



# PROVINCETOWN PUBLIC PIER CORPORATION

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## MACMILLAN PIER

# Position Openings

## Seasonal Provincetown Public Pier Corporation Positions

The Town of Provincetown is now accepting applications for the following seasonal positions with the Provincetown Public Pier Corporation. The 2022 Season runs April through October; employment schedules are dependent on weekly need.

**Deck Safety Crew Patrol Staff:** The position of pier Deck Safety crew (DS-Crew) Assists with pedestrian and vehicular traffic safety, Pier Patrol, and emergency reporting and response, to also include vessel attendance log, miscellaneous maintenance/clean up and upkeep during first and second shifts. This seasonal work is primarily performed outdoors in most weather conditions 16 to 40 hours a week at \$17.41-\$20.75 an hour

**Assistant Harbormaster:** The position of assistant Harbormaster (AHM) Assists the HM and Deputy HM with HM duties, Pier Patrol, and emergency response, to also include, assisting in pedestrian and vehicle traffic during peak times during first and second shifts. This seasonal work is primarily performed outdoors in most weather conditions. 16 to 40 hours a week at \$17.41-\$20.16 an hour.

**Night Watchperson Deck Safety Crew Patrol Person:** Routine patrols on foot. Most projects will be performed as a sole operator. NW maintains radio contact with police, fire and rescue. Back up assistance from the Harbormaster or Assistant Harbormasters will be available when needed. When emergency response, weather conditions, visitor loads or projects require a team, the NW will notify the Harbormaster. Basic office and log keeping, including some light computer skills, are mandatory; 16 to 32 hours a week at \$17.41-\$20.75 an hour

**Operations Staff:** Moderate physical labor and knowledge of basic mechanical and carpentry skills are required.; 16 to 32 hours a week at \$18.84-\$20.75 an hour

**Seasonal/PT Administrative Assistant:** Supports the day to day office duties of the Pier by managing the sales and data entry of mooring, other small boat permitting, excursion and ferry logs.; 16 to 32 hours a week at \$17.41-\$20.16 an hour

Job descriptions and applications may be obtained on the Town's website at <http://www.provincetown-ma.gov/6/Employment>. Completed applications, cover letters, resumes and certifications must be submitted to the Human Resource Manager's Office, 260 Commercial Street, Provincetown, MA 02657 or [hr@provincetown-ma.gov](mailto:hr@provincetown-ma.gov) by March 18<sup>th</sup> at 5PM. Positions will remain open until filled.

*An equal opportunity employer.*

*Alex Morse, Town Manager*

Posted: Provincetown Town Buildings, <http://www.provincetown-ma.gov>, Indeed, CCYP, Town Facebook, Independent, Mass Maritime Academy

Posted by the Town Clerk [www.provincetown-ma.gov](http://www.provincetown-ma.gov) 2/22/22 1600hrs EC

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