



Town Meeting Times

April 2, 2018 Town Meeting

Town of Provincetown,
Massachusetts
260 Commercial Street,
Provincetown, MA 02657
508-487-7000

Message to the Voters

At this year's Annual Town Meeting, we all anticipate very engaged conversations. To prepare everyone for Town Meeting, town staff continued our outreach efforts, learning from and building on last year's effort. On February 3rd, we held a Town Forum where there were lively discussions about housing on the VFW site, the potential expansion of the sewer system, marijuana regulation and as well information was presented information on pre-k education and the proposed town charter. Through the forum's we not only help inform the public, but as last year are thankful to the participants who provided provide feedback. On March 14th, we held a Town Forum on the Warrant itself, where town staff as well as petitioners presented information about each warrant article. The video is running on PTV and can be found on a Town Meeting page on the Town website. We also held several work sessions to help folks who wanted to bring forward their own petition articles, of which there are many this year. Finally, we have put together this Town Meeting Times for every household.

As we move forward, we must continue to focus not only on what we are attempting, but how we go about doing it and how we communicate it, whether it is, in preparation for a planning session, in the face of a flood or in advance of a town meeting, community awareness and engagement is critical for our success.

On behalf of the Board of Selectmen and Town Staff, we look forward to seeing you at a lively, well attended Town Meeting, and we hope we have given you the voters more information in advance to help each of you as you make your decisions about the future of Provincetown.

Respectfully, Town Manager David Panagore

FY2019 Operating Budget

ATM 2. FY2019 Operating Budget

The operating budget funds all town services and departments, including payroll and expenditures. The operating budget is the manner in which the town pays for goods and services it receives, i.e. electricity and fuel; and for services it provides the citizens with snow removal, trash removal, police/fire protection and education.

The budget presented to town voters at Town Meeting is a balanced budget. The ability to present a balanced budget is due to a couple of factors. Last year actual revenues exceeded budgeted revenues.

Budget Divisions	FY 2018	FY 2019	% 18-19
I. General Gov't	\$1,096,663	\$984,238	-10.3%
II. Finance	10,670,832	11,019,297	+3.3%
III. Public Safety	5,931,957	6,415,920	+8.2%
IV. Public Works	3,506,738	3,674,739	+4.8%
V. Public Services	871,998	918,582	+5.3%
Sub-total, I-V	\$22,078,188	\$23,012,776	+4.2%
VI. Public Schools	3,809,164	4,147,347	+8.9%
Total, I-VI	\$25,887,352	\$27,160,123	+4.9%

Division I General Govt. division funds the Admin Services of the town and this year the major change is a shift of the Assistant Town Manager to Division III public safety budget.

Division II- Finance Increased 3.3%. This division contains our largest expenses, over which we have little or no control. The benefits budget contains our Retirement Assessment, Health Insurance and comprehensive insurance for all Town property.

Division III- Public Safety

Increased 8.2%. Increase includes incorporating Assistant Town Manager for Planning and Community Development in the budget for Community Development and increases to Fire Dept compensations.

Division IV- Public Work

Increased by 4.8%. Increase includes the addition of a Town Engineer in the DPW Dept.

Division V- Public Services Increased by 5.3%. Increased funding for the Library including the hiring of a new Librarian as well as a special needs counselor for the Recreation Department contributed to this increase.

Division VI - Public Schools Increased by 8.9%. The budget for the school was primarily driven by a costs associated with a residential placement of a student in fulfillment of an Individual Education Plan.

**Provincetown
2018 Annual
Town Meeting
April 2, 2018
at 6:00 pm**

Location:
**Provincetown
Town Hall
Auditorium**

Additional sessions
as needed:
**Tuesday, April 3rd
Wednesday, April 4th
Thursday, April 5th**

**Town Election
Tuesday,
May 1, 2018
Judge Welsh
Room, Town Hall
7:00 AM—7:00 PM**



Proposed General Bylaw Articles

- Art 25: Anti-discrimination Policy** This bylaw is proposed by the Finance Committee and extends the Town's existing Anti-discrimination Policy to those companies that lease or contract with the town for services or public works and public building construction contracts.
- Art 28: Economic Development Permits** This bylaw seeks to add enforcement language to the Economic Development Permit section of the General Bylaw. This language includes the potential remedies of fines or revocation of the permit altogether for businesses that do not comply with the required conditions of their approvals.
- Art 29: Employment: Solicitation of Candidates** This bylaw amendment is intended to streamline hiring process when the Town Manager determines that internal candidates exist that exhibit qualifications, ability and reliability for promotion to fill a vacant position. It would amend the General Bylaw to allow the Town Manager the option to do an internal announcement of the vacant position and hire from within before considering applications from the general public. The intent is to shorten the timeframe to fill positions when a clear internal candidate is known.

Proposed Zoning Bylaw Articles

- Art 30: Delete the definition of Seats** This bylaw seeks to correct an inconsistency between the Zoning Bylaw and Title 5 Regulations. The definition of seats will be incorporated into the Board of Health Regulations where the determination of seating and flow is actually made.
- Art 31: Accessory Dwelling Unit Bylaw** This bylaw amendment is intended to streamline the Accessory Dwelling Unit regulations in an effort to make them more attractive to property owners and encourage the development of additional year round rental units. It removes all inconsistencies between the recent bylaw changes and the old Affordable Housing Accessory Unit Bylaw that included annual income restrictions and reporting. It removes the Special Permit requirement and allows them by-right in most zones. It also exempts the additional parking requirement for adding an accessory dwelling unit. It still requires a deed restriction for year round rental.
- Art 32: Growth Management amendment** This bylaw simply adjusts the date of the annual report to allow staff more time to collect data and prepare the report after the year's end.
- Art 33: Overlay Districts – Harborfront amendment** This bylaw simply corrects an incorrect zone reference with the existing bylaw.
- Art 34: Building Scale Bylaw** This bylaw seeks to exempt properties from scale calculations that are required to raise their buildings due to FEMA flood regulations or to exempt just that portion below the based flood elevation if the proposal includes other additions or increases to the bulk and mass of the existing structure.
- Art 35: Commercial Accommodations Bylaw** This bylaw is intended to support the commercial accommodation industry and encourage the viability of our existing hotels which are vital to our tourism industry and provide critical room tax revenue for the town. The bylaw clarifies the definitions of the various types of transient and non-transient accommodations and removes inconsistencies with state regulations by relying on the State Licensing and Health Regulations for their distinction. The bylaw clarifies the definition of dormitory housing and sets the density level to encourage the creation of this critical housing type that could help address the employee housing needs of the community. It also recognizes the ancillary uses that many larger hotels have with food service and retail services and removes the non-conformity that they have in our existing bylaw.
- Art 36: Marijuana Establishments Bylaw** Based on input received at the February Town Forum and the Planning Board, this bylaw provides the necessary zoning regulations to accommodate adult use of marijuana as supported by 71% of Provincetown voters in the November 2016 election. It is a response to the Massachusetts's Cannabis Control Commission's DRAFT regulations that were published in December 2017. It seeks to define marijuana establishments in two categories retail and industrial (cultivation, manufacturing and production). It combines medical and retail marijuana establishments as the State will also be combining the licensing and regulations of the two types in their regulations by the end of the year. It removes retail marijuana from residential zones and requires that they locate in existing commercial zones along Commercial Street and Shank Painter Rd so as to avoid the intrusion of marijuana establishments into the residential neighborhoods. It requires that all marijuana establishments continue to require a Special Permit from the Planning Board prior to receiving approvals. It maintains the current 100 foot buffer from schools and daycare centers.
- Art 37: Inclusionary Bylaw** This bylaw seeks to amend when a developer is required to pay the Inclusionary In-Lieu fee. The current bylaw does not require the developer to pay anything until the last unit within a development is completed or sold. Under current growth management requirements, it could take projects years to be completed, and if the last unit is not developed then we would not receive any payment. We are simply asking that the fee be paid incrementally throughout the development as each unit is completed or sold so as to spread out the burden yet allow timely payment to the Housing Trust so those funds can be invested to meet the community's housing needs.
- Art 38: Dimensional Schedule** This bylaw seeks to do two things, it encourages dense development in our commercial district and seeks to prevent further subdivision and development in our less dense and environmental sensitive outer edges of town. It first aims to reduce the front yard and side yard setbacks in the GC zone to encourage redevelopment to move closer to the street and discourage parking in front of the building to encourage a more attractive and pedestrian friendly commercial corridor. Secondly, it seeks to enlarge the minimum lot size and minimum lot frontage requirement for the Res 1 zone to discourage the subdivision and further development in our single family zone. This would also help to prevent market pressures from turning our larger hotel and campground properties into residential subdivisions and reduce further development into woods and dunes of our outer neighborhoods.
- Art 39: Formula Business Bylaw** This bylaw amendment seeks to strengthen our Formula Business regulations by reducing the number of threshold criteria for what defines a formula business from 3 of 5 to 2 of 5. It further seeks to prohibit formula businesses in the Res 3/Res B zone in order to mitigate the impact formula businesses have on the character of our residential neighborhoods. It further seeks to establish the criteria in which the Zoning Board would evaluate each request in making their findings for the Special Permit before any formula business could be permitted in town.



Capital Improvement Request— Requiring a Capital Override

STM 10 Replacement of Fire Trucks: During the January 4, 2018 storm, two fire engines got caught in flood waters. After being submerged in salt water, trucks sustained damage to brakes and hydrologic generator foam system. Salt water corrosion starts and these trucks will most likely be deemed a total loss by the insurance company to be replaced, or if not, they will be repaired. Since one of these engines is included in the five year CIP plan, it will be replaced earlier at a substantial savings with the anticipated insurance reimbursement offset. We expect substantial insurance reimbursements for the loss of the engines which will reduce the amount needed to bond, but that amount has yet to be determined.

ATM 10-15 Fire Department Main Station Boiler Replacement : This article is for the replacement of aging oil fired boiler with a dual fuel boiler. The Boiler is 26 years old and should have already been replaced. By using dual fuel we will be able to switch back and forth between propane and oil. The present heating system has been having problems for a while now and is no longer dependable. By replacing the system we will eliminate constant repair bills and worry of freeze ups.

ATM 10-16 Marine Department Shoreline Protection Project— Gosnold Beach Nourishment: This is the continuation of work done to map areas prone to flooding from storms, identify critical infrastructure and implement mitigation measures. Funding will be used to design, permit and construct natural barriers to the inundation pathways at the Gosnold Landing in the Town Center. In light of the January 4th and other recent storms and the increasingly competitive grant programs for coastal resilience, this article could fully fund the project if necessary.

FY2019 Capital Improvement Plan

There are several Capital Improvement requests on the warrant. Alternative funding sources were utilized whenever possible in order to minimize the impact on the tax rate. Funding sources include using funds remaining from prior town meeting articles, transfers from the Capital Improvement Stabilization Fund and Proposition 2 ½ Debt Exclusions.

Article #	Description	Amount	Funding Source	Median Property Tax Impact
STM 5	Police Bulletproof Vests	\$11,000	Free cash & funds available	none
STM 6	Police Radar Speed Advisory Signs	\$5,800	Free cash	none
STM 7	Provincetown Schools Special Education Funding	\$199,744	Free cash	none
STM 8	Aquaculture Support Services	\$8,000	Free cash	none
STM 10	Replacement of Fire Trucks	\$1,000,000	Proposition 2 ½ Override	\$ 47.60
ATM 10-1	Replace Fire Department Radios	\$269,446	Free cash	none
ATM 10-2	Fire Department Pick-up Truck	\$50,000	Free cash	none
ATM 10-3	Fire Department Deputy Chief Vehicle	\$60,000	Free cash & funds available	none
ATM 10-4	Replace Marine Dept/Harbor Master Pick-up Truck	\$17,500	Free cash & funds available	none
ATM 10-5	Replace Police Department Radios	\$325,368	Free cash & funds available	none
ATM 10-6	Police Fleet Replacement Plan	\$110,520	Free cash & funds available	none
ATM 10-7	DPW Fleet Replacement Plan	\$125,000	Free cash & funds available	none
ATM 10-8	DPW Street & Sidewalk Maintenance and Repair	\$55,000	Free cash	none
ATM 10-9	Commercial Street Reconstruction	\$1,075,000	Free cash	none
ATM 10-10	Bradford/Prince Street Intersection Rehabilitation	\$340,000	Free cash	none
ATM 10-11	Pier Infrastructure Maintenance	\$200,000	Capital Improvement Fund	none
ATM 10-12	Storm Water Management Plan	\$100,000	Capital Improvement Fund	none
ATM 10-13	Pavement Management Plan	\$225,000	Capital Improvement Fund	none
ATM 10-14	Public Works Building Maintenance	\$75,000	Capital Improvement Fund	none
ATM 10-15	Fire Department Main Station Boiler Replacement	\$105,513	Proposition 2 ½ Override	\$ 25.11
ATM 10-16	Marine Dept Shoreline Protection Project	\$200,000	Proposition 2 ½ Override	\$ 47.60
ATM 10-17	Pilgrims' First Landing Park	\$200,000	Tourism Funds	none
ATM 10-18	Municipal Lot Equipment Upgrades	\$450,000	Parking Funds	none
ATM 10-19	Water Department Fleet Replacement	\$30,000	Water Enterprise Fund	none
ATM 10-20	Water Department Winslow Tank Maintenance	\$450,000	Water Enterprise Fund	none



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CONSENT AGENDA ARTICLES

Consent Agenda: The consent agenda is a meeting practice which groups together routine and non-controversial articles that normally don't require discussion or independent vote as separate articles. Using a consent agenda can save precious time by allowing Town Meeting to approve this 'package' of articles together in one motion. Articles under the consent agenda can only be grouped together if the Town Meeting body agrees. If a voter selects a specific article for discussion, it must be removed and placed on the regular agenda and separately vote by the Town Meeting body. Set out below is a description of each article:

Art 40. Room Occupancy Tax: A Home Rule Petition: This article seeks to reaffirm prior town meeting vote in support of the Home Rule Petition currently pending at the State Legislature to extend the room occupancy tax on all short term vacation rentals not currently subject to the tax. This article is an exact repeat of last year's which was approved by the voters.

Art 41. 0.5% Real Estate Transfer Fee: This article seeks to reaffirm prior town meeting vote in support of the Home Rule Petition currently pending at the State Legislature to impose a 0.5% Real Estate Transfer Fee. This article is an exact repeat of last year's which was approved by the voters.

Art 42. Cape Cod Greenhead Fly Control District. Town Meeting vote is required each year to fund the Cape Cod Greenhead Fly Control District assessment of \$1,438.75.

Art 43. Classification and Compensation Plan. This plan sets the salary ranges for full time non-union positions, as well as the Fire Dept. and part-time seasonal employees.

Art 44. Tourism Fund. Annual budget for the Tourism Office to cover the cost associated with Five-Year Financial Plan for Tourism Fund Expenditures proposed by the VSB and approved by the Selectmen.

Art 45. Human Services Grants. Annual funding for human services contracts for FY2019. The Human Services Committee recommends funding totaling \$76,750, a decrease of \$7,975 or 9.4% of the amount approved for Fiscal Year 2018. These grants support 14 agencies that are actively providing services to Town residents of all ages, particularly those most in need.

Art 46. FY 2018 Revolving Accounts. This article authorizes the annual spending limits of seven existing revolving funds. Under Massachusetts General Law the town's residents must renew their authorization of revolving accounts spending limits each year.

Citizen Petitioned Articles

The board of selectmen shall include in the warrant for an annual town meeting all articles submitted which are supported by a petition signed by 10 registered voters of the town.

Art 13: Ban the Sale of Neonicotinoids (agricultural insecticide) Resolution to ban the sale and import of all Neonicotinoids, including the import of plants treated with said ingredient.

Art 14: Limit Speeches at Town Meeting Request to limit the time of speeches at town meeting from 5 minutes to 3 minutes

Art 15: Non-binding Resolution on Tiny Homes. Non-binding Resolution to direct Planning Board to study the feasibility of Tiny Houses and recommend bylaws that permit Tiny Home Villages; to access the former VFW and other town-owned properties for use as a Tiny Home Village; and to survey the town residents to determine the demand for tiny homes.

Art 16: Non-binding Resolution on Tiny Homes. Non-binding Resolution to direct elected representatives to take legislative action to change State and Federal Regulations to accommodate Tiny Houses

Art 17: Non-binding Resolution on use former VFW Property. Non-binding Resolution to Temporarily lease space at the former VFW property for Tiny Homes until a permanent use can be established.

Art 18: Safe Communities Act. Non-binding Resolution to petition for Safe Communities Act (police resources used for crime not immigration)

Art 19: Non-binding Resolution to change the name of the Board of Selectmen to Select Board to change the name from "Board of Selectmen" to "Select Board/Board of Select" to exhibit gender neutrality.

Art 20: Polystyrene Reduction Bylaw General Bylaw amendment to ban the sale and use of polystyrene disposable food service containers, cutlery and new polystyrene packing peanuts within food and retail establishments in town and to create establish fines for enforcement.

Operating Override Articles

Cost to Taxpayer based on Median Property Value

Article #	Description	Amount	Median Property
ATM #5	Pre K (4-5)	\$120,000	\$28.56
ATM #6	Preschool (3-4)	\$100,000	\$23.80
ATM #7	Wee Care	\$88,000	\$20.94
	Articles 5, 6 & 7 combined	\$308,000	\$73.30
ATM#27	Human Resources Expert	\$20,000	\$4.76

Provincetown, MA 02657

Postal Patron

BULK RATE
U.S. POSTAGE
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