

**Town of Provincetown, Massachusetts**  
**GRADE 6 AFSCME UNION POSITION**  
**DPW Highway Skilled Laborer Job Description**

**Definition:**

Skilled manual work in the operation of public works vehicles and equipment and in performing construction and maintenance activities; all other related work as required.

**Distinguishing Characteristics:**

Works under direct supervision of department foreman or superintendent; some assignments may be conducted under general supervision.

Performs routine duties that may occasionally be carried out independently but are subject to check during progress and upon completion for satisfactory performance.

Has frequent contact with the general public and other town employees.

Errors could result in property damage, personal injury, danger to public safety and cause monetary loss to the town.

Frequent strenuous physical effort required in performing work under field conditions with unavoidable exposure to bad weather and a variety of hazardous conditions.

**Examples of Work:**

Operates trucks and other equipment of moderate complexity for all public works projects; hauls gravel, dirt, sand and other materials; loads and unloads materials; performs manual labor incidental to the work of operating assigned equipment; services and maintains equipment.

Performs Highway Department maintenance and repair including building, repairing, and patching streets, highways and sidewalks, cleaning catch basins and drainage and sewer lines, installing and repairing guard rails, fencing and signs, trimming brush and painting lines on roads and parking lots.

Operates vehicles and equipment for snow and ice control work; plows, sands and salts sidewalks; plow municipal parking lots and schoolyards; operates street sweeper; performs emergency highway repairs and other public works related emergency repairs as required.

May perform duties of other DPW Skilled Laborers as necessary.

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**RECOMMENDED MINIMUM QUALIFICATIONS**

**Education and Experience:**

High school graduation, G.E.D. or equivalent; one to two years of experience in public works construction and maintenance activities; or any equivalent combination of education and experience.

**Knowledge, Ability and Skill:**

Working knowledge of public works equipment operation and mechanics. Working knowledge of construction and maintenance procedures. Ability to perform heavy manual labor under varying weather conditions. Must be able to obtain a Class B Motor Vehicle License within 12 months of employment.