

## MINUTES

### PROVINCETOWN CEMETERY COMMISSION

NOVEMBER 5, 2012

Present: Richard Olson, Chairman, Greg Howe and Charles Westcott.

Absent: Mark Collins (excused), Jim Cox and Richard Kelley (unexcused).

Also Attending: Michelle Jarusiewicz, Grant Administrator,  
Lynn Martin of MIS  
Martha Lyon

The meeting convened at 2:00pm.

(These minutes treat agenda items in the order they appeared on the agenda and not necessarily in the order they were discussed).

1. The minutes of the meeting October 9, 2012 were approved.
2. There were no Cemetery Plot Sales to be approved.
3. Alden Street Preservation and Expansion Project:

We still have not been able to learn the cost of the power line re-location from Nstar.

Mr. Slavitt of MCC is about to repair the first 9 of the fallen or at risk stones under the (less than \$5,000) contract entered into, to be paid from the Perpetual Care Trust Fund Expendable Portion. We still want to get the \$11,150 Unibank account moneys moved into this fund and under management, and we hope for Mr. Collins to arrange this with Municipal Finance Director Dan Hoort. Many more stones need to be conserved, perhaps through phased annual contracts.

#### 4. Columbarium Project at Alden Street:

Our consultant, Martha Lyon met with us to present three possible approaches for design of a receiving space for cremated remains, copies of which are appended to these minutes.

First proposal is for “Columbarium Path” (or two), along edges of existing ways in the Cemetery with niches along granite “copings” at the sides. Perhaps the least costly, and can be extended according to need.

Second proposal is for an above ground structure of some design (available pre-fab and “off the shelf” from providers) with a walkway approaching it. Ms. Lyon expressed that she disliked the concept of “a wall” to contain niches.

Third proposal is for a “garth” (as described and illustrated in the appended material).

Cost estimates may have to await our expression of preference for style, but we expressed our need to know at least the estimated cost per niche of the three approaches.

Clearly the Commission agreed, we need to conduct a well publicized public forum to receive suggestions and opinions. Lynn Martin will prepare charts with overlays, to scale, to illustrate the potential impact of each proposal upon the availability for sales of traditional plots in our newly developing section of the Alden Street Cemetery.

#### 5. Winthrop Street Cemetery Restoration Project:

Due to the Attorney General’s ruling, at the behest of Colonial Stone, it will be necessary for us to put the project for preservation of the remaining 93 at-risk stones out for bid, setting aside the RFP process that we had felt was entirely appropriate for the delicate and specialized work involved. Michelle Jarusiewicz is at work preparing the bid documents. We may need a set-aside of available funds for professional supervision, depending on what bid we may be compelled to accept. Mr. Howe reminded us to be aware of any proposed use of solvents in treating the stones.

Mr. Olson reported that he had filed our application for a further CPC grant of \$50,000 to accomplish Projects 3 and 4 as described in Martha Lyon's Master Conservation Plan.

Regarding the Smallpox Memorial, we do not yet have any cost estimates. Mr. Olson was able to report that Dennis Rhodes has sent an eloquent fund-raising letter to his many poet friends, which has already resulted a donation.

6. Amended Cemetery Rules and Regulations: discussion postponed.

7. Proposed above-ground interment:

Already approved in principal, and the applicant, Earl Kendall has been so apprised. It appears that a single 5` x 10` lot will suffice.

8. Proposed "Natural Burials":

The Chairman must consult Brian Carlson, the Town's Health and Environmental Affairs Manager and also possibly Town Counsel.

9. Cemetery Finances: discussion postponed in the absence of Mark Collins.

10. Membership changes: discussion postponed.

11. Other Business:

Mr. Howe again urged we press the DPW regarding the threatening tree limbs at Alden Street. The Chairman will contact DPW again.

12. The date of the next meeting was set for December 3, 2012.

The meeting adjourned at 3:25pm.

Respectfully submitted;

Richard B. Olson,  
Chairman and Secretary pro tem.

