

Provincetown Community Housing Council

Grace Gouveia Building, Room 6

March 9, 2009

4:00 p.m.

Members Present: Joe Carleo, A.J. Alon, Molly Perdue, Jack McMahon, and Cathy Reno Brouillet

Members Absent: Bill Dougal

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements:

Pam Parmakian: [distributed packet of information regarding housing need] several housing articles going before town meeting. Some are posing the question – do we need the housing? CHC has needs information following request last fall, need to get that information out to the public. CHR has updated the numbers and has presented them to the Community Preservation Committee. In 6 months, there has been a 17% increase in the need in Provincetown. The Housing Authority's wait list is 7 years for a family and 5 years for senior housing at Maushope. Maybe there should be a joint meeting with the Housing Authority, perhaps before town meeting to address these questions.

Community Housing Specialist Report:

90 Shank Painter Rd.: Town staff met with The Community Builders [TCB] staff on 2/25/09 to review various components of the project including the schedule [see attached]. Some of us later met with John McCormack of MassHousing as he conducted a site review at 90 Shank Painter [see attached follow up email]. The ambitious schedule calls for town comments to MassHousing by March 17th and MassHousing issuing a site eligibility letter by March 31st. TCB would then submit its application to the Zoning Board and its tax credit application by June 30th.

Action required: As part of their review process, a letter of support from the Community Housing Council as well as the Board of Selectmen is needed. A timely response from the town will assist the state in moving to the next step and not delay the process.

Molly Perdue: MOVE to submit letter of support for The Community Builders and 90 Shank Painter Road to MassHousing; second: Cathy Reno Brouillet; approved 5-0.

FY 10 Housing Office Budget: The Housing Specialist submitted a budget for FY 2010 to the Town Manager for \$59,740 which was approved by the Board of Selectmen on 1/8/09 and by the FinCom on 2/12/09. The Community Preservation Committee approved the budget on 2/24/09 and it has been submitted as part of the CPA warrant article. Next step is town meeting. The Housing Specialist will prepare a draft info sheet. Note that the Director of Municipal Finance has indicated that the unspent balance of year one for the housing office [\$8,752 expended out of \$50,000]:

"... funds closed to the affordable housing fund balance in the CPA fund as of June 30, 2008. If we want to use them they will have to be appropriated, and approved at Town Meeting."

CPA Funding Requests: The CPC approved both Stable Path and 83 Shank Painter CPA housing requests for submission to town meeting. Information sheets will be needed for all projects. Support will be needed prior and during town meeting.

Herring Cove Village: The Board of Selectmen approved the Marketing Plan for Herring Cove Village on 11/24/08 which was then submitted to DHCD on 12/2/08. DHCD requested a full Local Action Unit [LAU] application in order to review the marketing plan. A full LAU was submitted to DHCD on 12/31/08 and is under review. The developer, CHR, and I have submitted responses to their questions. As of today, 3/9/09, we still do not have approval of the Marketing Plan, nor of the LAU.

2008 Subsidized Housing Inventory Update: The 40B Subsidized Housing Inventory update was submitted on 12/18/08 with materials in support of **122** affordable units, which constitutes **5.92%** of our total

year-round housing units of 2,062. Previously [1/16/07] we were certified at 6.21%. Many of the recent new units need LIP/LAU applications to be considered for addition on the inventory.

Upcoming dates:

4/1/09: Affirmative Fair Marketing & Conducting Lotteries for Affordable Developments, which replaces the one on 2/4/09, in Boston.

4/6 & 4/7, 4/13 & 4/14 – Annual & Special Town Meetings

Minutes

AJ Alon moved approval of minutes for 2/9/09; second by Molly Perdue; approved [5-0].

Other: Molly Perdue expressed concern about the need for better communication between boards – how can we do that? Suggestions included joint meetings, talking points that all members can bring forward to other groups, development of fact sheets to share, conduct round table discussions, monthly housing update in the Banner.

Need to look at the CHC's mission statement and be consistent. For example, the proposed project at Stable Path works as it provides affordable housing options over a range of incomes.

Need to develop an information sheet for Town Meeting regarding need. Need to put faces on housing "need."

Next Meeting: March 23, 2009. Cathy Reno Brouillet will be out of state and not available.

MOTION to adjourn. 5:06 pm.