

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN**

**SPECIAL MEETING – MONDAY - FEBRUARY 13, 2012 5:30 PM**

**TOWN HALL – JUDGE WELSH ROOM**

Chairman Elaine Anderson convened the meeting at 5:30 PM noting the following:

Board of Selectmen attending: Elaine Anderson, Austin Knight, and David McChesney

Excused Absence: David Bedard (Death in family) and John Santos (Vacation)

Other attendees: Town Manager Sharon Lynn, Assistant Town Manager David Gardner and Town Accountant Dan Hoort, Town Counsel Attorney Jack Dolan

Recorder: Vernon Porter

The following are minutes, in brief:

**1. JOINT MEETING WITH INSURANCE ADVISORY COMMITTEE**

Chair Anderson advised that the Board of Selectmen met in Executive Session and discussed the issues of group health insurance before us this evening.

**MOTION:** *In furtherance of our prior vote to elect to change group health insurance through the process authorized by M.G.L. c.32B, §§21 through 23, I move that the Board of Selectmen, as the Appropriate Public Authority under M.G.L. c.32B:*

- 1. Approve as our proposal the plan designed changes and mitigation plan reflected in the draft Implementation Notice and attached documents submitted to us by the Town Manager;*
- 2. Ratify the actions of the Town Manager in issuing on our behalf an Implementation Notice as required by 801 CMR §52.03 to the Insurance Advisory Committee (IAC) and authorize the Town Manager to subsequently issue such a notice to the Public Employee Committee (PEC);*
- 3. Authorize the Town Manager, with such assistance from other staff or from counsel as she may require, to meet and negotiate on our behalf with the PEC, provided that any tentative agreement that may be reached with the PEC be subject to our approval; and*
- 4. Designate the Town Manager as our representative to the Review Panel.*

**Motion by: Austin Knight      Seconded by: David McChesney      Yes 3      Nay 0**

Attorney John Dolan gave a briefing on what was presented to the Board of Selectmen during their executive session. (Process from here-on-in.)

Insurance Advisory Committee: Chair Paul Gavin, Cheryl MacKenzie, Sherry Prada, Susan Avellar, Linda O'Brien and Roger Green.

Chairman Gavin – We met previous to this meeting and came with the following recommendations to the Board of Selectmen.

***Declare two (2) Premium Holidays with the employees' 25% share of the mitigation funds:***

- 1. The first Holiday would be a 100% Premium Holiday - employees' would not pay any of their premiums for one month.*
- 2. The second Holiday would be a percentage Premium Holiday with whatever is remaining of the mitigation funds after the first holiday allowing the employees to pay only a portion of their premium due for one month.*

*These recommendations were unanimously passed by a vote of Yea 6 Nay 0*

M.G.L. c. 32B §21 outlines the process that must be used to notify employee representatives about the proposed changes to the cost-sharing features of the employee health insurance plans. According to the regulations, the attached packet of information was provided to the members of the Insurance Advisory Committee (IAC) on Thursday, February 9, 2012.

Attorney Dolan – Explained the over all process that must take place before it comes back to the Board of Selectmen for approval.

Pam Hudson – Explained the difference between the numbers she crunched compared to the Insurance Advisory Committee's figures. She included the employees that are on Rate Saver Plan.

Austin Knight - Your proposal should be sent to Town Manager Sharon Lynn who does our negotiating.

Motion to adjourn by Austin Knight at 5:50 PM

Minutes transcribed by: Vernon Porter, Secretary to Board of Selectmen  
February 16, 2012