

TOWN OF PROVINCETOWN

Public Library Board of Library Trustees

Minutes of Public Meeting July 19, 2011

Meeting was held at the Provincetown Public Library, 356 Commercial Street.

Members Present: Tom Boland, Patsy Greene, Lyn Kratz, Mick Rudd, Nancy Sirvent

Others Present: Cheryl Napsha, Library Director

Call to Order: Chairman Kratz called the meeting to order at 6:04 pm

1. Public Statements: None.

2. Agenda Order: No changes.

3. Minutes BOLT meeting July 5, 2011:

Mr. Rudd made a motion to approve the minutes of the July 5, 2011 meeting. Ms. Sirvent seconded the motion, which was approved 4-0-0.

Mr. Boland entered the room at 6:12 pm.

4. Director's Report:

The Director's Report was discussed, with particular emphasis on children's services. Ms. Napsha provided an overview of her vision for services for the coming years. Ms. Sirvent suggested that Ms. Napsha seek funding for special projects from local sources.

5. Chair Report:

Ms. Kratz requested that all Board members sign an updated copy of the library's Confidentiality Policy. Ms. Sirvent made a motion to approve the amended copy of the motion. Mr. Rudd seconded the motion, which was approved 5-0-0. The Director and all BoLT members signed the amended policy, which will be filed in the Director's office.

Ms. Kratz spoke with the director of PTV about having Board meetings televised. Ms. Napsha was charged with contacting PTV, the Council on Aging, and the school to seek volunteers to film the meetings.

Ms. Kratz suggested that the Board work together to update the Trustee page, particularly the donation section. She suggested eliminating the Network for Good connection and using Paypal as an online donation resource.

6. Financial Reports:

Ms. Kratz provided an update on the library finances.

7. Building Update:

Ms. Napsha, Mr. Rudd and Ms. Kratz provided an update on the library building project. The expected completion date is now August 25, 2011.

8. Special Event Permit Update:

Ms. Kratz and Mr. Rudd updated the Board on the process of getting a Special Event Permit from the Town's Zoning Board. Ms. Kratz completed the paperwork to have the permit on the Zoning Board's August 25 agenda.

9. Resource Development:

There was discussion about the library's upcoming September event, which will either be held at the Packard gallery or the Library. Ms. Greene, Ms. Kratz, Mr. Rudd, Mr. Boland and Ms. Napsha will complete plans for the event. Ms. Kratz requested that Ms. Sirvent assist her in preparing an updated listing of donor information.

10. Board Development:

Ms. Kratz requested that all Board and the Director complete the survey provided by consultant Christie Hardwick for an upcoming Board retreat.

11. Other Business and Correspondence:

None

12. Next meeting date:

The next meeting of the Board of Library Trustees will be held on August 23 at 6 pm at the library.

13. Adjournment:

Ms. Greene moved to adjourn the meeting at 7:40 pm. Ms. Sirvent seconded the motion, which was approved 5-0-0.

Respectfully submitted by Cheryl Napsha, Library Director.