



# Massachusetts PROVINCETOWN

## PROVINCETOWN HUMAN RESOURCES OFFICE

### Position Opening

#### *Non-Union – Environmental Planner/Conservation Agent*

The Town of Provincetown is now accepting applications for the full-time position of Environmental Planner/Conservation Agent.

This is a full-time 40-hour-a-week, salaried position, working Monday – Thursday 8-5 and Friday 8-12 with a competitive benefits package. Occasional evening work is required.

**Environmental Planner/Conservation Agent:** This performs administrative and technical support functions for the Conservation Commission and environmental planning function for the Town. Responsible for ensuring compliance with state and local environmental regulations and Bylaws, management of conservation land, environmental and sustainability planning, grant application and administration. Maintains and improves the efficiency and effectiveness of all areas under his/her direction and control. Performs all other related work as required.

**Minimal Qualifications:** Environmental Planner/Conservation Agent should have a bachelor's degree in environmental science, planning, public administration, or related field; three years of experience as a Conservation Agent or in municipal land use practices and procedures, including environmental permitting and planning; or any equivalent combination of education and experience. Knowledge of sustainability and climate change resilience planning and relevant county, state, and federal grant funding programs.

This is a Grade 12, non-union position with a scale of \$87,075 to \$113,197. The position is available immediately and will remain open until filled. For initial consideration send application, cover letter and resume to: Human Resources, Town of Provincetown, 260 Commercial Street, Provincetown, MA 02657 or [hr@provincetown-ma.gov](mailto:hr@provincetown-ma.gov).

*The Town of Provincetown, Massachusetts is an equal opportunity employer and does not discriminate on the basis of race, color, creed, religion, sex, national origin, marital status, age, or sexual preference, or any other category protected under the state and federal anti-discrimination laws.*

*Alex Morse, Town Manager*

Posted: Provincetown Town Buildings, <http://www.provincetown-ma.gov>, Town Website, Facebook  
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