

**Town of Provincetown, Massachusetts**  
**GRADE 6 AFSCME UNION POSITION**  
**DPW - Water Skilled Laborer/Equipment Operator Job Description**

**Definition:**

Skilled manual work in the operation of Public Works/Water Department vehicles and equipment and in performing construction and maintenance activities; all other related work as required.

**Distinguishing Characteristics:**

Works under direct supervision of department Supervisor or Superintendent; some assignments may be conducted under general supervision.

Performs routine duties that may occasionally be carried out independently but are subject to check during progress and upon completion for satisfactory performance.

Has frequent contact with the general public and other town employees.

Errors could result in property damage, personal injury, danger to public safety and cause monetary loss to the town.

Frequent strenuous physical effort required in performing work under field conditions with unavoidable exposure to bad weather and a variety of hazardous conditions.

**Examples of Work:**

Operates trucks and other equipment of moderate complexity for Water Department projects; hauls gravel, dirt, sand and other materials; loads and unloads materials; performs manual labor incidental to the work of operating assigned equipment; services and maintains equipment. Cuts asphalt pavement for trench work, operates excavator and digs trenches for water utility installations/repairs; maintains safe work zones (traffic signs, trench safety)

Participates in the construction of extensions to the water distribution system; installs water services, hydrants, valves, and pumps; excavates trenches and backfills excavations; repairs water mains, hydrants, and gates; will read meters when necessary and support other distribution operator staff daily. Responds to daily calls from the public; locates and marks underground water lines; Participates in annual flushing program. Most work is performed outdoors and may be performed in inclement weather.

May perform duties of other DPW Skilled Laborers as necessary.

**RECOMMENDED MINIMUM QUALIFICATIONS**

**Education and Experience:**

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High school graduation, G.E.D. or equivalent; one to two years of experience in public works construction and maintenance activities; or any equivalent combination of education and experience.

**Knowledge, Ability and Skill:**

Working knowledge of public works equipment, operation and procedures. Working knowledge of construction and maintenance procedures, the capability to perform heavy manual labor, under varying weather and other conditions. Problem-solving skills. Skill in operating special and heavy motor equipment and construction equipment, driving vehicles, and performing labor work.

Must obtain a Massachusetts Class B motor vehicle license with six (6) months of employment, or as testing allows. Massachusetts Grade 1 Distribution Operator License required, or must obtain within one year of employment. Massachusetts Hoisting License Grade 2A required.