

Cemetery Meeting Minutes
Provincetown Cemetery Commission
Jan.5, 2010
Town Hall Trailer
All Members Present excepting Tom Myers
Town Manager Sharon Lynn
Town Treasurer Linda O'Brien

Meeting called to order @11 am

Mr. Olson began the meeting by deputizing Mr.Araujo as “*temporary*” secretary. He then called attention to the agenda he submitted to the commission regarding the ongoing discussion of cemetery funds, current balances and formatting of monthly statements.

Mr. Fernon from Merrill Lynch described in detail the annual report, as it is currently based upon the Scholarship fund model. Explained payouts , and fluctuations in interests and what would be expected for future earnings.

Ms.O'Brien made a statement about accounting, and the formatting of reports .Presented a new template to the commission. Which would condense information to fulfill the needs of the commission. After a few alterations were made. It was accepted by the chairman as a good way to post the monthly financial report.

Other business concerning finances was discussed with Ms. Heilala such as the annual reporting of finances and also the various sources of current balances.

Still no conclusion regarding these matters.

Ms Lynn suggested a work session to the commission to further discuss finances.

Mr. Rogers presented his engineering report which was suggested by Mr Howe at the 12/14 meeting. Plans gave insight into possible options for development and also what options maybe available regarding the toad situation. Will provide other information as needed .

Mr. Olson suggested the next meeting to be held on Monday, February 1st

Seconded by Mr Howe.

Ms.Berg will be absent and deputized Mr Araujo to replace her for that meeting.

Mr.Olson then brought to the attention of the commission a matter regarding the

purchasing of a plot from Ms Jennifer Kain for 500.00

It was moved by Mr.Howe. Seconded by Ms.Berg , and so voted.

Mr. Olson called for the meeting to be adjourned

Seconded by Ms Berg