

INVITATION FOR BIDS: LIQUID PROPANE GAS

FORM OF GENERAL BID

TO: Town Manager
Town of Provincetown
260 Commercial Street
Provincetown, MA 02657

The undersigned proposes to provide Liquid Propane Gas and repairs and services for the Town buildings listed in the specifications in the amount indicated in space provided. Unless otherwise extended by the Town, this contract is for the period commencing on July 1, 2023, and ending on June 30, 2024. This contract may be renewed for an additional year (for up to three years) based upon satisfactory performance, as determined by the Department of Public Works.

Markup on Selkirk index
Wholesale Price for the day of delivery \$ _____

Fixed Price (July 2023–June 2024) \$ _____

Hourly Rate for Repairs: \$ _____

Markup on Repair Parts: \$ _____

To the Town of Provincetown, Commonwealth of Massachusetts, in accordance with the Form of General Bid and any other related documents.

The undersigned shall provide the following with the proposed bid:

Two signed General Bid Agreements
Tax Certification (attached)
Non-Collusion Certification (attached)

DATE: _____

Name of General Bidder: _____

Person Signing Bid: _____

Title (if applicable): _____

Address: _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

TOWN OF PROVINCETOWN

CONTRACTOR

Town Manager
Chief Procurement Officer

Name

Company

Title

Certification of Appropriation under MGL c.44, s31C:
Adequate funding in the amount sufficient to cover the total cost of this contract/change order is available.

Town Accountant

CERTIFICATION OF COMPLIANCE
M.G.L. Chapter 62C, Section 49A

Pursuant to Section 49A of Chapter 62C of the General Laws of Massachusetts, I hereby certify that I have complied with all Laws of the Commonwealth of Massachusetts relating to taxes.

This statement is made under the pains and penalties of perjury this _____ day of _____, 2023

Printed Name of Individual or Corporation: _____

Name and Title of Corporate Officer (if applicable):

Signature of Individual or Corporate Officer:

Social Security or Federal Identification Number:

CERTIFICATION OF NON-COLLUSION

The undersigned certifies under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other persons. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signed: _____

Name: _____

Name of Business: _____

Address: _____

Telephone: _____

LIQUID PROPANE GAS SPECIFICATIONS

Delivery:

All fuel prices will be based on the Selkirk, based out of Texas, on the date of delivery, or an agreed “not-to-exceed price”. If you base your price on something different than the Selkirk, please explain your bid and terms so an equitable decision can be made.

All delivery slips/invoices will show a breakdown of gallons delivered the Selkirk price for date of delivery, mark-up price and taxes, if applicable.

EXAMPLE:

| | | |
|-----------------------|---|-------------|
| Gallons x Selkirk | = | Total |
| Gallons x Mark Up | = | Total |
| Gallons x Tax | = | Total |
| | = | Grand Total |
| | | |
| Gallons X Fixed Price | = | Total |

Liquid Propane Tanks:

The Town does not own all LP Gas tanks. The low responsible bidder chosen by the Town will have to provide replacement tanks that do not belong to the Town. All arrangements will have to be made by the chosen bidder with the current tank owner.

Fuel to be supplied to the following Town buildings in Provincetown:

1. Freeman Street Building (Tourism Office), 330 Commercial Street (Heat)
2. Council on Aging at the Veterans Memorial Community Center, 2 Mayflower Street (Heat/Hot Water and Stove)
3. Town Hall, 260 Commercial Street (Generator)
4. Transfer Station, 90 Race Point Road (Heat)
5. Highway Garage, Off Race Point Road (Generator, Hot Water, Misc.)
6. Harbormaster’s Office, MacMillan Pier (Heat)

Fuel to be supplied to the following Town buildings in North Truro:

7. Water Department, 143 Shore Road & Knowles Crossing
8. Water Department, North Union Field