



## *Provincetown Recreation Department*

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### **POSITION DESCRIPTION**

#### **PART TIME SUMMER RECREATION LEADERS**

#### **GENERAL SCOPE OF THE POSITION:**

Organize and implement Summer Program activities, supervise participants and ensure safety of all involved, lead daily activities, work with the Recreation Director as directed, and maintain recreational facilities as required.

#### **DUTIES:**

The Summer Recreation Leaders include, but are not limited to:

- Field Program: Organization, instruction and supervision of all daily activities. May be responsible for planning and implementing projects independently.
- Water Program: Beach Supervision, Swimming instruction, ensures safety of all participants. Must have ability to swim.
- Arts & Crafts: Instruct or assist in arts & crafts projects using various media. May be responsible for planning and implementing projects independently.
- Field Trips: Accompany and supervise children on all field trips.
- Maintenance: Maintenance of recreational facilities as required.