that Stephen Borkowski had asked the library to pay for the repair of a painting that was damaged during construction. Mr. Borkowski volunteered to serve as a member of the Library Supporters.

10. Other Business and Correspondence

Ms. Kratz offered to follow up with Ms. Hardwick. Mr. Rudd moved to pay Ms. Hardwick a nominal fee to facilitate a Board Development seminar. Ms. Greene seconded the motion, which was approved 4-0-0.

11. Next meeting date. The next meeting of the Board of Library Trustees will be Tuesday, July 19 at 6 pm at the library.

12. Adjournment: Ms. Greene moved to adjourn the meeting at 8:36 pm. Ms. Sirvent seconded the motion. The vote passed 4-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on July 19, 2011.

Respectfully submitted: Cheryl Napsha, Director