

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN**

**SPECIAL MEETING – FRIDAY – SEPTEMBER 28, 2012 10 AM**

**JUDGE WELSH ROOM**

Chairman Austin Knight convened the meeting at 10:00 AM noting the following attendees: Board of Selectmen members: Austin Knight, Elaine Anderson and John Santos

Excused Absence: David McChesney and Erik Yingling

Other attendees: Town Manager Sharon Lynn, Assistant Town Manager David Gardner, Finance Director Dan Hoort

Recorder: Vernon Porter

The following are meeting minutes, in brief.

Town Manager Sharon Lynn went over the articles.

**1. REVIEW ARTICLES FOR TOWN MEETING WARRANTS**

Town Manager Sharon Lynn and Municipal Finance Director Dan Hoort gave an update on the articles to be placed in the warrant as follow:

***Article 1. FY 2013 Budget Adjustment – Division I, General Government.***

To see if the Town will vote to amend the Municipal Operating budget for Division I, General Government for Fiscal Year 2013 as voted under Article 2 of the April 2012, Annual Town Meeting by raising and appropriating or transferring from available funds the following amounts:

<b>Budget Division</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>'12-'13 %</b>
I. General Government	\$1,146,867	\$1,194,330	+4.1%

*[Requested by the Board of Selectmen and the Town Manager]*

***Article 2. FY 2013 Budget Adjustment – Division V, Public Services.***

To see if the Town will vote to amend the Municipal Operating budget for Division 5, Public Services for Fiscal Year 2013 as voted under Article 2 of the April 2012, Annual Town Meeting by raising and appropriating or transferring from available funds the following amounts:

<b>Budget Division</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>'12-'13 %</b>
V. Public Services	\$803,458	\$863,226	+7.4 %

*[Requested by the Board of Selectmen and the Town Manager]*

***Article 3. FY 2013 Budget Adjustment – Water Enterprise Fund.***

To see if the Town will vote to amend the Water Enterprise budget for Fiscal Year 2013 as voted under Article 4 of the April 2012, Annual Town Meeting by raising and appropriating or transferring from available funds the following amounts:

<b>450 Water Enterprise Fund</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>12-13 %</b>
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Enterprise Fund Costs	\$2,093,560	\$2,120,314	
General Fund Costs	269,361	280,898	
<b>TOTAL COSTS</b>	<b>\$2,362,921</b>	<b>\$2,401,212</b>	<b>+1.6%</b>

*[Requested by the Board of Selectmen and the Town Manager]*

**Article 4. Prior Year Bills.**

To see what sum the Town will vote to raise and appropriate or transfer from available funds for the purpose of paying prior year unpaid bills; or take any other action relative thereto.

*[Requested by the Town Manager]*

**Article 5. Amend Funding Source for April 2012 Annual Town Meeting, Article 18.**

To see what amendments the Town will vote to make to the funding source for the GIS Flyover approved under Article 18 of the April 2012 Annual Town Meeting and what sums the Town will vote to raise and appropriate or transfer from available funds therefore; or take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Article 6. Stabilization Fund.**

To see if the Town will vote to transfer a sum of money from free cash to the Stabilization Fund; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Article 7. Capital Improvements for Provincetown High School.**

To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow a sum of money for repairs to the Provincetown High School building, provided that the appropriation shall be contingent on a Proposition 2 ½ capital outlay or debt exclusion ballot question; or take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Article 8. Cemetery Commission.**

To see if the Town will vote to transfer \$2,000 from the Sale of Cemetery Lots Fund to buy back cemetery plots from the Purchaser, or heirs and assigns with burial rights of the lot(s); or take any other action relative thereto.

*[Requested by the Cemetery Commission]*

**Article 9. Replace Apron and Drainage at Main Fire Station.**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to replace the concrete apron and drainage at the rear of the main Fire Station; or to take any other action relative thereto.

*[Requested by the Board of Fire Engineers and the Dept of Public Works]*

**Article 10. Purchase New Heart Monitor/Defibrillator.**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to purchase a Lifepak 15 Heart Monitor/Defibrillator for the Rescue Squad; or to take any other action relative thereto.

*[Requested by the Board of Fire Engineers]*

**Article 11. Solid Waste Contract.**

To see if the Town will vote to authorize the Board of Selectmen to enter into a contract for the disposal of the Town's solid waste for a period not to exceed twenty (20) years commencing on January 1, 2015, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, which contract may include a provision that the Town shall not be exempt from liability for the payment of contract sums in future fiscal years; or to take any other action relative thereto.

*[Requested by the Town Manager]*

**Article 12. Street Paving Project.**

To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow a sum of money for additional street paving and paving repairs, provided that the appropriation shall be contingent on a Proposition 2 ½ capital outlay or debt exclusion ballot question ; or take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Article 13. General By-law Amendment: Yard, House, or Garage Sales.**

To see if the Town will vote to amend the Provincetown General By-laws by inserting a new Section 13-1-4, for the purpose of regulating the frequency of yard sales, including amendments or modifications thereto, to read as follows:

**MOTION:** *Move that the Board of Selectmen vote to approve Articles #1 through #12, for the October 29, 2012 Special Town Meeting as presented by the Town Manager Sharon Lynn, and to insert said articles into the October 29, 2012 , Special Town Meeting Warrant forthwith.*

**Motion by:** Elaine Anderson      **Seconded By:** John Santos      **Yea 3    Nay 0**

2. **OTHER** (Other matters that may legally come before the board not known at the time of posting. Votes may be taken.)

Town Manager Sharon Lynn – Met with contractors this week along with Rise Engineer and discussed the Veteran's Memorial Community Center and they want to start work as soon as possible and there is a possibility they want to work in the evenings. Pre-Kindergarden will have to vacate their side of the building. Will be discussed with Superintendent Dr. Singer.

We are working on getting the cost of adding central air conditioning to VMCC.

**MOTION:** *Move that the Board of Selectmen vote to amend their vote of September 24, 2012 to close Commercial Street to parking from Johnson Street to Winthrop Street starting October 15, 2012 from 2 AM on Monday until 5 PM on Friday – except Holidays.*

**Motion by:** Elaine Anderson      **Seconded By:** John Santos      **Yea 3    Nay 0**

Commercial Street Paving - DPW Deputy Director Richard Waldo and DPW Director went over the update information for the Commercial Street Reconstruction project. (See attachment #1)

Motion to adjourn by John Santos at 10:15 AM.

Minutes transcribed by: Vernon G. Porter, Secretary to Board of Selectmen  
October 1, 2012