

TOWN OF PROVINCETOWN

Public Library Board of Library Trustees

Minutes of Public Meeting November 16, 2011

Meeting was held at the Provincetown Public Library, 356 Commercial St.

Members Present: Tom Boland, Patsy Greene, Lyn Kratz, Mick Rudd

Members Absent: None

Others Present: Cheryl Napsha, Library Director

Call to Order: Chairman Kratz called the meeting to order at 6:15 pm.

1. Public Statements: None

2. Agenda Order: No changes.

3. Approval of Minutes:

Ms. Greene made a motion to approve the minutes of the October 18, 2011 meeting. Mr. Boland seconded the motion, which was approved 4-0-0.

4. Director's Report:

See attached.

5. Budget Discussion:

Ms. Napsha presented the library's FY13 budget for the Board's review. Mr. Rudd made a motion to accept the budget; Ms. Greene seconded the motion, which was approved 4-0-0.

6. Discussion of Board Appointment:

The Board discussed candidates for the open position. Mr. Rudd made a motion to nominate Mary-Jo Avellar for the position. Ms. Greene seconded the motion, which was approved 4-0-0.

7. Reception:

There was discussion on how to commemorate the completion of the library's long-term renovation project. The Board had previously decided to hold a public reception on Saturday, April 14 from 5-7 pm. In addition, they selected Saturday, May 19 as a more formal ceremony and reception.

Mr. Boland left the meeting at 6:55 pm.

There was discussion about engaging the consulting services of a fundraising professional to provide assistance to the Board on moving forward with the necessary annual appeals.

8. Adjournment:

Ms. Greene moved to adjourn the meeting at 7:05 pm. Mr. Rudd seconded the motion, which was approved 3-0-0.

**Provincetown Public Library
Director's Report
October 17 – November 11, 2011**

“Books tap the wisdom of our species -- the greatest minds, the best teachers -- from all over the world and from all our history.”

--Carl Sagan--

LIBRARY CONSTRUCTION

Construction was completed on the exterior of the building on November 11. The brickwork was laid, railings and seating wall installed, ‘The Tourists’ statue brought back to its original spot. There still remains work to be done as punch list items, but that will be reflected in landscape architect Martha Lyons’ report later this month. For now we can simply enjoy the beauty and quiet.

The HVAC system is near completion with ductwork and vents added on 2nd and 3rd floors. We’re still waiting for the air compressor unit, which will be installed in the lower level. I asked that event happen as soon as possible, as it requires moving our oil tank from its existing location, thus causing us to lose heat.

PROGRAMMING

During Women’s Week I was approached by Cris Williamson, who is interested in performing a program at the library during next year’s Women’s Week. She can’t do a standard concert, as that would compete with her daily performance at the Post Office Café, but she suggested something called ‘Backstory,’ where she would discuss the songwriting process and our neighbor and artist Rose Basile would discuss her painting process. I’m excited for the possibilities this gives us.

Several months ago a patron asked for my help in instituting a book club at Seashore Point. I served as library liaison while she ran the discussions. She is no longer able to participate in that book group, so I am now facilitating the discussions. It’s great to get out and see a different group of people, and I’m enjoying the reading and discussions.

The library had its inspection that was required for our entertainment license, and all was well with the building.

I scheduled a wonderful performance for Sunday, December 11. Carolin Skyler will perform on the glass armonica, a rare and beautiful instrument that was built to emulate the sound made when a finger is rubbed along the top of a glass. Hers is the largest of its kind in the world. There will be 2 performances, at 2 pm and 3:30 pm.

I'm starting to schedule programs for children for next year's Summer Reading Club. I don't want to be in the position I was in this year where I was stretched trying to publicize the events. This gives me lots of opportunity to get organized.

OTHER ACTIVITY

I had the opportunity to interview four outstanding candidates for the position of Programming and Marketing Director. I'm now faced with a happy dilemma of choosing from among a great group, which is something every employer wishes. I should be making my decision in the next week or so.

With Mary Nicolini's resignation I'm rethinking the position. As I discussed recently with you, I'm leaning towards making this a more outward-facing position that would work with our website and with membership services. I hope to have a job description within the next week or so.