

Community Preservation Committee  
Public Meeting Judge Welsh Room  
Tuesday, July 10, 2007 9:00 a.m.

Present: Members: Chairman Elaine Anderson, Taylor Polites, Bill Dougal, Cass Benson  
Staff: Acting Assistant Town Manager/Grant Administrator Michelle Jarusiewicz  
Absent: Vice Chair Mona Anderson, excused; Bryan Green, excused; Stephen Milkewicz, unexcused

Meeting called to order at 9:15 a.m.

Public Comments: None

Housing Council Update

Housing Council Meeting today at 4 pm with consultant John Ryan. Housing Council has yet to send a representative to CPC. There is some concern regarding the number of people that will be serving on both PHC & CPC and that may create conflicts of interest.

Appointments: Joe Carello, Chair; AJ Alon, Vice Chair  
Emphasis on community education and needs assessment

Project Oversight and Guidelines

CPA has yet to develop oversight guidelines. Quarterly reporting recommended – project progress, financials, anticipated timeline and actual timeline. Reporting would include: monitoring of project proposal, approved project and actual progress. CPC may want to draft a checklist type of reporting. Discussion regarding Performance Bonds, release of funds, possibility of CPC lien on projects, site visits. Meeting with Town Manager to be scheduled to finalize grant agreement on projects.

CPC application review

Discussion on deadlines for applications with implementation of rolling applications beginning with the next Annual Town Meeting. Proposed deadlines to be last Friday in August and last Friday in January. Preliminary review of project by CPC prior to regulatory process and oversight throughout this process. Discussion to continue at next meeting.

90 Shank Painter

60-day delay

Motion to approve minutes of February 27, 2007 by Bill Dougal

Seconded by Elaine Anderson

Vote to approve. 2 for, 0 against, 2 abstain

Motion to approve minutes of April 24, 2007 by Bill Dougal

Seconded by Elaine Anderson

Vote to approve. 2 for, 0 against, 2 abstain

Motion to approve minutes of June 12, 2007 by Cass Benson

Seconded by Taylor Polites

Vote to approve. 3 for, 0 against, 1 abstain

Motion to adjourn by Taylor Polites

Seconded by Cass Benson

All vote to adjourn. 5 for, 0 against

Meeting adjourned at 10:30 am.