

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

**SPECIAL MEETING – TUESDAY – NOVEMBER 27, 2012 6 PM
CIP REQUESTS
TOWN HALL – JUDGE WELSH ROOM**

Chairman Austin Knight convened the meeting at 6:00 PM noting the following:

Board of Selectmen attending: Austin Knight, Elaine Anderson, John Santo, David McChesney and Erik Yingling

Other attendees: Town Manager Sharon Lynn and Assistant Town Manager David Gardner

Recorder: David Gardner

The following are meeting minutes, in brief:

1. FY2014 CAPITAL IMPROVEMENT PROGRAM

The FY 2014 Capital Improvement Program (CIP) as recommended by staff was presented to the Board of Selectmen. In response to direction from the Board of Selectmen and the Finance Committee the CIP process has been scheduled earlier in the year in order to have the review process prior to the annual budget reviews.

The CIP process has undergone a number of changes this year. Staff spent time revising the CIP request forms and the overall CIP program information. Staff was directed to focus on the future to provide as thorough an assessment of our CIP needs as is reasonably possible. A new schedule of building maintenance is being completed by the DPW Deputy Director (in a number of communities an outside firm is hired to prepare a building maintenance program). This is the first year a building maintenance program has been completed for town owned buildings. Once completed, the maintenance program will need to be tweaked over the years, but acknowledgement is due Rich Waldo for his ongoing work on our first annual building maintenance program. Timing and amounts will be adjusted over the years as we continue to monitor the conditions of our buildings. The building maintenance program will come before the Board of Selectmen at a future meeting.

MOTION: *Move that the Board of Selectmen vote to approve the following CIP Requests:*

<u>Dept</u>	<u>CIP Request</u>	<u>5 Year Total Project Cost</u>	<u>FY2014 Request</u>
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MIS	Server Hardware	\$50,000	0
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Motion by: David McChesney **Seconded By:** John Santos Yea 5 Nay 0

Police	Cruiser - yr 1	\$35,700	11,900
Police	Animal Control - yr 1	\$32,400	10,800
Police	Fleet Replacement - yr 2	\$49,920	24,960
Police	Fleet Replacement - yr 3	\$8,800	8,800
Police	Fleet Replacement FY 15	\$77,904	0
Police	Fleet Replacement FY 16	\$79,464	0
Police	Fleet Replacement FY 17	\$54,036	0

Police	Fleet Replacement FY 18	\$27,558	0
Police	Bulletproof Vests	\$10,670	10,670
Police	Speed Advisory Signs	\$10,287	10,287

**Motion by: John Santos Seconded By: Elaine Anderson
Yea 4 Nay 0 Abstain 1 (Erik Yingling)**

Fire & Rescue	All Terrain Vehicle	\$35,000	35,000
Fire & Rescue	Fire Chief Vehicle	\$55,000	55,000
Fire & Rescue	Ambulance Stretchers		FY15
		\$24,000	0
Fire & Rescue	Hummer Refurbish FY15	\$25,000	0
Fire & Rescue	Ambulance Replacement		FY16
		\$200,000	0
Fire & Rescue	Air-packs/thermal imager		FY18
		\$55,000	0

Motion by: John Santos Seconded By: Austin Knight Yea 5 Nay 0

Parking	Grace Hall Equipment FY13	\$37,110	37,110
Parking	Grace Hall Reconstruction	\$58,000	58,000
Parking	Grace Hall Booth Upgrade FY15	\$36,900	0
Parking	MPL Equipment FY16	\$44,980	0
Parking	Alden St Lot Paving FY17	\$8,800	0
Parking	Bumper Replacement FY18	\$6,000	0

Motion by: John Santos Seconded By: Elaine Anderson Yea 5 Nay 0

DPW	Roadway Maintenance	\$1,000,000	200,000
DPW	Paving Commercial St	\$4,000,000	800,000
DPW	Streets & Sidewalks	\$250,000	50,000
DPW	Stormwater	\$500,000	100,000
DPW	Fleet Replacement	\$745,555	279,555
DPW /Parking	Johnson St Repairs		\$85,675 85,675
DPW	Building Maintenance	\$0	0

Motion by: John Santos Seconded By: David McChesney Yea 5 Nay 0

Airport	Ongoing Projects	\$1,933,205	0
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Motion by: John Santos Seconded By: Elaine Anderson Yea 5 Nay 0

School		\$0	0
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Water	Fleet Replacement	\$100,000	\$50,000
Water	Water Meter Replacement	\$350,000	\$70,000
Water	Meter Pits	\$160,000	\$40,000
Water	Excavator	\$55,000	\$55,000

Motion by: John Santos Seconded By: Eric Yingling Yea 5 Nay 0

Motion to adjourn by at 8:45 PM.

Minutes transcribed by: Vernon Porter, Secretary to Board of Selectmen
December 3, 2012